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**Workforce Innovation Board (SWIB)**

**Program Year 2023 Meeting 3**

**October 17, 2023**

**1:00pm**

**Board Members:**

Mike Alberts

Jim Alden

Jo Brown

Kenneth Clinton

George Copadis

Mary Crowley

Patrick Fall

Lisa Hinson-Hatz

Micheal Kane

Shane Long

Donnalee Lozeau

Lori Ann Lundgren

Larry Major

Jim Proulx

Shannon Reid

## Agenda

1. 1:00pm--Call to Order:
  - 1a. Roll Call
  - 1b. Approval of June 6, 2023, Meeting Minutes
  - 1c. Welcome
  - 1d. Public Comment
  
2. 1:10pm—Informational Items
  - 2a. Rapid Response update
  - 2b. Financial Update
  - 2c. Performance update
  - 2d. PY22 Year End Program Performance Updates
  - 2e. PY22 Year End Program Performance Narratives
  - 2f. PY22 VIP Updates and Year End Program Performance
  - 2g. PY22 WIOA Annual Monitoring
  - 2h. Program Success Stories
  
3. 1:25pm—Board Motions & Discussion
  - 3a. SNAP E&T State Plan
  - 3b. One Stop Certification
  - 3c. Topics for February 6, 2024, Meeting
  - 3d. Board Motions and General Discussion

1:30pm—Adjourn

Next Meeting: February 6, 2024

P R O C E E D I N G S

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JOE DOIRON: A few of our members have been stuck in traffic. So we're going to go ahead and get started today. So we're starting the recordings. And I have this - okay, great.

MICHAEL KANE: Good afternoon. My name is Michael Kane, Chair of the State Workforce Innovation Board.

Some quick notes as we begin the meeting. This meeting is being recorded. Before speaking, please state your name so that the transcription service can accurately document today's meeting.

Today's meeting is an official meeting of the Board, is open to the public, and will be run in a manner compliant with RSA 91-A, which is the Freedom of Information Act.

Meeting materials for the Board and the public can be found by visiting the Department of Businesses and Economic Affairs website. We have a number of items to work through today in a short time frame. You will find these items on the agenda with their enclosed supportive documents.

The agenda and these documents have been provided to the Board electronically. Printed copies are available today, and all materials were made available to the public via the BEA

website.

Today will be a little different. We have an abbreviated meeting today, as we'll be having a technical work session to work collaboratively as a Board and make progress on New Hampshire - on the New Hampshire State Plan.

Joe, would you please call the roll for the meeting?

JOE DOIRON: Certainly. Thank you, Mr. Chairman.

Mike Alberts?

MIKE ALBERTS: Here.

JOE DOIRON: Jim Alden?

JIM ALDEN: Here.

JOE DOIRON: Joe Alexander?

[Pause]

Kevin Abart?

[Pause]

Absent.

Rick Bartle?

[Pause]

Christine Brennan?

[Pause]

Jo Brown? And Mayor Brown is on her way, so I'm going to mark her no for now, but she will be here shortly.

[Jo Brown arrived at 1:23PM]

Anya Burzynski?

[Pause]

Kelly Clark?

Kenneth Clinton?

KENNETH CLINTON: Here.

JOE DOIRON: George Capadis?

GEORGE COPADIS: Here.

JOE DOIRON: Adam Crepaux?

[Pause]

Bruce Crochetiere?

[Pause]

Mary Crowley?

MARY CROWLEY: Here.

JOE DOIRON: Tyler Eaton?

[Pause]

Patrick Fall?

PATRICK FALL: Here.

JOE DOIRON: George Hansel?

[Pause]

Cynthia Harrington?

[Pause]

John Hennessey?

[Pause]

Lisa Hinson-Hatz?

LISA HINSON-HATZ: Here.

Candace Hyde?

Michael Kane?

CHAIRMAN MICHAEL KANE: Here.

JOE DOIRON:

Justin Cantor?

[Pause]

Shane Long?

SHANE LONG: Here.

JOE DOIRON: Donnalee Lozeau?

DONALEE LOZEAU: Here.

JOE DOIRON: Lori Ann Lundgren?

LORI ANN LUNDEGRAN: Here.

JOE DOIRON: Larry Major?

LARRY MAJOR: Here.

JOE DOIRON: Ashok Patel?

[Pause]

Jim Proulx?

JIM PROULX: Here.

JOE DOIRON: Shannon Reed?

SHANNON REED: Here.

JOE DOIRON: Tim Sink?

[Pause]

Gary Thomas?

[Pause]

JOE DOIRON: Mr. Chairman, we have just barely a  
quorum.

MICHAEL KANE: Thank God.

COLLECTIVE: [Laughter]

MICHAEL KANE: Thank you all for being here. The minute meetings from the June meeting are found in your packet. If there are no edits, I will accept a motion to approve the meetings (sic) from the June 6 meeting.

Anyone?

All in favor?

GEORGE COPADIS: Aye.

JOE DOIRON: That's an aye. And real fast, it was Commissioner Copadis made the motion, and the second was?

MARY CROWLEY: Mary Crowley.

JOE DOIRON: Mary Crowley. Thank you.

MICHAEL KANE: Again, welcome everyone. Let's keep it moving. Did you really write that?

JOE DOIRON: Yeah.

MICHAEL KANE: We would like --

JOE DOIRON: Trying to get your voice down. Try to figure that out.

MICHAEL KANE: Yeah, good. You're doing great. Keep going, public comment?

JOE DOIRON: Yep.



MICHAEL KANE: We would like to take a moment to see if anyone from the public would like to provide any public comment. If so, state your name for the record prior to speaking.

[Pause]

Excellent. Informational items. We start our agenda today with some fundamental - some - I'm sorry, with some informational items. Staff will not be presenting. Rather, they will be answering questions you may have.

Joe, could you please guide us through these important items?

JOE DOIRON: Thank you, Mr. Chairman. So again, we have a little bit of an abbreviated meeting today. So the reports that are provided here, hopefully you've had a chance to look.

We're happy to answer any questions, and if you'd like to have an a deeper dive with the questions, Staff are available after the meeting, here today or elsewhere. We can do something virtual or meet with you.

But we really want to try to breeze through to the best ability the agenda, so that we can get to the technical work session with Thomas P. Miller, Associates.

So we have item 2a, Rapid Response.

JIMMY HENSON: Hi. [Jimmy Henson, Office of Workforce Opportunities.] The reports were on page 87 and 88. One is an end-of-the-year summary and the other is just an update of what the current path is.

If you can review them, let me know if you have any questions and I'd be happy to answer them. Yes, sir?

UNIDENTIFIED SPEAKER: Are you seeing an increase in revenues?

JIMMY HENSON: Yes.

MIKE ALBERTS: And what's the mood looking like out there?

JIMMY HENSON: A lot of reorganization right now.

MIKE ALBERTS: And what does that mean?

JIMMY HENSON: A combination of layoffs or shifting of personnel. In cases, we have been very successful in helping people make the shift without losing too many employees or any at all. And then that's our goal.

But for the most part, we're seeing an uptick. I mean, with the rising costs of everything, it's just - it's inevitable that people have to reorganize and move things

around.

MIKE ALBERTS: All right. The placement of the folks that are being --

JIMMY HENSON: Having no problems at all. Yeah. Yeah.

MIKE ALBERTS: Thank you.

JO BROWN: Are you - have you heard anything about impacting the Rite Aids, the CVS and the Walgreens?

JIMMY HENSON: Yes. We're -

JO BROWN: Yeah.

JIMMY HENSON: -- we're working on it. We're staying ahead of it, and we're just waiting to see what happens.

MICHAEL KANE: What's that issue? I'm sorry, I'm --

JIMMY HENSON: Rite Aid had gotten some judgments against them in the opioid case.

MICHAEL KANE: Oh, right. Yeah.

JIMMY HENSON: And as a result, it made their cash flow nonexistent.

MICHAEL KANE: Yeah.

JIMMY HENSON: And as a result, they closed several of

their underperforming stores or pharmacies and they're looking to redo it again.

MICHAEL KANE: Got it.

JIMMY HENSON: So we should know by sometime in January if we have anything that are impacted.

MICHAEL KANE: Got it.

JO BROWN: Oh, thank you.

JIMMY HENSON: They did file for bankruptcy so they could reorganize, correct.

MIKE ALBERTS: The - first -- is it all through industries, or are you seeing one particular industry that's dominating that whole --

JIMMY HENSON: No, it's anybody that receives a delivery truck. And I'd be happy to talk with you in more detail about it. It's a rather in-depth conversation.

MIKE ALBERTS: Sure. Okay. All right.

JOE DOIRON: It's okay to move on to 2b?

MIKE ALBERTS: Thank you.

MICHAEL KANE: Great.

JOE DOIRON: It's item 2b, is that all right?

MICHAEL KANE: Yeah. Where are we? Where's 2b?

JOE DOIRON: Fiscal summary, with Barbara Shea, who just recently is a familiar face, but in a new role. So Barb is happy to answer any questions about item 2b.

MICHAEL KANE: Is there a 2b?

JOE DOIRON: Oh, it's on the -

BARBARA SHEA: 2b. So you'll find the fiscal information on - starting on page 89 and going through 93. And again, as Joe said, if you have any questions, let me know or we can talk after the meeting.

MICHAEL KANE: Is it time for me to do something?

JOE DOIRON: It doesn't seem like there's any questions.

MICHAEL KANE: Okay. So.

BARBARA SHEA: Okay.

MICHAEL KANE: So can we go to 2c? Page?

JOE DOIRON: 94.

MICHAEL KANE: All right. So what am I reading?

JOE DEMSHAR: Just is it okay if we go to item 2c?

MICHAEL KANE: Yes, sure.

JOE DOIRON: Oh, perfect.

MICHAEL KANE: Yeah.

JOE DOIRON: Item 2c is a Program Performance Update, and Lisa Gerard is happy to take any questions that you may have, especially hard questions.

LISA GERARD: Hello, I'm Lisa Gerard with the Office of Workforce Opportunity. I actually have, kind of, consolidating going from 2c to 2f. These are all Program Updates. Some are quarter, some are year-end, and some are Program year-end in here.

So if you have any questions, I'd be happy to answer them.

JOE DOIRON: And that goes from page 94 - and where does it end, Lisa?

LISA GERARD: 133.

JOE DOIRON: Thank you.

MICHAEL KANE: So we go to 2g if there are no questions?

JOE DOIRON: Yes, sir.

MICHAEL KANE: Let's go.

JOE DOIRON: Okay. Item 2g is the annual Monitoring

Summary Report, which goes back to Lisa Gerard. And again, that's on page 134. I know we're moving quickly, thanks for bearing with us.

Item 2g, Lisa go ahead?

LISA GERARD: So item 2g is our annual Performance Monitoring Update. Board member Kelly Clark came to the O (sic) office. We did the monitoring binder and signed off on the report. Mr. Kane as Board Chair has also signed off. It includes our monitoring schedule for next year - well, actually, this year PY23. So if there's any questions, I'd be happy to answer them as well.

JOE DOIRON: Item 2h.

MICHAEL KANE: Let's go to 2h.

JOE DOIRON: 2h, great. Item 2h are success stories. At the last meeting, we had the Participant Showcase. So, you know, we always - at every Board meeting we like to put in a little bit about our success stories, about - you know, certainly we have really great performance metrics and the data that shows that and numbers. But this helps kind of give the human perspective on that.

So you'll find that in 2h if - unless if there are any questions, we're happy to move on to the next item, if there are

no questions.

MICHAEL KANE: Let's move.

JOE DOIRON: Very good. Thank you, Mr. Chairman.

MICHAEL KANE: 3a?

JOE DOIRON: Which - that's the end of the informational items. Item 3a is a Board motion, Mr. Chairman.

MICHAEL KANE: Okay.

JOE DOIRON: It's a procedural motion that we undergo every year or two. We go between the SNAP E&T plan, which is the SNAP Employment and Training program and another program from DHHS, the TANF plan that they do.

So as part of the WIOA coordination in partnership, we have to as a Staff review for the Board the different plans that they put out to provide perspective and kind of like advice and consent kind of deal.

The plan is in - after being reviewed by Staff, the plan is in compliance with the goals of WIOA and our current State Plan. So we have a requested action, Mr. Chairman, for the Board to approve of the New Hampshire Department of Health and Human Services SNAP Employment and Training Plan, State Training Plan, and we have a draft motion at the bottom that



reflects that.

MICHAEL KANE: Great. Where's the motion?

JOE DOIRON: The motion, sir, is right there.

MICHAEL KANE: Okay, great. So should I read the motion?

JOE DOIRON: Please.

MICHAEL KANE: The State Workforce Innovation Board, Workforce Innovation Board, supports the New Hampshire Department of Health and Human Services, SNAP E&T State Plan as proposed.

DONALEE LOZEAU: Okay.

MICHAEL KANE: Great. Second?

JO BROWN: Second.

MICHAEL KANE: Great. Thanks.

JOE DOIRON: And we have a motion from Donalee Lozeau and a second from Mayor Brown. Sorry, Mr. Chairman.

MICHAEL KANE: All in favor?

COLLECTIVE: Aye.

MICHAEL KANE: Thank you for your support.

JOE DOIRON: Can you just check if there's opposition

or abstention? Sorry.

MICHAEL KANE: Anyone opposed?

[Pause]

Thank you for your support.

JOE DOIRON: Awesome, thanks. Item 3b, Mr. Chairman, is a - that was a - we took care of that in June, so we're all set. So --

MICHAEL KANE: Great.

JOE DOIRON: -- item 3b we don't have to do. Look at us crossing things off the list. So we didn't think we'd make it in June, but we did here, so our apologies there.

Item 3c is the SWIB meeting dates for 2024. Our plan, Mr. Chairman, is to meet in this very same room --

MICHAEL KANE: Mm-hm.

JOE DOIRON: -- for Calendar Year 2024. We're currently working on a contract with the Audubon. And if we could get a vote on the next three meeting dates, that would allow us to get into a contract with New Hampshire Audubon.

MICHAEL KANE: Great. What are the next three meeting dates?

JOE DOIRON: The next three meeting dates are February

6, 2024 at 1:00 p.m.; June 4, 2024 at 1:00 p.m.; and October 15, 2024 at 1:00 p.m. avoiding all major religious, cultural, federal holidays and other obligations.

MICHAEL KANE: Anyone have a problem with those dates?

[Pause]

Great. So let's move to accept those dates.

JOE DOIRON: Okay.

MICHAEL KANE: Who wants to make a motion?

[Pause/motion?]

Thank you. Anyone want to second it?

MARY CROWLEY: Second.

MICHAEL KANE: Great.

JOE DOIRON: Great. And a motion by Donalee Lozeau.

MICHAEL KANE: Yeah. All in favor?

COLLECTIVE: Aye.

MICHAEL KANE: Anyone who's opposed?

[Pause]

Thank you. Anything else?

JOE DOIRON: And that concludes our agenda, Mr.

Chairman, unless if anybody would like to put anything on the February 6 Meeting Agenda?

MICHAEL KANE: Great. So I'm reading that last line, right?

JOE DOIRON: Yep.

MICHAEL KANE: Okay. For the record, this is Michael Kane. This concludes the duly noticed meeting for the State Workforce Innovation Board. This meeting has been recorded and was conducted in a manner compliant with RSA 91-A.

[1:34 End of Proceedings]