



GSA Region One  
Federal Acquisition Service

**Go GREEN!**

# Regional Office of Small Business Utilization (OSBU)

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## Regional OSBU Mission

- Advocate for small business owners, including minority, veteran, Historically Underdeveloped Business Zones (HUBZone), women owned businesses
- Promote increased access to GSA's nationwide procurement opportunities

Statutory authority under the Small Business Act of 1953,  
As Amended by Public Law 95-507



## OSBU Key Responsibilities

- Support procurement activities pertaining to small business concerns under FAR 19 and GSAM 519
- Ensure “maximum practicable” funds go to small business in compliance with Small Business Act of 1953 as Amended by Public Law 95-507



# Advocate for Small Businesses

## Procurement/Policy

- Advise procurement teams on utilization of small business in forecasts and acquisition plans
- Establish, monitor, and report regional small business goals and achievements to Central Office
- Review procurement “not-set-asides” (Form 2689) and subcontracting plans
- Coordinate required procurement review and approval from SBA Procurement Center Representative (PCR)
- Coordinate contract bundling reviews with Central Office OSBU
- Provide input on GSA’s small business policy and guidance recommendations

## Outreach, “In-reach” & Advocacy

- Coordinate with SBA and other organizations’ small business advocates
- Sponsor and participate in conferences, training workshops, and other events
- Provide one-on-one contracting and marketing counseling to small business
- Maintain relationships with congressional staff pertaining to small business programs
- Provide assistance and small business training to GSA procurement teams



## Small (Disadvantaged) Business Goals

- Agencies manage their acquisitions to meet small business socio-economic goals that they negotiated with the SBA at the beginning of each fiscal year
- Agencies report year-end achievements to SBA for their agency's annual scorecard rating that goes to the President

### Statutory Government-wide Small Business Goals

Small Businesses: 23%

Small Disadvantaged/ 8(a) : 5%

Women-owned: 5%

HUBZone: 3%

Service-Disabled Veteran-owned: 3%

Veteran Owned: 3 %

\*Agency Goals may differ, but this is normally the "minimum" federal prime contracting goals. Subcontracting goals, when applicable, are negotiated by the Agency's Contracting Officer and identified in a Subcontracting Plan that is a part of each prime Vendor's contract.



# Questions?

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