



State Workforce Innovation Board Program Year 2020 – Meeting 2

**June 8, 2021
1:00pm – 4:00pm**

Meeting Location:

**Walker Building
Room 100
21 S. Fruit Street, Concord NH 03301**

100 N. Main Street - Suite 100 Concord, NH 03301 • (603) 271-7275

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SWIB ROLE AND RESPONSIBILITIES

In accordance with the Workforce Innovation and Opportunity Act (WIOA) of 2014, the State Workforce Innovation Board (SWIB) shall assist the Governor in –

- the development, implementation, and modification of the State plan;
- the review of statewide policies, of statewide programs, and of recommendations on actions that should be taken by the State to align workforce development programs in the State in a manner that supports a comprehensive and streamlined workforce development system in the State;
- the development and continuous improvement of the workforce development system in the State;
- the development and updating of comprehensive State performance accountability measures, including State adjusted levels of performance, to assess the effectiveness of the core programs in the State;
- the identification and dissemination of information on best practices;
- the development and review of statewide policies affecting the coordinated provision of services through the State’s one-stop delivery system;
- the development of strategies for technological improvements to facilitate access to, and improve the quality of, services and activities provided through the one-stop delivery system;
- the development of strategies for aligning technology and data systems across one-stop partner programs to enhance service delivery and improve efficiencies in reporting on performance accountability;
- the development of allocation formulas for the distribution of funds for employment and training activities for adults, and youth workforce investment activities, to local;
- the preparation of the WIOA annual reports;
- the development of the statewide workforce and labor market information system; and
- the development of such other policies as may promote statewide objectives for, and enhance the performance of, the workforce development system in the State.



**State Workforce Innovation Board (SWIB)
Program Year 2020 Meeting**

**June 8, 2021
1:00pm**

Agenda

1. 1:00pm--Call to Order:
 - 1a. Roll Call
 - [1b. Approval of February 3, 2021 Meeting Minutes](#)
 - 1c. Welcome
 - 1d. Public Comment

2. 1:10pm—Informational Items
 - [2a. BEA & NH Economic Update with Commissioner Taylor Caswell](#)
 - [2b. Financial Update](#)
 - [2c. Rapid Response Update](#)
 - [2d. Program Performance Update](#)
 - [2e. Program Success Stories](#)
 - [2f. Outdoor Recreation & Workforce Development/Attraction](#)
 - [2g. WIOA Youth](#)
 - [2h. Subcommittee Reports](#)
 1. Bylaws Subcommittee Report
 2. Review Subcommittee Report

3. 2:30pm—Board Motions & Discussion
 - [3a. Topics for the October 19th Meeting](#)
 - [3b. Board Motions and General Discussion](#)

4:00pm—Adjourn

Next Meeting: October 19th 1:00p

P R O C E E D I N G S

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JOE DOIRON: Wonderful, thank you, Danielle. Good afternoon, everybody. This is Joe Doiron, Director of Workforce Development serving as Staff Support for the State Workforce Innovation Board. Thank you for joining a duly noticed meeting of the State Workforce Innovation Board.

Before we begin, just a couple of things. As you just heard, this call is being recorded. If you do not wish to be recorded, you may disconnect from the call at any time. If Board members would like to speak, you can virtually raise your hand by pressing 5* on your dial pad. You will then be called upon in the order that your hand was raised.

Board members, please take a moment to enter your speaker code if you've not already done so. Please remember to mute your phones until speaking. Board members were provided with the speaker code. If you are having difficulty with the speaker code, again please press 5* now.

Good afternoon and welcome to a duly noticed meeting for the State Workforce Innovation Board. The State Workforce

Innovation Board, or SWIB, is appointed by the Governor, and is tasked with administering workforce innovation and opportunity act funds, or WIOA funds, across the state of New Hampshire and overseeing the Governor's State Workforce Development Initiatives.

The SWIB is comprised of business owners, union representatives, state legislators, statewide agency heads, local elected officials, and representatives from other Workforce partners at the state level.

Today's meeting is an official meeting of the Board. It's open to the public and will be run in a manner compliant with RSA 91-A.

We have someone on the phone taking minutes, which will be posted to the New Hampshire Works website. Meeting materials for the Board and the public can be found by visiting the New Hampshire Works webpage, which is www.newhampshire -- I'm sorry, nhworks.org. Again, that's www.nhworks.org. Again, today's meeting is being recorded.

I will help facilitate today's meeting. Because the Board is meeting by phone, under RSA 91-A, there are a few

initial logistics that we need before I turn it over to our Chair, Mr. Michael Kane.

First, each of us must state our names, where we are located, and who is with us. As we move through our agenda today, each Board member, and anyone else speaking, is asked to identify themselves before speaking.

Should you choose to take any votes today, they must be done by roll call. As an example for the roll call attendance, I will help start.

I am Joe Doiron, Director of Workforce Development, in the Department of Business and Economic Affairs Office at 100 North Main Street in Concord. I am in a large conference room, appropriately socially distanced, and joining me are:

LAURA LECAIN: Laura LeCain, the WIOA Fiscal Administrator.

JOE DOIRON: And:

JIMMIE HINSON: Jimmie Hinson, Workforce Development Administrator and Rapid Response Coordinator.

JOE DOIRON: Thank you. Now we will proceed with alphabetical roll call of the Board. So please take a moment to

unmute your line, as I will go alphabetically through the members of the Board for attendance. We understand that a few folks are still getting situated, and I will go through the roll twice.

Mike Alberts?

Beth Doiron?

I have not heard Mike or Beth; they might be muted. I will proceed with the roll.

Eric Batchelor? (phonetic)

ERIC BATCHELOR: Present.

JOE DOIRON: I'm sorry, was that Eric?

ERIC BATCHELOR: I'm present, I'm Eric Batchelor. I represent IVEW, the International Brotherhood of Electrical Workers. I am at 48 Airport Road. I am in my office, all by myself.

JOE DOIRON: Thank you, sir. And I apologize for mispronunciation of names; please correct me.

Marc Beaudoin? Marc, were you able to join us? Okay.

Christine Brennan?

Anya Burzynski?

Will Arvelo?

WILL ARVELO: This is Will Arvelo, Director of Division of Economic Development under Business and Economic Affairs. I am home in Newfield, alone.

JOE DOIRON: Thank you, Will. David Cioffi?

DAVID CIOFFI: Present. I am a Member-At-Large, retired business owner, and I am at my home in Etna, New Hampshire, looking out at snow.

JOE DOIRON: Thank you.

Kelly Clark?

KELLY CLARK: This is Kelly Clark. I represent AARP, and I am located in Webster, New Hampshire at home, and I am alone.

JOE DOIRON: Thank you. Commissioner George Copadis?

GEORGE COPADIS: I'm present, Commissioner of Employment Security. I'm at my office, 45 South Fruit Street in Concord. I'm in my office alone.

JOE DOIRON: Thank you, Commissioner.

Dwight Davis?

Okay. Julie --

BETH DOIRON: Joe, this is --

JOE DOIRON: Yep.

BETH DOIRON: -- Joe, can you hear me Joe? This is Beth Doiron.

JOE DOIRON: Oh, hi Beth. Hi, I'll go through the roll again for folks who I've missed.

BETH DOIRON: Sounds good.

JOE DOIRON: But Beth, since we're chatting, could you just speak -- tell us where you are located, and if anyone else is near you?

BETH DOIRON: Yes. This is Beth Doiron. I am located in Derry, New Hampshire. I'm with the Community college System of New Hampshire. I am here alone with my dog.

JOE DOIRON: Perfect, thank you. Julie Demers?

JULIE DEMERS: I'm present, it's Julie Demers. I'm the Executive Director of the New Hampshire Tech Alliance, and I am also at home in Auburn with my dog. Other than that, I am alone.

JOE DOIRON: Thank you. Mayor Anthony Giunta?

JOE DOIRON: Okay. Representative William Hatch?

John Hennessey?

JOHN HENNESSEY: I'm John Hennessey, Littleton Coin Company. I'm located in my home in Littleton, New Hampshire.

JOE DOIRON: Thank you.

JOHN HENNESSEY: And I have three family members around; no one else.

JOE DOIRON: Okay, thank you. Senator Jay Kahn?

SENATOR JAY KAHN: Present in Keene. My wife is elsewhere in the house.

JOE DOIRON: Thank you, Senator.

Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Hi, it's Michael Kane. I'm here in my office all alone with CNN on the TV.

JOE DOIRON: Thank you, thank you. And forgive me, I'm going to mispronounce it, Tamer. Can you help me with the last name, please?

TAMER KOHEIL: Sure, it's Tamer Koheil.

JOE DOIRON: Thank you. And could you tell us where you are?

TAMER KOHEIL: Thank you. Sure. Director of New

Hampshire Job Corps. I'm located in 943 Dunbarton Road in Manchester. I'm currently in my office, socially distanced and alone.

JOE DOIRON: Thank you. Mayor Charlene Lovett? Mayor Lovett, were you able to connect?

DANIELLE: She is on the line. Her line is unmuted on my end, so I'm not sure if she's muted on her end maybe.

MAYOR CHARLENE LOVETT: Can you hear me now?

JOE DOIRON: We can.

MAYOR CHARLENE LOVETT: Okay, great. Thank you. I'm present. I am in my daughter's apartment in Manchester, New Hampshire, and she is in the apartment with me.

JOE DOIRON: Great, thank you.

Robert Martel?

JOE DOIRON: Okay.

Jonathan Melanson?

Steve Norton?

Eric Proulx?

ERIC PROULX: This is Eric Proulx, from the Tanger Outlet Center in Tilton, and I am in my office alone.

JOE DOIRON: Thank you.

James Proulx?

Tim Sink?

TIM SINK: This is Tim Sink, representing the Greater Concord Chamber of Commerce. I'm in my office in Concord alone.

JOE DOIRON: Thank you. Mike Somers?

MIKE SOMERS: This is Mike Somers with the New Hampshire lodging and restaurant association. I am in my Concord Office, and I am alone.

JOE DOIRON: Thank you.

Gary Thomas?

GARY THOMAS: Yes, Gary Thomas, President of North Point Construction Management here in my office in Hudson, New Hampshire.

JOE DOIRON: Thank you.

Michael Turmelle?

MICHAEL TURMELLE: Present. This is Michael Turmelle. I am calling in from my home office in Concord, New Hampshire, representing the New Hampshire Charitable Foundation.

JOE DOIRON: Thank you.

Brandon Wagner?

[Noise]

I'm sorry, was that Brandon? Okay. I don't believe we have Brandon, but I will go through the roll one more time of folks who are missing. Did -- Mike Alberts, were you able to join us?

MIKE ALBERTS: Mike Alberts, in Lisbon, New Hampshire; in my office, alone.

JOE DOIRON: Thank you.

Marc Beaudoin?

Christine Brennan?

CHRISTINE BRENNAN: Christine -- can you hear me? Christine Brennan, the Department of Education. I'm home in my home office in Ossipee. And unfortunately, I have a prior commitment, and I will be hopping off later on in the meeting.

JOE DOIRON: Thank you.

Anya Burzynski?

Dwight Davis?

DWIGHT DAVIS: Can you hear me? Dwight Davis?

JOE DOIRON: Yeah.

DWIGHT DAVIS: Here in my office, here in my office in Stratham, New Hampshire, owner of Senior Helpers.

JOE DOIRON: Thank you.

Mayor Anthony Giunta?

Representative William Hatch?

Robert Martel?

Jonathan Melanson?

Steve Norton?

James Proulx?

Brandon Wagner?

Mr. Kane, with the roll call completed, we have a quorum, and we are ready to continue.

CHAIRMAN MIKE KANE: Great. Thank you, Joe, and thank you to the Members of the Board for joining us here today. As this is the first Board meeting since last February, we have a number of items to work through.

This is a new Board and this meeting will provide the Board to address the items on the agenda, and lay the foundation for future meetings. You will find these items on the agenda with their accompanying supportive documents. The agenda and

these documents have been provided to the Board, and are available to the public.

We start our agenda here today with some informational items. These are reports and updates provided to the Board. These do not require a vote; however, if Board members would like to make motions, I would ask that you please wait until the next session of our agenda.

Joe, could you please guide us through these items?

JOE DOIRON: Thank you, Mr. Chairman. Referring folks on the call - Board members and the public -- to agenda item 2a that you'll find on the agenda. Again, these documents can be found publicly on the New Hampshire works site.

And if you click on the links on the agenda, they should automatically direct you to the section that we are referring to -- again the section 2a, where we have provided an introduction of the Office of Workforce Opportunity Staff.

We have had a number of changes in the office, including myself replacing Jacqueline Heuser after a number of years as Director of the Office. We appreciate her many years of service to the program and the state. We also have joining

us Jimmie Hinson, Workforce Development Administrator; and Lisa Gerrard as WIOA Program Administrator.

So we wanted to take a moment to introduce some folks and also reintroduce some folks. You as Board members will I'm sure remember Laura LeCain; she got married this past September, and we are happy that she's part of the team.

And we have Bonnie St. Jean, who some of you may remember was an Administrator in the Office for a number of years and were able to convince her to come out of retirement to help us out with the project.

So we have a great team here, and we provided some biographical information, but also some pictures, as we are happy to meet telephonically and not in person, so that you can put a face with the e-mail and a face with the voice.

So with that, Mr. Chairman, I'd be happy to entertain any questions if there are any.

CHAIRMAN MIKE KANE: Okay, so no questions. Go ahead, Joe.

JOE DOIRON: And if anybody -- I should mention -- has a question or would like to raise their hand, it's 5*, 5* for

Board members.

CHAIRMAN MIKE KANE: Great. Shall we keep moving?

JOE DOIRON: Very good. So that was agenda item 2a.

Moving on, I haven't heard from Danielle about any questions, so I'll move on to agenda item 2b, Mr. Chairman, where we have a financial update. And again, this is agenda item 2b, where we're providing an updated financial report for folks.

Again, we haven't had a meeting in a year, so certainly a lot has happened. So we wanted to provide a comprehensive document.

As I mentioned, I'm joined here with Laura LeCain, who is much smarter than me in a whole lot of different ways, and will help answer any questions if that's okay, Mr. Chairman, if folks have any questions, they can hit 5* and we'd be happy to entertain those.

CHAIRMAN MIKE KANE: That's great.

DANIELLE: I see no questions right now.

JOE DOIRON: Mr. Chairman, seeing no questions, is it okay for us to proceed to item 2c?

CHAIRMAN MIKE KANE: I think it would be great, thank you.

JOE DOIRON: Okay. And we can of course -- we're of course available for Board members if they want to chat offline at any point as well. So we want to make sure that these are provided publicly.

Item 2c is a Rapid Response update that Jimmie Hinson has put together. And Jimmie, do you mind just framing a little bit of what we've been doing, and maybe that would be helpful for the Board as things changed a little bit? Do you mind sharing a few words?

JIMMIE HINSON: No, not at all. Jimmie Hinson, the Workforce Development Administrator here at the Office of Workforce Opportunities.

The last year has been very interesting to say the least, as it relates to Rapid Response. Our normal year runs from July 1 and goes through the -- I want to say the end of June. We were pretty much on track starting July 1 of 2019 to April 30. We only were looking at about 29 total Rapid Responses. Now, for us a Rapid Response is triggered whenever

there is a substantial layoff of 25 people or more, in which we have the 29 Rapid Response activities in which 1365 people were being served. These were people who were offered direct, in-person Rapid Response service.

Fast forward to March, and the numbers kind of skyrocketed on us. We literally went from 0 to 88, starting from March 1 to June 30. 88 Rapid Response activities came off, in which 2622 workers were impacted. Ending the year was our highest year total ever, with 117 Rapid Response activity that impacted over close to 4000 people.

Now, if you've been paying attention to the news like a lot of you have, you know that the numbers -- the unemployment numbers -- were way higher than that, and that's where I want to just remind you that these are substantial layoffs that we work on that are 25 or over.

As we started to try our best to respond to the need, and also being limited in our ability to actually meet in person due to COVID-19, we started first with e-mail and phone presentations, and in some cases having to do them individually or in groups. And I'm happy to say we were able to progress to

where we started offering services via Zoom, which have been well received.

We had to make the decision to stop all in-person Rapid Response sessions but that hasn't hurt our ability to get the information into the right hands.

Moving forward to this year, as we started on July 1 to present, I'm happy to say we're back into what I would say a normal range of Rapid Response requests. As of today, we've only received 18 Rapid Response activity requests, of which only 469 workers have been impacted.

In the discussions that we've had at the Office of Workforce Opportunities, we understand that -- well, we came to understand that a larger number of under 25, your small businesses -- were actually laying off a large number which we haven't been -- it wouldn't trigger a Rapid Response.

So when a business lays off or shuts down, and they only have six to 10 employees, that doesn't trigger a Rapid Response, but we were concerned about how we could actually provide services to those individuals, especially to those that are going to need work.

We've been doing our best to think outside the box. We have started reaching out to any business that is laying off or closing and offering at least individual services to guide them to the services that are being provided by our NH Works partners.

In closing, the last thing I'd like to let you know is we ended up creating -- and it was a team effort to create a Rapid Response standard operating procedure so that we would have all of our bases covered, and in one package be able to contact any of the agency point of contacts that offer the Rapid Response services.

We're in the process of working on a prerecorded video and updating our website so that at any time, any of our agency partners or community members who come across somebody who's lost their job or a business that is closed, they can receive the full presentation that we would normally do in person and now leave it at that.

JOE DOIRON: And Mr. Chairman, could we open the floor up for questions?

CHAIRMAN MIKE KANE: We certainly could.

JOE DOIRON: And if the Board members would like to speak, you can virtually raise your hand by pressing 5* on your dial pad. Danielle, by chance has anyone raised their hand?

DANIELLE: Give me one moment. It looks like Jay Kahn has his hand raised. Jay, go ahead.

SENATOR JAY KAHN: Okay, thank you. Sorry I'm backing up one item. So if somebody has something on Rapid Response, I'll be glad to wait and come back to you about your presentation.

JOE DOIRON: Danielle, has anybody else by chance raised their hand?

DANIELLE: David Cioffi has. David go ahead.

DAVID CIOFFI: Yeah, I was curious to see if there is an area that the Rapid Response team spent more time in than other places?

JIMMIE HINSON: It looks like most of the Rapid Responses we got actually came from the Hillsborough County area, which really got me kind of concerned because -- well, first of all there's a large number of businesses in the Hillsborough, Rockingham County areas, so that wasn't too much

of a surprise.

But when we started to see the unemployment numbers go up, the way they were and the work that our partners are New Hampshire Employment Securities was doing the yeoman's work to respond to those requests, we realized that a lot of the closures and layoffs were coming from the smaller business.

So from the Rapid Response standpoint, Hillsborough County was our biggest draw, but unfortunately, I would say that it probably came pretty evenly distributed around especially those impacting the hospitality or travel and tourism type industries.

Does that answer your question, sir?

DAVID CIOFFI: It answers my question, thank you very much.

JIMMIE HINSON: You're very welcome.

DANIELLE: I don't see any other questions, so Jay if you want to go ahead, go ahead.

SENATOR JAY KAHN: Sure. I'm just looking at our program year and our fiscal year for as it ends December 30, 2020, and sorry I'm reading along the presentation. This is

well organized, thank you.

There's a lot of unexpended from the year ending September 30, 2020. So I just want to inquire, because I've been on the Board a long time, and give us an idea of why so much is unexpended, and then if there's any special arrangements carrying that forward into the next --

JOE DOIRON: Good afternoon, Senator, this is Joe Doiron. Just so folks can put -- it's a big packet, could you cite the page just so members of the Board and the public could follow along?

SENATOR JAY KAHN: I can't. It's cut off on the right side. If there's a page number on the right side, I'm not getting it, whether I expand or contract. It's the last page in item b.

JOE DOIRON: Ah. Yep, so that would be page 19 of 2b. So it's page 19 in the packet, and this is in Section 2b, financial update. And I'm going to hand this over to Laura LeCain.

LAURA LECAIN: Sure. This is Laura LeCain, the WIOA Fiscal Administrator. Senator, just to be clear, is the title

of the page you're looking at PY20 WIOA Summary as of September 30, 2020?

SENATOR JAY KAHN: Yes, correct.

LAURA LECAIN: All right, thank you. So looking at the remaining balance, these were funds that were received starting July 1.

So this is reflecting just one-quarter of expenditures, not including obligations. You can see we've expended \$134,000 of that in the first quarter, as we were still spending some of the prior year funds. These grants are three-year rolling grants, so for example the funds that expire this coming June 30, 2021 are PY18. So we do send those out first.

SENATOR JAY KAHN: Okay.

LAURA LECAIN: I don't know if that answers your question.

SENATOR JAY KAHN: Yeah, it does and that's helpful. As I go back, I see the two years to go balances. It looks like we've got about \$7 million less for programmatic expenses over the next three years. And these -- any updates on federal continuation of funding? We're holding at the \$6 million figure

without change?

LAURA LECAIN: We don't know at this point what we'll be expecting to get for program year 2021. We hope to know come April from the Department of Labor, but they have not issued official allocations yet. So unfortunately, I don't have an answer to that question at this Board meeting.

SENATOR JAY KAHN: And then I notice that sometimes we put our eye on the discretionary funds that are available, and should -- it's there, I just -- yes, I ask if there are designations for those discretionary dollars at this point?

LAURA LECAIN: So for some of the discretionary funding there is. We've been using those funds, as you know, currently for what was previously the Recovery Friendly Workplace Initiative. That did just end for us recently. We're still in a process of working with the Sector Partnership Initiative, and some of those funds also go towards monitoring and technical assistance for our subrecipients.

SENATOR JAY KAHN: Okay. Well, thank you for answering the question.

LAURA LECAIN: Thank you, Senator.

DANIELLE: Charlene had a question. Charlene, go ahead.

MAYOR CHARLENE LOVETT: Yes, thank you. I'm -- my question pertains to Jimmie's report on the Rapid Response update. And if I understand correctly, I believe that he had mentioned when realizing that a number of small businesses were laying off employees, that did not trigger a Rapid Response?

You mentioned that this whole presentation of what people could do who were being laid off was available online. And my question is, how was that information communicated at the community level?

JIMMIE HINSON: I'm sorry if I misspoke on that. We are in the process of creating that. We wanted to get a prerecorded Rapid Response session that was also accessible for people with and without disabilities, to ensure that it reached a big audience.

MAYOR CHARLENE LOVETT: Okay.

JIMMIE HINSON: Once that information is updated on the website though, we have -- we will be working with our Chambers of Commerce, we will be working with our business and

industry through our Sector partnerships, as well as we have e-mails for every city and town's administrator or economic development worker.

And that information will be sent out very far and wide, probably -- I'm guessing probably every month -- probably for the first three months, just to make sure people are coming knowing that they can call us at any time.

MAYOR CHARLENE LOVETT: Excellent. Thank you for that.

JIMMIE HINSON: You're very welcome.

DANIELLE: There are no other questions at this time.

JOE DOIRON: Okay. Mr. Chairman, can we proceed to item 2d?

CHAIRMAN MIKE KANE: Yes, please.

JOE DOIRON: This item, we have -- and again, we're very happy that Bonnie St. Jean is helping us out here in the office. She brings a wealth of knowledge and experience to the team, and she is going to help answer questions on appropriate performance updates and item 2d if there are questions from the Board.

And again, that's 5* to raise your hand.

[Pause]

And again, thank you for the Board members and the public bearing with us today. The system works I think well, but it can be a little slow at the time and a little clunky. So if you're finding a delay in raising your hand, it just takes a moment for the system to populate. So again, that's 5* to raise your hand.

DANIELLE: Bonnie, go ahead.

JOE DOIRON: Bonnie, I don't think you're unmuted on your end.

BONNIE ST. JEAN: Thank you, my apologies. So [00:33:47 audio unclear in terms of performance measures, both the federal WIOA statues and the certification process requires the sharing of performance measures for all four of the funding sources.

If you're following along because some of your pages pertain to performance, on page 23 is the summary to PY19 for three of the performance measures -- Dislocated Workers, Youth,] Vocational Rehabilitation.

Also required or expected is adult education, but at this point they are not computerized. We do not have their performance data for PY19.

The great news is all of our federal funding sources under WIOA met or exceeded the performance measures, and they hinged upon four different criteria: Whether or not a person is employed second quarter after exit, their median earnings, whether they're employed fourth quarter after exit, and their credential [rate].

The federal performance standards are set by U.S. Department of Labor as part of the negotiated process for both us [00:35:01 indiscernible proper name Wagner] and the U.S. Department of Education is involved in the negotiation in the discussion for Vocational Rehabilitation.

Any questions?

JOE DOIRON: Mr. Chairman, we're happy to take any questions with -- from the Board if folks would like to ask a question, and that's 5*.

CHAIRMAN MIKE KANE: I have no questions, but maybe the Board does.

JOE DOIRON: All right.

DANIELLE: I see no questions at this time.

JOE DOIRON: Mr. Chairman, can we proceed to item 2e?

CHAIRMAN MIKE KANE: Please.

JOE DOIRON: Very good. If I could direct the public and the members of the Board, you know, we have a tendency to talk a lot about numbers and percentages, which are very important metrics when we talk about success and accountability.

But I think it's really important to factor in a human element, so we wanted to provide members of the Board and the public some success stories, incorporating a different wheel of program and the great relationships we have with our partner agencies.

So there's a lot of really great work being done out in the community with these programs helping real people. So, you know it's just some really good stories in there.

And, you know, I'm happy to answer any questions or try to answer any questions, but we want to try to make a habit of each time we meet as a Board, to provide you those human stories, and to be able to see the good work that's being done

with these funds.

So happy to answer any questions, Mr. Chairman, from you or the Board on these I think really great stories.

CHAIRMAN MICHAEL KANE: I don't have any questions.

JOE DOIRON: Okay. And 5* from members of the Board if you have any questions.

[Pause]

Danielle, by chance has anyone raised their hands?

[Pause]

Danielle? I don't know if by chance you're muted. Okay. Yep. All right, so Mr. Chairman, it does not appear we have any questions on item 2e.

DANIELLE: Hi, sorry.

JOE DOIRON: Oh --

DANIELLE: I apologize. I was on a different phone call at the moment. Gary Thomas had something to say.

JOE DOIRON: Oh.

DANIELLE: Gary, go ahead.

GARY THOMAS: Hi. I just wanted to make a comment regarding some of the programs when you talked about success

stories, because I'm actually also a Board member for ABC, and I just wanted to comment -- and I know it's not really part of this discussion tonight -- but the SPI program that you guys have helped fund push some funds toward ABC has done some great things.

We've done a lot of great videos for I Build New Hampshire, and we've had some great success with that. And we're trying to, you know, get into a program with some of the community colleagues as well for creating craftworker programs. So we're excited, and hopefully that the SPI program can continue to help the ABC for Associated Builders and Contractors.

JOE DOIRON: Thank you, sir.

GARY THOMAS: Thank you.

JOE DOIRON: Danielle, by chance do we have other hands raised?

DANIELLE: No other questions.

JOE DOIRON: Very good. Mr. Chair, can we move on to 2f?

CHAIRMAN MICHAEL KANE: Yes, please.

JOE DOIRON: Perfect. And then Board members and the public, item 2f that is in your packet, just as a program monitoring report, and I believe Kelly Clark, Board member, is on the on the phone as well with questions for the PY19 report. Kelly, are you with us?

KELLY CLARK: I am, Joe, I'm right here.

JOE DOIRON: Wonderful. And would you be able to field any questions about item 2f?

KELLY CLARK: Sure. Between Bonnie and I, I'm sure we can cover it.

JOE DOIRON: Perfect. Wonderful. And Mr. Chairman, if you or members of the Board have questions, we're happy to field them. 5* to raise your hand virtually.

DANIELLE: John Hennessey, go ahead.

JOHN HENNESSEY: I just had a question on the last bullet of page 35 relative to under enrollment, particularly in the adult program.

First of all, kudos for the quality measures and exceeding the goals there. I'm just not as familiar with the quantity. Are there measures that we've agreed to meet, and how

does this bullet relate to whether we're meeting that requirement or not and our ability to meet it going forward?

KELLY CLARK: Do you want me to start on that, Joe?

JOE DOIRON: Could you please?

KELLY CLARK: Sure. So there are targets for enrollment. And as I understand it, our enrollment -- based on what we had set for targets, we were under. And for the reasons for that, I'm going to turn it to Bonnie, and she can maybe -- because she had direct contact with the program directors, and she can maybe touch upon the modification plan going forward.

Bonnie?

BONNIE ST. JEAN: Thank you, Kelly. There are targets that are committed, and as you may recall, in Program Year 19 we had a relatively low unemployment rate for the first three-quarters of the year. And so, therefore to be eligible for adult programming, you needed to be economically disadvantaged.

Our contractor is [00:42:57 audio unclear Southern New Hampshire Services, who has fostered relationships with] and food stamp recipients in an effort to try to meet their enrollment goals, but they were under enrolled, and therefore by

being under enrolled, under expended.

We continue to monitor it, we acknowledge that it was a challenge, and believe that it will be turned around because of what has occurred in the state during PY20.

Probably the other thing that I should probably report is those are income state goals. As perhaps referenced earlier, we have three years to spend the money. So therefore, it's an internal goal, it is not a federal requirement. A federal requirement is the money needs to be expended within a three-year period, and they look at cost per participant.

JOHN HENNESSEY: Okay, thank you very much. No further questions.

KELLY CLARK: Nothing further.

JOE DOIRON: I'm sorry, Danielle, it's Joe Doiron.
Any further questions from the Board on item 2f?

DANIELLE: I don't see anything.

JOE DOIRON: All right. Mr. Chairman, can we move on to agenda item 2g?

CHAIRMAN MICHAEL KANE: Yes, please.

JOE DOIRON: Perfect. And item 2g is WIOA Youth RFP

Review Committee. And if I could invite Dave Cioffi and Kelly Clark to lead us through this item?

DAVID CIOFFI: This is Dave Cioffi. Can you hear me?

JOE DOIRON: We can.

DAVID CIOFFI: You can hear me? Okay. I'll -- what I will do is describe the program that we were looking over to pick the people who can run the program, and then my tag team partner Kelly will let you know where we're hopefully going to be spending money, and why we chose those areas to spend the money.

And the first program was the in-school youth. These are kids that are in school, probably not doing too well, and are going to need some crutches to help them get their diploma. And the age group for these in school youth is usually 14 to 21. Obviously, we're targeting low-income areas and families.

What we try to do is to minimize the dropout rate. If the teachers tell us that, you know, the kids aren't doing well, we're going to hop in and provide the services to help them, whether they need help with math or English or whatever it is. They'll get tutored to help them graduate.

And then likewise, if it looks like they're going to be graduating, they'll get help with postsecondary planning. In other words, you know, helping them apply to colleges, picking colleges that would look most appropriate for them.

One of the big things that we find in particular areas like Nashua and Manchester is some of these people need a lot of help to overcome language and cultural barriers. And we have the people on board apparently who can do that.

And then the other -- a lot of the kids have disabilities, and we do what we can for them. That's the in-school youth.

And the out of school youth, generally ages 16 to 24, these are kids not enrolled in school, or it may be that some of them have already graduated, but they have dead-end jobs, and they'd like to get on a ladder where they can -- you know, better their life and their income.

And they really -- then, there are some that are striving to get a diploma; they'd like to get that high school diploma, so the services that are being offered to them will help them do that.

And then some of these people, you know, they're single parents, they may have kids at home, and it's pretty hard for them to go to school day in and day out.

And then there are those who have a criminal record. Unfortunately, sometimes if you have a criminal record you get a lot of doors slammed in your face. And so, these programs try to help those people.

And then those are those with disabilities again, just like above, and the language and cultural barriers.

And finally, you know, there are a lot of homeless people out there we're finding out and they need help. You know, they need to be able to acquire the skills to get a job so they can support themselves and put a roof over their head.

That's about all I got, and as I said, Kelly will tell why and where we chose programs to support over the next three years.

KELLY CLARK: Thanks, Dave. This is Kelly Clark. So we -- as we reviewed some -- I think there were 10 proposals which in some cases a proposal represented multiple sites. And in the process, two of the overarching goals were to look for

geographic reach and ensuring where we could statewide coverage.

And secondly and importantly, alignment with the Sector Initiatives, especially an eye to health care, given the recent implications of the pandemic.

So for -- and I will not -- we had basically of the 10 proposals two providers; so New Hampshire JAG and MYTURN were the two providers that submitted, you know, multiple proposals.

For the in-school youth, there's approximately \$408,000 available per program year. And these proposals were for three years, so \$408,000 for each program year. That is assuming we continue to get the federal funding.

And our recommendation based on scoring and review, which there's -- and I want to pause just for a minute because Joe and team will be doing some additional follow up with the providers, so we're not actually presenting to you today a recommendation. That will be forthcoming, and Joe will outline the process for that approval by the Board. So this is background information in preparation for that.

So in school youth, \$408,000 per program year. We're recommending funding. We had four proposals, and there was

sufficient funding to cover three of the four proposals. So Manchester Memorial Nashua and Franklin are the three that we're recommending for funding.

The one that was not funded was a proposal for Manchester Central.

For out of school youth and in this area we have approximately \$1.2 million dollars per program year -- our recommendation is to fund, and these were -- the funding was then broken down into geographic regions, to ensure better geographic coverage. So for the North Country, we're recommending funding for Berlin and Laconia Lakes regions. The site that was not funded was Littleton.

For West Central, we are recommending funding for Concord and Keene, and also funding for Franklin. The site not funded was Peterborough, and unfortunately an area of Peterborough was submitted in the incorrect region. It should have been submitted under Hillsborough. So it was a technical deficiency.

And then in Hillsborough, we had two proposals, Nashua and Manchester that well exceeded the funding. However, this is

where Joe and the team will go back and negotiate, and hopefully we'll be able to get some funding for both of those sites, just at a reduced level.

And then in the Seacoast we had one proposal for Rochester, and that was funded.

So that's a really quick high-level summary, and like I said there will be more information forthcoming, and I'll turn it back to Joe.

JOE DOIRON: Thank you Kelly and Dave, and thank you so much. Those -- we got a number of really good submissions, but they were big packets. So a lot of -- I know for me late night reading on those.

So thank you Dave and Kelly for volunteering for being part of the Review Committee. A lot of work went into scoring and giving good due diligence on each of those very well thought out proposals.

For the next staff -- with this process is staff in OWO will begin the negotiation process with these different vendors to iron out some questions and details just we need to work out. Kind of follows the state process.

And once we have worked that out with hopefully our partners, we will provide the Board -- and what I'll do is something similar to what Jackie Heuser has done in the past, which is send out an e-mail with the documents for the Board to approve.

And I'll send that -- when we get to that stage, I'll send that out to each Board member, in which case we will take a vote on the Board. I will BCC everybody, because we cannot debate and discuss via e-mail due to rules and laws governing the open meeting and RSA 91-A.

So this will be to approve the recommendations of the Review Committee, which is members of the Board and myself, Kelly and Dave and myself.

So we're kind of following the process done in the past. We are happy to -- I'm happy to hop on a call at any time with Board members. I'm sure Kelly and Dave are happy to as well if you have questions.

But when we iron out the contracting process, we just want to move forward very quickly to ensure that there's no interruption in service delivery, which kind of goes into the

overall larger WIOA Youth conversation, which we will -- the Board will be discussing in item 3c in just a little bit.

So we're going to follow the process previously done. I think it's worked. And that will ensure that the information gets to you timely, and we can get back to our -- these potential vendors very quickly as well.

Are there any questions from the Board? And again, 5* to raise your hand virtually.

[Pause]

DANIELLE: David Cioffi, go ahead.

DAVID CIOFFI: I just -- there was one other thing that I wanted to point out, and you had mentioned it earlier in your presentation. Be sure to read the success stories on pages 27 to 30. It really will throw a light on what these programs accomplished.

And in the past, we've had some of these kids actually come in front of us, and hopefully that will happen in the future. So you can see the money is well spent. That's all I had.

JOE DOIRON: Thank you, Dave.

DANIELLE: Will Arvelo, go ahead.

WILL ARVELO: Thank you. A couple questions David and Kelly. One is, is there a range of students that these programs want to serve?

And the second question is given the issues with access to technology in some of those underserved communities around the state -- the computers and that sort of thing for certain students, is that -- did any of the RFPs (sic) address that?

DAVID CIOFFI: I didn't get the first question.

WILL ARVELO: Oh, the first question had to do with is there a number of students that you're looking to serve in this program? So if you -- whatever RFP, whatever grant you award, are you looking to serve, you know, 10, 20, 30 students? What's the cap on that?

DAVID CIOFFI: It depends on which program. But each of those, JAG and the other, would stipulate the participants in the programs that they would be offered. So they are the ones that tell us how many students would be getting trained.

With regard to computers and so on, not specifically

but there is money in there for follow up services and that sort of thing, so they could use some of that money for that, I would presume.

Kelly, are you going to --

KELLY CLARK: Yeah, sure. Just to follow up on that, so four -- in each -- within each proposal, they're required to state the number of students they will serve. So the numbers range for, like, in school. I think it was around 22, 23 students per year up to 30 -- one proposal is 30.

And then the out of school: Again it's a pretty broad range from like 15, 25, 26. So in that range per proposal. And as -- when we did the review, we look at things like the cost per student, the staffing ratio, along with the target number, which would become what their goal would be for enrollment.

And then to Dave's point on technology, we might have had one proposal that's really hyper focused on technology, but not from the standpoint of availability of say laptops and that sort of thing.

JOE DOIRON: And Kelly and Dave, this is Joe Doiron. Just forgive me for jumping in but Will, in addition, prior

funding to these recipients has provided computers for their offices as well as loaners that they've -- loaner computers that they've utilized during the pandemic to accommodate the challenges that have come with COVID.

Just want to -- Will, was that -- was that -- did we address your questions?

WILL ARVELO: Yes.

JOE DOIRON: Okay, great. Thank you. Danielle, do we have --

DANIELLE: I see no other questions.

JOE DOIRON: No other, okay. Mr. Chairman, can we move on to the next item on our agenda?

CHAIRMAN MICHAEL KANE: That would be great, yes.

JOE DOIRON: And Mr. Chairman, Danielle let me know that Marc -- and forgive me, Marc, I'm going to say your last name incorrectly -- is it Bedouin?

MARC BEAUDOIN: Yeah, it's Beaudoin.

JOE DOIRON: Beaudoin. I'm sorry, sir.

MARC BEAUDOIN: Oh, that's all right.

JOE DOIRON: And Marc, do you mind just stating where

you're located, and is anybody near you?

MARC BEAUDOIN: I am located in my office at 109 North State Street here in Concord, and there is nobody in the office here with me.

JOE DOIRON: Wonderful.

MARC BEAUDOIN: There are people in their own offices across the hall, though.

JOE DOIRON: Perfect, thank you. Just for attendance, just as a housekeeping measure, we have to ask that. So just noted that Marc has joined us. And again, we still have more than enough on the quorum.

Mr. Chairman, are -- we have a guest joining us here. It was item 1b, but Jael was having difficulty hopping on this afternoon. And Jael Delva is our Federal Project Officer from the US Department of Labor. And she just wanted to hop on for a moment to say a few quick words of welcome.

Is it okay if we pop back to item 1b, because she was able to join us?

CHAIRMAN MICHAEL KANE: That would be great.

JOE DOIRON: Perfect, Jael. Were we able to get the

phone working?

JANEL DELVA: Yes. Can you hear me?

JOE DOIRON: We can.

JANEL DELVA: Awesome, awesome. Thank you so much Joe and members of the Board. I do apologize for not being here during the roll call. But I'm here now. Thank you for inviting me to your meeting today.

As the Federal Project Officer for the state of New Hampshire, I am looking forward to working with Joe and team to -- you know, enhance and improve and create some effective programs for American workers.

So, you know, our focus is really creating customer workforce solutions for American workers, supporting businesses and job seekers alike. So this is going to be an exciting time working with Joe, who has really jumped in and rolled his sleeves up, and he's looking for ways to be effective, efficient, responsive and approachable.

So thank you for having me today, and I do hope to actually attend a Board meeting in person at some point later in the future. But this will work for now. So thank you Joe, and

thank you Board members.

JOE DOIRON: Mr. Chairman, do you or members of the Board have a question for Jael?

CHAIRMAN MICHAEL KANE: I do not, but thank you for joining us.

JOE DOIRON: And if Board members: Again, 5* to virtually raise your hand.

[Pause]

Well Jael, thank you so much for your kind words and for joining us today. I know you have a very busy schedule, and we'd love for you to continue listening to all the great things that are happening.

We have a great Board, and a lot of really great things happening here in the state of New Hampshire. So thanks for taking the time to hop on and join us today.

JANEL DELVA: Thank you Joe, and I will stay on board. There was one person who mentioned the success stories, and I do concur 100 percent that the success stories, you know, it really brings you back to why we're all here. We all have a shared mission, and I really appreciate that you guys took time to

highlight the hard work that your staff has done and that, you know, our American workers have done to really improve their living.

So thank you for that, and I do concur the success stories are awesome.

JOE DOIRON: Thank you, Jael. And Danielle, are there any hands raised?

DANIELLE: Not at this moment.

JOE DOIRON: Great. Mr. Chairman, can we move on to the next section of our agenda, item 3, starting with item 3a?

CHAIRMAN MICHAEL KANE: That would be great, thank you.

JOE DOIRON: Thank you. Members of the Board and members of the public, we're on item 3a. And again, just as a housekeeping matter, this is a duly noticed meeting of the State Workforce Innovation Board. This meeting is being recorded and conducted in a manner compliant with RSA 91-A.

We are item 3a, the Demand Occupation List. We have through all of these items provided background statements for the Board, a staff recommendation, requested action, and a draft

motion to help since we are meeting telephonically and communication can be a little clunky. I mean, we're doing the best we can during the public health emergency.

So we just try to make it as easy as possible for Board members providing some sample language, which do not have to be used, but again they're just -- they're just drafts. We have a draft motion, and the recommendation action below.

So I'm happy to try to field any questions on this. If so, 5* please.

[Pause]

DANIELLE: Jay Kahn, go ahead.

JOE DOIRON: SENATOR JAY KAHN, are you still with us?

SENATOR JAY KAHN: I'm sorry, I had it on muted. Good now?

JOE DOIRON: Yes, sir.

SENATOR JAY KAHN: To expedite this matter, I'd like to move approval of this item, and then to ask a few questions about it.

KELLY CLARK: Hey Joe, this is Kelly Clark. I'll second the motion.

JOE DOIRON: Mr. Chairman, we have a motion from SENATOR JAY KAHN and a second from Kelly Clark. May we go into discussion?

CHAIRMAN MICHAEL KANE: Yes.

JOE DOIRON: Very good. And I believe, SENATOR JAY KAHN, you had a question?

SENATOR JAY KAHN: Thank you. So the highlighted areas in the table, is that just to provide a break between one industry and another on the SOC code? It just --

JOE DOIRON: Yes, yes sir.

SENATOR JAY KAHN: Yeah. And the dated updates -- because I notice that we've got 18 estimated employments. You know, we are a little ways down the road from there. Any plans that you're aware of to update this information?

It does seem -- you know my interest in this, that having current information so that we can try to create that flow of people who need employment through appropriate training and into the workforce is crucial now -- more crucial than it was in 2018.

And the information seems a little dated; probably the

best that you have available, which is why I moved the motion.

But, you know, if you could help us understand when we might get this.

The other thing is if we send in separate items, that might be helpful. I'm having trouble reading it on the screen. It's cutting off to the right. Thank you.

JOE DOIRON: Thank you, Senator. I want to make sure, by chance is Pam Szacik from Employment Security, are you on by chance? Or Bonnie St. Jean, are you still on the call?

BONNIE ST. JEAN: Hi, this is Bonnie St. Jean. The [01:08:33 audio unclear PACIA unit] was in the New Hampshire Employment Security Economic Labor Market Studies produces the report for us, and this report was generated back on June 12 of 2020. They do provide ongoing, updated reports.

And if you're all in agreement, we can forward to you at that time when we have the latest updated on demand occupation list, or what their projections are for various industry sectors.

SENATOR JAY KAHN: Yes.

JOE DOIRON: Senator, did that address your question?

SENATOR JAY KAHN: We'll look forward to whatever updates there can be for this, absolutely.

JOE DOIRON: Okay.

SENATOR JAY KAHN: Better yet, the other part to it was it could be sent under a separate item so that what is cut off -- at least for me, cut off on the side might be available.

JOE DOIRON: Will do, Senator. Thank you for the feedback. And for Board members, we're try to adjust to the different state of affairs as brought on by the public health emergency.

So we'd appreciate your feedback too you know, today and thereafter of how we can improve conveying the information to you all. So we really do appreciate that.

So what we'll do in the future is we'll provide the breakdown like we did in the item. But we'll also provide the full Excel spreadsheet so that you can compare.

COMMISSIONER GEORGE COPADIS: Joe and Mr. Chairman -- Mr. Chairman and Joe -- it's George Copadis. I'll check with Brian as well -- Brian Gottlob, the Economic Labor Market Director here, and just see when the next update would be, and

I'll get that information to Joe.

JOE DOIRON: Thank you, Commissioner. Danielle, do we have any other hands raised?

DANIELLE: I do not see any more hands raised.

JOE DOIRON: Mr. Chairman, may I proceed with a roll call vote?

CHAIRMAN MICHAEL KANE: That would be great, thanks.

JOE DOIRON: With the motion made and duly seconded, I now have to call the roll. If you could please unmute your line, I will proceed through the whole list.

I know there are a number of members who are -- I shouldn't say a number, there are a few members who are not in attendance. I still have to call the roll, so please bear with me as we go through this.

So we're going to go alphabetically, and this is voting on item 3a, with the recommendation that's proposed.

Mike Alberts?

MIKE ALBERTS: Yay, in favor.

JOE DOIRON: Beth Doiron?

BETH DOIRON: Yes.

JOE DOIRON: Eric Batchelor?

ERIC BATCHELOR: Eric Batchelor, in favor.

JOE DOIRON: And forgive me Marc, Marc can you help me with your last name, I'm sorry.

MARC BEAUDOIN: Marc Beaudoin, I'm assuming, and so yes, in favor.

JOE DOIRON: Thank you. Thank you, sir, sorry. Christine Brennan? Anya Burzynski? Will Arvelo?

WILL ARVELO: Yes.

JOE DOIRON: Thank you. David Cioffi?

DAVID CIOFFI: I approve.

JOE DOIRON: Kelly Clark?

KELLY CLARK: I approve.

JOE DOIRON: Commissioner George Copadis?

COMMISSIONER GEORGE COPADIS: Approve.

JOE DOIRON: Dwight Davis? Julie Demers?

JULIE DEMERS: Approved.

JOE DOIRON: Mayor Anthony Giunta? Representative William Hatch? John Hennessey?

JOHN HENNESSEY: Approve.

JOE DOIRON: Senator Jay Kahn?

SENATOR JAY KAHN: Yes.

JOE DOIRON: Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Approved.

JOE DOIRON: Tamer Koheil.

TAMER KOHEIL: Approved.

JOE DOIRON: Mayor Charlene Lovett?

MAYOR CHARLENE LOVETT: Approve.

JOE DOIRON: Robert Martel?

Jonathan Melanson?

Steve Norton?

Eric Proulx?

ERIC PROULX: Approve, in favor.

JOE DOIRON: Thank you.

James Proulx?

Tim Sink?

TIM SINK: Yes.

JOE DOIRON: Mike Somers?

MIKE SOMERS: Yes.

JOE DOIRON: Gary Thomas?

Michael Turmelle?

MICHAEL TURMELLE: Yes.

JOE DOIRON: Brandon Wagner?

Mr. Chairman, with the roll called, we have an approved motion. Mr. Chairman?

CHAIRMAN MICHAEL KANE: Yes.

JOE DOIRON: The roll has been called and the motion's approved.

CHAIRMAN MICHAEL KANE: Great.

JOE DOIRON: And may we move on to agenda item 3b?

CHAIRMAN MICHAEL KANE: That would be terrific.

JOE DOIRON: Very good. We have the background, again, as provided and OWO Staff recommendations. They requested action to vote on an increase in the ITA amount from its current amount from \$5500 to \$6500, and a draft motion below that. And we're happy to try and address any questions that the Board may have.

This may be a familiar discussion point, as this was brought up I believe in a previous Board meeting. So, again, we are a little bit behind, since we haven't met in over a year.

So I I'm happy to take any questions from you, Mr. Chairman, members of the Board, and again that's 5* to raise your hand.

DANIELLE: Beth Doiron, did you have a question?

BETH DOIRON: No, I did not. That was just to vote on the last question, last motion.

DANIELLE: Okay.

BETH DOIRON: I have no other questions at this time.

JOE DOIRON: Mr. Chairman, it appears there are no questions. I'm not sure if there's a motion or how best to proceed.

CHAIRMAN MICHAEL KANE: I'm sorry, say that again, Joe?

JOE DOIRON: There appears to be no questions from members of the Board.

CHAIRMAN MICHAEL KANE: Okay.

JOE DOIRON: I'm not sure if there's a motion or how to proceed.

CHAIRMAN MICHAEL KANE: We made a motion and we all voted on it, right? So --

JOE DOIRON: I think --

CHAIRMAN MICHAEL KANE: The motion sounds like it's approved, is that correct?

DAVID CIOFFI: I know we -- this is Dave Cioffi. I move we approve the motion.

[01:17:22 audio unclear and this is Koheil?], second.

JOE DOIRON: And I'm sorry, for recordkeeping, who seconded the motion?

WILL ARVELO: Will Arvelo.

JOE DOIRON: Very good. Mr. Chairman, we have the motion that has been provided by staff, which is increase the individual training account funding limit for New Hampshire WIOA Title I training from \$5500 to \$6500 which was motioned by Dave Cioffi, and seconded by Will Arvelo. May we go into discussion, or would you like to go to a vote?

CHAIRMAN MICHAEL KANE: Sorry, it sounds like we should just go to a vote.

JOE DOIRON: Very good. And again, members of the Board, if you could please unmute your lines. This is a roll call vote, which I will call alphabetically, and I'd like to again apologize for saying your names incorrectly. I'm still

learning, and appreciate your patience. So that will be a roll call vote of the Board. We will proceed alphabetically for item 3b.

Mike Alberts?

MIKE ALBERTS: Yay, in favor.

JOE DOIRON: Beth Doiron?

BETH DOIRON: In favor.

JOE DOIRON: Eric Batchelor?

ERIC BATCHELOR: In favor.

JOE DOIRON: Marc Beaudoin.

MARC BEAUDOIN: In favor.

JOE DOIRON: Christine Brennan? Anya Burzynski? Will Arvelo?

WILL ARVELO: In favor.

JOE DOIRON: David Cioffi?

DAVID CIOFFI: I approve.

JOE DOIRON: Kelly Clark?

KELLY CLARK: I approve.

JOE DOIRON: Commissioner George Copadis?

COMMISSIONER GEORGE COPADIS: I approve.

JOE DOIRON: Dwight Davis? Julie Demers?

JULIE DEMERS: I approve.

JOE DOIRON: Mayor Anthony Giunta? Representative
William Hatch? John Hennessey?

JOHN HENNESSEY: Yes.

JOE DOIRON: Senator Jay Kahn?

SENATOR JAY KAHN: I vote yes.

JOE DOIRON: Thank you. Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Yes.

JOE DOIRON: Tamer Koheil.

TAMER KOHEIL: Approve.

JOE DOIRON: Mayor Charlene Lovett?

MAYOR CHARLENE LOVETT: Approve.

JOE DOIRON: Robert Martel?

Jonathan Melanson?

Steve Norton?

Eric Proulx? Eric, are you still with us? I'm not
sure if you muted, or -- I see, I don't know if we lost Eric.

JOE DOIRON: James Proulx?

Tim Sink?

TIM SINK: Yes.

JOE DOIRON: Thank you. Mike Somers?

MIKE SOMERS: Yes.

JOE DOIRON: Gary Thomas?

Michael Turmelle?

MICHAEL TURMELLE: Yes.

JOE DOIRON: Brandon Wagner? And just one more time, I don't know if maybe you were on mute, Eric Proulx, are you still with us?

DANIELLE: I'm not seeing him.

JOE DOIRON: I'm sorry?

DANIELLE: I said I'm not seeing him on here, he might have disconnected.

JOE DOIRON: Okay. Understood. Thank you. Thank you, Danielle. Mr. Chairman, with the roll called, we have a motion that has passed.

CHAIRMAN MICHAEL KANE: Great.

JOE DOIRON: Item 3b is approved.

CHAIRMAN MICHAEL KANE: Great.

JOE DOIRON: Mr. Chairman, may I move onto item 3c?

CHAIRMAN MICHAEL KANE: Please do.

JOE DOIRON: And we are -- this is part of the conversation that the Board members and members of the Board, as we were discussing earlier with the WIOA Youth RFPs: After many years of successful administration, we thank our partners at the New Hampshire Department of Education. They are looking to see if the Office of Workforce Opportunity could bring WIOA Youth Services back in house into the Office of Workforce Opportunity.

We are one of the very few states in the nation that actually has that sort of arrangement. So this does bring us into parity.

This is a decision that was -- there's no failure performance, there's no disagreement or anything like that, it's just a shifting of things around between the Department of Education and here at the Office of Workforce Opportunity. It just seemed like the right time to make a change.

But we will also be able to streamline a few of the services and increase the dollar amount of program funds, while on the back end seeing a reduction in administration funds.

So we think it's a great opportunity, and we certainly

thank our partners at the New Hampshire Department of Education for a number of years of successful implementation of these programs. So we certainly have a lot to build off of to continue the successes of this program.

So we have a motion for the Board to support the decision to move WIOA Youth programs to OWO, and along with thanking the New Hampshire Department of Education for successfully administering the programs over a number of years. And although they won't be administering the programs, they're still going to be an incredibly valued partner moving forward.

CHAIRMAN MICHAEL KANE: Joe, did you say there was a motion on the floor already?

JOE DOIRON: We do not have a motion, but there's a draft motion written on --

CHAIRMAN MICHAEL KANE: Okay.

JOE DOIRON: -- written on the -- on item 3c.

WILL ARVELO: So I -- this is Will Arvelo. I move that we approve moving the WIOA Youth Program back to OWO.

JOE DOIRON: Very good.

MAYOR CHARLENE LOVETT: I'll second it. This is

Charlene Lovett, I'll second it.

JOE DOIRON: Very good. Mr. Chairman, Will Arvelo has made a motion. Mayor Charlene Lovett has seconded the motion. Would you like to move to discussion or to a vote?

CHAIRMAN MICHAEL KANE: I'd like to move to a vote, but if anyone wants to discuss it, I'm happy to do that.

JOE DOIRON: Danielle, are there any hands raised, 5*?

DANIELLE: I don't see any hands raised.

JOE DOIRON: Very good. Mr. Chairman, I'll proceed with the roll call vote, if that's okay?

CHAIRMAN MICHAEL KANE: It sounds like you're getting good at it Joe, keep going.

JOE DOIRON: Goodness, well thanks.

MAYOR CHARLENE LOVETT: This is Charlene --

JOE DOIRON: Yep?

MAYOR CHARLENE LOVETT: This is Charlene Lovett. I'm sorry to interrupt, but I keep raising my hand and I guess it doesn't get seen or I don't know what the technical issue is. But I just in the background, the way it was written, I just wanted to get clarification.

It says in the second paragraph that the state of New Hampshire was unique in the fact that the corresponding state Department of Education did not administer these programs. I think it was unique in that it administered the programs correctly. Do I understand that correctly?

JOE DOIRON: Mayor Lovett, I must have had an undercaffeinated moment when drafting, so I appreciate -- so I do apologize to you for the confusion and members of the Board and public. So something that's spellchecked and grammar check can't find, so I apologize.

MAYOR CHARLENE LOVETT: No, I just want to make sure I understand you correctly.

JOE DOIRON: Yep. Yeah.

MAYOR CHARLENE LOVETT: Okay. Thank you.

JOE DOIRON: Sorry. Is it okay -- and Danielle, any other questions or hands raised?

DANIELLE: Nope.

JOE DOIRON: Very good. We'll continue with the roll call. Again, this is alphabetically. Mike Alberts? Mike, are you still with us?

MIKE ALBERTS: Yay, approved, sorry.

JOE DOIRON: Thank you. Beth Doiron?

BETH DOIRON: Yep.

JOE DOIRON: Thank you. Eric Batchelor?

ERIC BATCHELOR: Approve.

JOE DOIRON: Thank you? Marc Beaudoin?

MARC BEAUDOIN: Approve.

JOE DOIRON: Christine Brennan?

Anya Burzynski?

Will Arvelo?

WILL ARVELO: Approve.

JOE DOIRON: Thank you. David Cioffi?

DAVID CIOFFI: I approve.

JOE DOIRON: Thank you. Kelly Clark?

KELLY CLARK: I approve.

JOE DOIRON: Thank you. Commissioner George Copadis?

COMMISSIONER GEORGE COPADIS: I vote to approve.

JOE DOIRON: Thank you. Dwight Davis? Julie Demers?

JULIE DEMERS: Approved.

JOE DOIRON: Thank you. Mayor Anthony Giunta?

Representative William Hatch?

John Hennessey?

JOHN HENNESSEY: Approved.

JOE DOIRON: Thank you. Senator Jay Kahn?

SENATOR JAY KAHN: Yes.

JOE DOIRON: Thank you. Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Yes.

JOE DOIRON: Thank you. Tamer Koheil.

TAMER KOHEIL: Approve.

JOE DOIRON: Thank you. Mayor Charlene Lovett?

MAYOR CHARLENE LOVETT: Approve.

JOE DOIRON: Thank you. Robert Martel?

Jonathan Melanson?

Steve Norton?

Eric Proulx?

JOE DOIRON: James Proulx?

Tim Sink?

TIM SINK: Yes.

JOE DOIRON: Thank you. Mike Somers?

MIKE SOMERS: Yes.

JOE DOIRON: Thank you. Gary Thomas?

Michael Turmelle?

MICHAEL TURMELLE: Yes.

JOE DOIRON: Thank you. Brandon Wagner?

Mr. Chairman, with the roll call completed, the motion passed.

CHAIRMAN MICHAEL KANE: Great.

JOE DOIRON: Shall we proceed with 3d?

CHAIRMAN MICHAEL KANE: Yes, please.

JOE DOIRON: Very good, thank you. We have agenda item 3d. That's the one-stop certification. We have -- do we have Bonnie?

BONNIE ST. JEAN: Yes.

JOE DOIRON: Hello? I'm sorry, I was -- thought somebody had a question. We have the background provided a long way staff recommendation. The motion -- the requested action is a motion to approve the New Hampshire Works one-stop certification review, as submitted by staff from the Office of Workforce Opportunity.

Our two reviewers are available; Bonnie St. Jean and

Lisa Gerrard from the Office of Workforce Opportunity if there are any questions.

DANIELLE: Bonnie has her hand raised; go ahead.

BONNIE ST. JEAN: Just I'm here if you need me.

WILL ARVELO: This is Will Arvelo; move to approve New Hampshire Works one-stop certification review as submitted by the staff from the Office of Workforce Opportunity.

KELLY CLARK: It's Kelly Clark, I'll second the motion.

JOE DOIRON: Mr. Chairman, Will Arvelo has made a motion to approve and seconded by Kelly Clark. Shall we proceed with a vote, or we'd like to take questions?

CHAIRMAN MICHAEL KANE: Unless there are hands raised, I'd like to proceed with a vote.

JOE DOIRON: Okay. Danielle, are there any hands raised?

DANIELLE: No hands raised.

JOE DOIRON: And again, I apologize for saying names incorrectly. So we will go through the roll call again alphabetically through the Board.

Mike Alberts?

MIKE ALBERTS: Yay, approved.

JOE DOIRON: Thank you. Beth Doiron?

BETH DOIRON: Approve.

JOE DOIRON: Thank you. Eric Batchelor?

ERIC BATCHELOR: Approve.

JOE DOIRON: Thank you? Marc Beaudoin?

MARC BEAUDOIN: Approve.

JOE DOIRON: Thank you. Christine Brennan? Anya

Burzynski? Will Arvelo?

WILL ARVELO: Approve.

JOE DOIRON: Thank you. David Cioffi?

DAVID CIOFFI: I approve.

JOE DOIRON: Thank you. Kelly Clark?

KELLY CLARK: I approve.

JOE DOIRON: Thank you. Commissioner George Copadis?

COMMISSIONER GEORGE COPADIS: I vote to approve.

JOE DOIRON: Thank you. Dwight Davis?

Julie Demers?

JULIE DEMERS: Approved.

JOE DOIRON: Thank you. Mayor Anthony Giunta?

Representative William Hatch?

John Hennessey?

JOHN HENNESSEY: Approve.

JOE DOIRON: Thank you. Senator Jay Kahn?

SENATOR JAY KAHN: I vote yes, and I'm going to need to leave the meeting. Thank you.

JOE DOIRON: Thank you. Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Approve.

JOE DOIRON: Tamer Koheil?

TAMER KOHEIL: Approved, and I'm going to have to depart around 3:00.

JOE DOIRON: Thank you. Mayor Charlene Lovett?

MAYOR CHARLENE LOVETT: Approve.

JOE DOIRON: Thank you. Robert Martel?

Jonathan Melanson?

Steve Norton?

Eric Proulx?

JOE DOIRON: James Proulx?

Tim Sink?

TIM SINK: Approved.

JOE DOIRON: Thank you. Mike Somers?

MIKE SOMERS: Yes.

JOE DOIRON: Thank you. Gary Thomas?

Michael Turmelle?

MICHAEL TURMELLE: Yes.

JOE DOIRON: Thank you. Brandon Wagner?

JOE DOIRON: Thank you. With the roll call completed,
Mr. Chairman, the motion passes.

CHAIRMAN MICHAEL KANE: Terrific.

JOE DOIRON: May we move on to item 3e on the agenda?

CHAIRMAN MICHAEL KANE: Yes, please.

JOE DOIRON: Thank you. We have provided the Annual Report, which you'll find right in your packet, starting on page 63. So that is the Annual Report beginning there as submitted. And we have provided a background summary of that Annual Report, in addition to staff recommendations for requested actions and a draft motion.

And we're happy to take questions from the Board and from you, Mr. Chairman, with 5* and we'd be happy to try to

address any questions you may have. Danielle, have any hands been raised?

DANIELLE: David Cioffi, go ahead.

DAVID CIOFFI: I was wondering can you handle both 3c -- I mean, it's two items at one time, the Annual Report and the state plan, so you don't have to go through the roll call twice? It seems they've been properly looked at and submitted.

JOE DOIRON: I would defer -- I don't know if Senator Jay Kahn is still on, who can help me with some parliamentary procedure, and I'm happy to do whatever the Board would like. We broke out these items to make sure we provided enough explanation and opportunities for discussion, so I would defer to Chairman Cain on it. We'd like to combine items 3e and 3f.

CHAIRMAN MICHAEL KANE: I think that's fine.

JOE DOIRON: In order to do that, we would just have to have a motion for approvals of items 3e and 3f as submitted by staff, unless there are changes or edits?

DAVID CIOFFI: Dave Cioffi, I so move.

WILL ARVELO: And Will Arvelo seconds.

JOE DOIRON: So Dave, would you mind repeating your

motion for the Board, so that we can have it in the record?

DAVID CIOFFI: Yes. I move that we handle the Annual Report and the state plan as one item, because they've been properly looked over and submitted.

JOE DOIRON: Danielle, do we have any hands raised?

DANIELLE: We do not.

JOE DOIRON: Mr. Chairman, we have a motion made by Dave Cioffi, seconded by Will Arvelo to take 3e and 3f together. May I call the roll?

CHAIRMAN MICHAEL KANE: Please do.

JOE DOIRON: Very good. We'll begin alphabetically. Again, this is a roll call vote combining, and we'll be voting on both 3e, the Annual Report and 3f, the state plan. Mike Alberts?

MIKE ALBERTS: Yay, approve.

JOE DOIRON: Thank you. Beth Doiron?

BETH DOIRON: Approve.

JOE DOIRON: Thank you. Eric Batchelor?

ERIC BATCHELOR: Approve.

JOE DOIRON: Thank you. Marc Beaudoin?

MARC BEAUDOIN: Approved.

JOE DOIRON: Thank you. Christine Brennan?

Anya Burzynski?

Will Arvelo?

WILL ARVELO: Approve.

JOE DOIRON: Thank you. David Cioffi?

DAVID CIOFFI: I approve.

JOE DOIRON: Thank you. Kelly Clark?

KELLY CLARK: I approve.

JOE DOIRON: Thank you. Commissioner George Copadis?

COMMISSIONER GEORGE COPADIS: I vote to approve.

JOE DOIRON: Thank you.

Dwight Davis?

Julie Demers?

JULIE DEMERS: Approved.

JOE DOIRON: Thank you. Mayor Anthony Giunta?

Representative William Hatch?

John Hennessey?

JOHN HENNESSEY: Approve.

JOE DOIRON: Thank you. Senator Jay Kahn?

JOE DOIRON: Thank you. Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Approve.

JOE DOIRON: Thank you. Tamer Koheil?

TAMER KOHEIL: Approved.

JOE DOIRON: Thank you. Mayor Charlene Lovett?

MAYOR CHARLENE LOVETT: Approve.

JOE DOIRON: Thank you. Robert Martel?

Jonathan Melanson?

Steve Norton?

Eric Proulx?

JOE DOIRON: James Proulx?

Tim Sink?

TIM SINK: Yay.

JOE DOIRON: Thank you. Mike Somers?

MIKE SOMERS: Yes.

JOE DOIRON: Thank you. Gary Thomas?

Michael Turmelle?

MICHAEL TURMELLE: Yes.

JOE DOIRON: Thank you. Brandon Wagner?

Mr. Chairman, with the roll call completed, items 3e

and 3f are approved, and we still have a quorum.

CHAIRMAN MICHAEL KANE: Thank goodness.

JOE DOIRON: And I guess --

CHAIRMAN MICHAEL KANE: That was my reasoning -- we're beginning to lose people in a hurry.

JOE DOIRON: Okay.

CHAIRMAN MICHAEL KANE: I'm 100 percent behind you; if you can think of other ways, keep going.

JOE DOIRON: And thank you for saving my voice a little bit. Okay, we're going to move on to item 3g. 3g -- going to try to -- so item 3g is "Established Subcommittee Membership." We have, like in other -- in the previous motions have provided a background -- a little bit of background, some recommendations, and we're happy to address any questions that the Board may have.

The bylaws have not been worked on in quite a while, so no time like the present. So as we kind of get back to the swing of things, we are looking to try to view that, make sure that we maintain our compliance with federal guidelines, and also, to ensure good governance.

WILL ARVELO: Joe, this is Will Arvelo. I move that the SWIB shall create a bylaw Review Subcommittee with no more than three Board members. The Chair of the Board shall appoint the members, and the Subcommittee will receive staff support from the Office of Workforce Opportunity.

TIM SINK: This is Tim Sink, I second.

JOE DOIRON: Just for public record, so thank you Will. Will has made a motion, and I was not able to hear on the other end who made the second. Can you please repeat yourself?

TIM SINK: Sorry, Tim Sink. I second.

JOE DOIRON: Oh, is that you, Mr. Sink?

TIM SINK: Yes, it is.

JOE DOIRON: Okay, thank you. Very good. Just for the record, Mr. Chairman, Will Arvelo made a motion and Tim Sink has seconded the motion. May we approve with the roll call if there are no questions or hands raised?

CHAIRMAN MICHAEL KANE: Good by me.

JOE DOIRON: Very good. Danielle?

DANIELLE: No hands raised.

JOE DOIRON: Okay, very good. We're at the roll call

again. Okay. Starting again from the top. Mike Alberts?

MIKE ALBERTS: Yay, approved.

JOE DOIRON: Thank you. Beth Doiron?

BETH DOIRON: Approve.

JOE DOIRON: Thank you. Eric Batchelor?

ERIC BATCHELOR: Approved.

JOE DOIRON: Thank you? Marc Beaudoin?

MARC BEAUDOIN: Approve.

JOE DOIRON: Thank you. Christine Brennan?

Anya Burzynski?

Will Arvelo?

WILL ARVELO: Approved.

JOE DOIRON: Thank you. David Cioffi?

DAVID CIOFFI: I approve.

JOE DOIRON: Thank you. Kelly Clark?

KELLY CLARK: I approve.

JOE DOIRON: Thank you. Commissioner George Copadis?

COMMISSIONER GEORGE COPADIS: I vote to approve.

JOE DOIRON: Thank you. Dwight Davis?

Julie Demers?

JULIE DEMERS: Approved.

JOE DOIRON: Thank you. Mayor Anthony Giunta?

Representative William Hatch?

John Hennessey?

JOHN HENNESSEY: Approve.

JOE DOIRON: Thank you. Senator Jay Kahn?

Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Approve.

JOE DOIRON: Tamer Koheil?

TAMER KOHEIL: Approved.

JOE DOIRON: Thank you. Mayor Charlene Lovett?

MAYOR CHARLENE LOVETT: Approve.

JOE DOIRON: Thank you. Robert Martel?

Jonathan Melanson?

Steve Norton?

Eric Proulx?

JOE DOIRON: James Proulx?

Tim Sink?

TIM SINK: Approve.

JOE DOIRON: Thank you. Mike Somers?

MIKE SOMERS: Yes.

JOE DOIRON: Thank you. Gary Thomas?

Michael Turmelle?

MICHAEL TURMELLE: Yes.

JOE DOIRON: Thank you. Brandon Wagner? Mr.

Chairman, with the roll call completed, the motion passes and we still have a quorum.

CHAIRMAN MICHAEL KANE: Keep going.

JOE DOIRON: Very good. And I would encourage members, if you could reach out, if you're interested in serving, if you could please reach out to me, I will be chatting with Chairman Kane following the meeting to follow up on this item. So we would really appreciate the volunteers to keep things moving.

Now, we have the last item on our agenda, and that is SWIB meeting dates for 2021. We've provided backgrounds. In our bylaws, we are required to post annual meetings.

We hope that with the structure of scheduling these meetings very far in advance, we can solicit meeting topics of discussion and ideas from you, the Board member -- but also, it

allows for staff to provide you timely reports and complete reports, along with ensuring that we have a quorum, and fitting into your schedules.

So the background we've provided, our current bylaws require three meetings this year, and so obviously this will fill in one, and we have put in the draft motion below that a meeting -- that meetings will be held June 8, 2021 at 1:00 p.m. and October 19, 2021 at 1:00 p.m.

And we have provided the accompanying recommendation, action and draft motion.

WILL ARVELO: Will Arvelo moves to approve that SWIB shall hold duly noticed meetings compliant with RSA 91-A on June 8, 2021 at 1 and October 19, 2021 at 1:00 p.m.

MAYOR CHARLENE LOVETT: This is Charlene Lovett and I second it.

JOE DOIRON: Very good. Mr. Chairman, we have a motion from Will Arvelo and a second from Mayor Charlene Lovett. May we proceed to a roll call after checking with Danielle if there are any hands raised? And again, that's 5*.

CHAIRMAN MICHAEL KANE: Please do.

JOE DOIRON: Very good, thank you. Danielle, are there any questions or hands raised?

DANIELLE: There are no questions.

JOE DOIRON: Very good. We will now proceed to a roll call vote. I'm sorry, was that somebody? We will now proceed with a roll call vote alphabetically. Mike Alberts?

MIKE ALBERTS: Yay, approve.

JOE DOIRON: Thank you. Beth Doiron?

BETH DOIRON: Yes, approve.

JOE DOIRON: Thank you. Eric Batchelor?

ERIC BATCHELOR: Approve.

JOE DOIRON: Thank you? Marc Beaudoin?

MARC BEAUDOIN: Approve.

JOE DOIRON: Thank you. Christine Brennan?

Anya Burzynski?

Will Arvelo?

WILL ARVELO: Approve.

JOE DOIRON: Thank you. David Cioffi?

DAVID CIOFFI: I approve.

JOE DOIRON: Thank you. Kelly Clark?

KELLY CLARK: I approve.

JOE DOIRON: Thank you. Commissioner George Copadis?

COMMISSIONER GEORGE COPADIS: I vote to approve.

JOE DOIRON: Thank you.

Dwight Davis?

Julie Demers?

JULIE DEMERS: Approved.

JOE DOIRON: Thank you. Mayor Anthony Giunta?

Representative William Hatch?

John Hennessey?

JOHN HENNESSEY: Approve.

JOE DOIRON: Thank you. Senator Jay Kahn?

JOE DOIRON: Thank you. Chairman Michael Kane?

CHAIRMAN MICHAEL KANE: Approved.

JOE DOIRON: Tamer Koheil?

TAMER KOHEIL: Approved.

JOE DOIRON: Thank you. Mayor Charlene Lovett?

MAYOR CHARLENE LOVETT: Approve.

JOE DOIRON: Thank you. Robert Martel?

Jonathan Melanson?

Steve Norton?

Eric Proulx?

JOE DOIRON: James Proulx?

Tim Sink?

TIM SINK: Approved.

JOE DOIRON: Thank you. Mike Somers?

MIKE SOMERS: Yes.

JOE DOIRON: Thank you. Gary Thomas?

Michael Turmelle?

MICHAEL TURMELLE: Yes.

JOE DOIRON: Thank you. Brandon Wagner? Mr.

Chairman, with the roll call completed, the motion passes for --
the next meeting of the SWIB will be June 8, 2021 at 1:00 p.m.
and October 19, 2021 at 1:00 p.m.

CHAIRMAN MICHAEL KANE: Fantastic.

JOE DOIRON: And Mr. Chairman, that concludes our
agenda for today.

CHAIRMAN MICHAEL KANE: Even better.

JOE DOIRON: And -- go ahead sir, sorry.

CHAIRMAN MICHAEL KANE: Yeah, no. So should I just

wrap it up here, Joseph?

JOE DOIRON: Unless there are any objections, that is the meeting as proposed.

CHAIRMAN MICHAEL KANE: Great. This concludes the duly noticed meeting of the State Workforce Innovation Board. This call has been recorded, and was conducted in a manner compliant with RSA 91-A.

Thank you very much to all the members of the public joining this duly noted meeting of the State Workforce Innovation Board, as well as all the Board members. That's it.

JOE DOIRON: Thank you, Mr. Chairman.

COLLECTIVE: Thank you.

CHAIRMAN MICHAEL KANE: Thank you.

JOE DOIRON: And for recording purposes, this concludes the duly noticed meeting of the State Workforce Innovation Board. This call has been recorded, and we'll be pausing the recording at 2:58 p.m.

[End of Proceedings]



SWIB MEETING DATE: 6/8/2021

AGENDA ITEM: 2a, BEA & NH Economic Update with Commissioner Taylor Caswell

Business and Economic Affairs Commissioner Taylor Caswell

Mr. Taylor Caswell is the first commissioner of the New Hampshire Department of Business and Economic Affairs, established by an act of the Legislature in 2017. Appointed to the position by Gov. Chris Sununu, Commissioner Caswell serves as the chief economic official for the state and oversees the state Divisions of Economic Development and Travel & Tourism Development, enabling and growing economic vitality for residents and employers in the Granite State.



In this role, Caswell has defined the narrative of New Hampshire as place where people want to live and work and where companies can grow and thrive in the state’s unique tax and opportunity climate. In collaboration with policy makers, stakeholders and business leaders, he is working to update and modernize the state’s broad infrastructure of community and economic stakeholders into a more strategic and meaningful network that will be critical to sustaining and growing New Hampshire’s economy.

Following years of record growth, in 2020, Commissioner Caswell has pivoted to lead state economic relief recovery efforts in the face of the coronavirus pandemic. BEA has spearheaded the state’s economic recovery efforts in coordination with other state agencies and partner organizations around the state. Caswell also co-chairs the state Economic Reopening Task Force, a bi-partisan public/private group which reviews and recommended sector operations guidance. In September, Caswell took on leadership of the Governor’s Office for Emergency Relief and Recovery (GOFERR), with responsibility for transparent development and deployment and management of \$1.25 billion in federal relief funds to New Hampshire.

Caswell’s experience in the private sector includes structuring and funding renewable power and affordable housing development, financial services and government relations work for a Fortune 500 energy company.

Prior to joining BEA, he was the executive director of the New Hampshire Community Development Finance Authority and served as the New England regional administrator for the U.S. Housing and Urban Development, a White House-level appointment.

He grew up in Littleton, where he founded PRKR MTN trails, a community-based, 25-mile multi-use mountain bike trail network. Commissioner Caswell remains an avid year-round outdoor enthusiast and is a regular alpine skier, mountain biker, and hiker.



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 2b - Financial Update

WIOA State Formula Funding Detail Program Year (PY) 2020

HOW MUCH DO WE RECEIVE?

- The Workforce Innovation and Opportunity Act (WIOA) authorize three funding streams under Title I of the Act: **Youth, Adult, and Dislocated Worker**.
- Funds are received through a grant awarded by the **United States Department of Labor (USDOL)**
- Total funding for PY20 is **\$6,150,131** (Youth \$2,242,411; Adult \$2,130,845; Dislocated Worker \$1,776,875)
- Total funding **projected** for PY21 is **\$8,049,758** (Youth \$2,933,243; Adult \$2,790,201; Dislocated Worker \$2,326,314)

WHEN DO WE RECEIVE THE FUNDS?

- WIOA **Dislocated Worker and Adult Programs** are funded on a **July-to-June** program year (PY) basis (i.e., Program Year 2020 is the one-year period beginning July 1, 2020 and ending on June 30, 2021).
- WIOA **Youth Funds** are funded on an **April-to-June** program year to allow for summer services.
- The WIOA Dislocated Worker and Adult program years overlap two Federal fiscal years - the program year begins on July 1 of each year and covers the last three months of one federal fiscal year, which began the previous October. The program year continues from October through June of the following federal fiscal year. That is, on the federal level, the WIOA Adult and Dislocated Worker programs are funded through two separate appropriations.
 - The first funding becomes available for obligation on July 1; this portion is commonly referred to as the "**base**" funds.

- The second round of funding becomes available for obligation on October 1; this portion is commonly referred to as "**advance**" funds. They are called "advance funds" because they are provided in the appropriations act passed during the fiscal year preceding when the funds are available. For example, PY 2020 advance funds, which become available to the state on October 1, 2020 are funds appropriated during Federal Fiscal Year (FFY) 2019, but they are not made available until FFY 2020.
- Looking at the Master Award and Distribution Chart PY2020 - 2023 you will see the amount of funds allocated as of July 1, 2020 for which the state has received a Notice of Award (NOA); beneath that amount you will see the amount of funds "planned" for release on October 1, 2020. The "planned" funds are not available for use at the state level until the USDOL issues a NOA (typically by mid-September).
- However, even after a NOA has been awarded the federal government may reduce approved amounts through the process of "sequestration", or simply "rescind" funds based on changes to the budget on the national level. Conversely, USDOL may add funds to the original allocation; when this happens it is typically toward the end of a program year. For example, in September 2019 the Secretary of Labor decided to decrease the amount that was withheld on the Federal level for set-aside funds which increased New Hampshire's original allocation received for WIOA Title I funds by \$12,747.

HOW DOES USDOL DETERMINE HOW MUCH EACH STATE RECIEVES?

- WIOA funds are allocated to states based on formulas prescribed in the Act. These funds are called **State Allotment Formula Funds**, commonly referred to as "state formula funds".
 - The federal formula used to calculate the funding level for each funding stream is explained in detail below.
 - State formula funds are **available for expenditure for a three-year period** beginning July 1st and ending June 30th of the third year, for the Adult and Dislocated Worker funds, and beginning April 1st and ending June 30th of the third year for WIOA Youth funds.
- NH is a "**Small State Minimum Allotment State**" – WIOA establishes a minimum threshold for funding a state will receive to ensure sufficient funds are available to maintain a statewide program without dramatic decreases in funds.

WHAT ARE THE REQUIRMENTS FOR EXPENDING FUNDS?

- WIOA formula fund expenditures must be categorized as either **Program** (90%) or **Administration** (10% cap) consistent with the definitions contained in the Act, and in accordance with the *Office of Management and Budget (OMB) Uniform Guidance* for fiscal management of federal funds. In general, all activities directly tied to participant (program eligible) services are considered program, anything not is considered administration.
- **15%** of the total allocation from each of the three funding sources is “reserved” at the state level for the following purposes:
 - 5% (maximum) for State level grant administration.
 - 10% discretionary funds for the provision of statewide activities as defined in the Act (i.e., local incentive grants, technical assistance, management information systems, evaluation, and NH Works system building, additional staff support) and/or “discretionary” activities such as exemplary programs, research and demonstration efforts, innovative incumbent worker programs, and special projects to assist local areas in carrying out local employment and training activities).
- **Up to 25% of Dislocated Worker** funds from the grant award may be reserved at the state level for the provision of Rapid Response services as defined in the law. In **PY2020 10%** was reserved for Rapid Response services due to prior year carryforward and a greater need for the funding for the Dislocated Worker program.
- The remaining **85% Adult, 85% Youth, and no less than 60% of Dislocated Worker funds** (i.e., the total award less 15% for all three funding streams, plus Rapid Response set aside from the Dislocated Worker funds) **must be allocated to the local level for the provision of WIOA specific services**

statewide - see document labeled Master Award and Distribution Chart PY2020 -2023 for funding details.

- For all three funding sources **80%** of all funds received must be **obligated within the first year** of the grant period – by June 30th.
- States are strongly encouraged to expend **70% of Dislocated Worker funds** (i.e., percent of “total available” which includes prior year carryover plus annual award) in any given year. This calculation of “on hand funds” can be a factor in the decision making process when a state applies for additional grant assistance through the national Dislocated Worker Reserve grant program.

- The Board is responsible for managing program expenditures to ensure funds are fully expended prior to the end of the third year of the award. When more than one service provider for a funding stream is operational within the state, the Board may **recapture funds** from an underperforming provider and **reallocate** those funds to a provider meeting performance to ensure funds do not expire.
- The Board, with final approval from the Governor, may **transfer up to 100% of funds** between the adult and dislocated worker programs. However, the Board/Governor does **not** have authority to transfer funds to or from the Youth program.
- In PY2020, **New Hampshire Employment Security (NHES)** became the sub-recipient of **Adult and Dislocated Worker** funds from the **Office of Workforce Opportunity (OWO)**. NHES will directly provide program services for Dislocated Workers to help streamline service delivery in each of the 12 NH Works Office located throughout the state. The contract for WIOA Adult program services was issued **jointly** by BEA/OWO and NHES on behalf of the Board. **Southern New Hampshire Services (SNHS)** was awarded a contract for the provision of **Adult** program services for the period of **January 1, 2021 through June 30, 2024** with NHES based on selection in response to an RFP process conducted in accordance with state procurement requirements; a sub-committee of Board members serve as proposal reviewers. Final selection of a service provider is approved by vote of the Board.
- Locally, the allocation of training funds is developed by the service provider based on a formula similar to the federal formula described below – number of unemployed and number of TANF recipients in an area. This planning is a **guide to ensure equitable access throughout the state for limited training funds**; however funds may be moved to areas of need after a mid-year review of actual expenditures to ensure full expenditure of funds.
- Local contract provisions identify a goal of **no less than 50% of funds awarded on the local level be set aside to support training costs** for program participants.
- The **NH Department of Education (DOE)** has served as the statewide administrator for **WIOA Youth funds** for over 20 years, however, after approval from the SWIB, Governor & Executive Council and agreement between DOE and BEA, BEA has assumed the duties as the statewide administrator for WIOA Youth funds, which are allocated to service providers identified through the RFP process with an emphasis on funding programs in each geographic area of the state. DOE is transitioning all files and data back to BEA from now until June 30, 2021 to closeout all responsibilities they have to the program.

- WIOA requires that **75% of youth grant funds be expended on Out of School youth programs.**
- WIOA also requires that a minimum of **20%** youth grant funds (minus administration funds) **be expended on Work Based Learning activities.**

STATE ALLOTMENTS METHODOLOGY

- NH is a “**Small State Minimum Allotment State**” – states that meet the minimum allotment definition are those states that receive a PY 2020 WIOA Youth allotment of \$2,242,411 or receive a PY 2020 WIOA Adult allotment of \$2,130,845, as directed in TEGL 16-19.

Youth Funds:

- The Department has allotted the PY 2020 Youth Activities program allotments among the States in accordance with the factors required by WIOA. For reference, the three data factors that the Department considers in allocating these funds to the States are:
 1. The average number of unemployed individuals for Areas of Substantial Unemployment (ASUs) for the 12-month period, July 2018 through June 2019, as prepared by the States under the direction of the Bureau of Labor Statistics (BLS);
 2. The number of excess unemployed individuals or the ASU excess (depending on which is higher) averages for the same 12-month period, July 2018 through June 2019; and
 3. The number of disadvantaged youth (age 16 to 21), excluding college students in the workforce and military) from special tabulations of data from the American Community Survey (ACS). The data used in the special tabulations for disadvantaged youth were collected between January 1, 2011, and December 31, 2015.
- Since the total amount available for States in PY 2018 is below the required \$1 billion threshold specified in WIOA sec. 127(b)(1)(C)(iv)(IV), which was also the case in PY 2016, the Department did not apply the WIOA additional minimum provisions. Instead, as required by WIOA, the minimums of 90 percent of the prior year allotment percentage and 0.25 percent State minimum floor apply.

Adult Funds:

- The three formula data factors that the Department uses to distribute WIOA Adult Activities funds among the States are the same as those used for the Youth Activities formula, except that data is used for the number of disadvantaged adults (age 22 to 72, excluding college students in the workforce and military), rather than the number of disadvantaged youth. Since the total amount available for the Adult Activities program for States in PY 2020 is below the required \$960 million threshold specified in WIOA sec. 132(b)(1)(B)(iv)(IV), as was also the case in PY 2019, the WIOA additional minimum provisions are not applicable. Instead, as required by WIOA, the minimums of 90 percent of the prior year allotment percentage and 0.25 percent State minimum floor apply.

Dislocated Worker Funds:

- WIOA prescribes different data factors for the federal allotment of Dislocated Worker funds by the Department to the States. The Department has allotted the PY 2020 Dislocated Worker State program allotments among the States in accordance with the factors required by WIOA. For

reference, the three data factors that the Department considers in allocating these funds to the States are:

1. The relative number of unemployed individuals in each State, compared to the total excess number of unemployed individuals in all States. For this factor, the time period for comparison is the 12-month period, October 2018 through September 2019.
 2. The relative excess number of individuals in each State, compared to the total excess number of unemployed individuals in all States. For this factor, the time period for comparison is the 12-month period, October 2018 through September 2019. No comparison to ASU excess is required for this data factor.
 3. The relative number of individuals in each State who have been unemployed for 15 weeks or more, compared to the total number of individuals in all States who have been unemployed for 15 weeks or more. For this factor, the time period for comparison is the 12-month period, October 2018 through September 2019.
- WIOA sec. 132(b)(2)(B)(iii)(1) required the Dislocated Worker formula to adopt a 90 percent minimum of the prior year allotment percentage. WIOA also provides that no State

may receive an allotment that is more than 130 percent of the allotment percentage for the State for the previous year under section 132(b)(2)(B)(iii)(II).

Workforce Innovation and Opportunity Act (WIOA) State Formula Funds PY 2020 - 2023
(Program Year is July 1 - June 30)

STATE LEVEL [\(Grant Recipient\)](#)
Office of Workforce Opportunity
TEGL 16-19

Total WIOA Formula Funding From USDOL (4/1/2020 - 6/30/2023)
\$6,150,131

		15% Reserve			15% Reserve			15% Reserve	25% Max RR Funds																																		
Youth Program	2,242,411	336,361	Adult Program	2,130,845	319,626	Dislocated Worker Program		1,776,875	266,531	444,219																																	
Awarded April 1st			July 1st Award		355,731	53,359	July 1st Award		324,475	48,671	Only 10% for PY20																																
			October 1st Award		1,775,114	266,267	October 1st Award		1,452,400	217,860	177,688																																
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td align="center" colspan="2">Governor's Reserve</td> <td align="center" colspan="2">State Administration</td> <td align="center" colspan="2">Statewide Activities</td> <td align="right" colspan="2">922,520</td> <td colspan="3"></td> </tr> <tr> <td colspan="2"></td> <td align="center" colspan="2">5% Administration: Office of Workforce Opportunity Operations</td> <td align="center" colspan="2"></td> <td align="right" colspan="2">307,507</td> <td colspan="3"></td> </tr> <tr> <td colspan="2"></td> <td align="center" colspan="2">10% Statewide Activities (i.e., Discretionary Funds, Set Aside)</td> <td align="center" colspan="2"></td> <td align="right" colspan="2">615,013</td> <td colspan="3"></td> </tr> </table>											Governor's Reserve		State Administration		Statewide Activities		922,520							5% Administration: Office of Workforce Opportunity Operations				307,507							10% Statewide Activities (i.e., Discretionary Funds, Set Aside)				615,013				
Governor's Reserve		State Administration		Statewide Activities		922,520																																					
		5% Administration: Office of Workforce Opportunity Operations				307,507																																					
		10% Statewide Activities (i.e., Discretionary Funds, Set Aside)				615,013																																					

LOCAL LEVEL [\(Sub-recipient\)](#)

		85%			85%			75%	
Youth Program	1,906,050	85%	Adult Program	1,811,219	85%	Dislocated Worker Program		1,332,657	75%
System Costs (program funds)	204,721			204,721				153,541	
DOE MOU			NHES MOU			NHES MOU			
Annual Budget	1,701,329		Annual Budget	1,606,498		Annual Budget		1,179,116	
	Program	Admin (10%)		Program	Admin (10%)			Program	Admin (10%)
	1,546,663	154,666		1,460,453	146,045			1,071,923	107,192
75% OSY Expenditures	1,159,997		1st Quarter	243,814	24,381	1st Quarter		195,744	19,574
20% Work Experience	309,333		3 Quarters	1,216,639	121,664	3 Quarters		876,180	87,618

PY18 WIOA SUMMARY -- as of March 31, 2021

Program Year 2018 --- 7/1/2018 -9/30/2019 FUNDS EXPIRE 6/30/2021

	TOTAL AVAILABLE	Total Obligated	Unobligated Balance	Percent Obligated	Expended as of 3/31/2021	Remaining Balance 3/31/2021	Federal Unliq Oblig	Percent Expended of Total Obligated	Percent Expended of Total Available
YOUTH	\$ 1,883,963.00	\$ 1,883,963.00	\$ -	100%	\$ 1,883,963.00	\$ -	\$ -	100%	100%
Local Program	\$ 1,469,546.00	\$ 1,469,546.00	\$ -	100%	\$ 1,469,546.00	\$ -	\$ -	100%	100%
Local Admin	\$ 146,380.00	\$ 146,380.00	\$ -	100%	\$ 146,380.00	\$ -	\$ -	100%	100%
System Costs	\$ 268,037.00	\$ 268,037.00	\$ -	100%	\$ 268,037.00	\$ -	\$ -	100%	100%
DISLOCATED WRKR	\$ 1,499,824.00	\$ 1,499,824.00	\$ -	100%	\$ 1,499,824.00	\$ -	\$ -	100%	100%
Rapid Response	123,312.69	\$ 123,312.69	\$ -	100%	\$ 123,312.69	\$ -	\$ -	100%	100%
Local Program	1,007,704.31	\$ 1,007,704.31	\$ -	100%	\$ 1,007,704.31	\$ -	\$ -	100%	100%
Local Admin	100,770.00	\$ 100,770.00	\$ -	100%	\$ 100,770.00	\$ -	\$ -	100%	100%
System Costs	268,037.00	\$ 268,037.00	\$ -	100%	\$ 268,037.00	\$ -	\$ -	100%	100%
Transfer from Adult									
ADULT	\$ 1,792,318.00	\$ 1,792,318.00	\$ -	100%	\$ 1,792,318.00	\$ -	\$ -	100%	100%
Local Program	1,412,010.38	\$ 1,412,010.38	\$ -	100%	\$ 1,412,010.38	\$ -	\$ -	100%	100%
Local Admin	112,270.62	\$ 112,270.62	\$ -	100%	\$ 112,270.62	\$ -	\$ -	100%	100%
System Costs	268,037.00	\$ 268,037.00	\$ -	100%	\$ 268,037.00	\$ -	\$ -	0%	100%
Transfer to Dislocated Worker					\$ -	\$ -			
STATE 15%	\$ 913,427.00	\$ 913,427.00	\$ (0.00)	100%	\$ 913,427.00	\$ -	\$ -	100%	100%
OWO 5%	304,473.00	\$ 304,473.00	\$ -	100%	\$ 304,473.00	\$ -	\$ -	100%	100%
Discretionary 10%	608,954.00	\$ 608,954.00	\$ -	100%	\$ 608,954.00	\$ -	\$ -	100%	100%
TOTALS	\$ 6,089,532.00	\$ 6,089,532.00	\$0.00	100%	\$ 6,089,532.00	\$ -	\$ -	100%	100%

PY19 WIOA SUMMARY -- as of March 31, 2021

Program Year 2019 --- 7/1/2019 -9/30/2020 FUNDS EXPIRE 6/30/2022

	TOTAL AVAILABLE	Total Obligated	Unobligated Balance	Percent Obligated	Expended as of 3/31/2021	Remaining Balance 3/31/2021	Federal Unliq Oblig	Percent Expended of Total Obligated	Percent Expended of Total Available
YOUTH	\$ 1,886,319.00	\$ 1,886,319.00	\$ -	100%	\$ 1,886,319.00	\$ 0.00	\$ -	100%	100%
Local Program	\$ 1,471,165.00	\$ 1,487,336.89	\$ (16,171.89)	101%	\$ 1,487,336.89	\$ (16,171.89)	\$ -	100%	101%
Local Admin	\$ 147,117.00	\$ 130,945.11	\$ 16,171.89	89%	\$ 130,945.11	\$ 16,171.89	\$ -	100%	89%
System Costs	\$ 268,037.00	\$ 268,037.00	\$ -	100%	\$ 268,037.00	\$ -	\$ -	100%	100%
DISLOCATED WRKR	\$ 1,514,245.25	\$ 1,514,245.25	\$ -	100%	\$ 1,214,321.17	\$ 299,924.08	\$ 299,924.08	80%	80%
Rapid Response	94,180.75	\$ 94,180.75	\$ -	100%	\$ 94,180.75	\$ -	\$ -	100%	100%
Local Program	1,018,240.50	\$ 1,018,240.50	\$ -	100%	\$ 765,145.99	\$ 253,094.51	253,094.51	75%	75%
Local Admin	101,824.00	\$ 101,824.00	\$ -	100%	\$ 54,994.43	\$ 46,829.57	46,829.57	54%	54%
System Costs	300,000.00	\$ 300,000.00	\$ -	100%	\$ 300,000.00	\$ -	\$ -	100%	100%
Transfer from Adult									
ADULT	\$ 1,792,314.00	\$ 1,792,314.00	\$ -	100%	\$ 1,373,798.06	\$ 418,515.94	\$ 418,515.94	77%	77%
Local Program	1,356,649.00	\$ 1,356,649.00	\$ -	100%	\$ 1,041,833.73	\$ 314,815.27	314,815.27	77%	77%
Local Admin	135,665.00	\$ 135,665.00	\$ -	100%	\$ 51,016.07	\$ 84,648.93	84,648.93	38%	38%
System Costs	300,000.00	\$ 300,000.00	\$ -	100%	\$ 280,948.26	\$ 19,051.74	19,051.74	0%	94%
Transfer to Dislocated Worker									
STATE 15%	\$ 916,389.75	\$ 399,031.71	\$ 517,358.04	44%	\$ 380,657.23	\$ 535,732.52	\$ 18,374.48	95%	42%
OWO 5%	305,462.25	\$ 305,462.25	\$ -	100%	\$ 287,087.77	\$ 18,374.48	\$ 18,374.48	94%	94%
Discretionary 10%	610,927.50	\$ 93,569.46	\$ 517,358.04	15%	\$ 93,569.46	\$ 517,358.04	\$ -	100%	15%
TOTALS	\$ 6,109,268.00	\$ 5,591,909.96	\$ 517,358.04	92%	\$ 4,855,095.46	\$ 1,254,172.54	\$ 736,814.50	87%	79%

PY20 WIOA SUMMARY -- as of March 31, 2021

Program Year 2020 --- 7/1/2020 -9/30/2020 FUNDS EXPIRE 6/30/2023

	TOTAL AVAILABLE	Total Obligated	Unobligated Balance	Percent Obligated	Expended as of 3/31/2021	Remaining Balance 3/31/2021	Federal Unliq Oblig	Percent Expended of Total Obligated	Percent Expended of Total Available
YOUTH	\$ 1,906,050.00	\$ 1,894,050.00	\$ 12,000.00	99%	\$ 624,666.43	\$ 1,281,383.57	\$ 1,269,383.57	33%	33%
Local Program	\$ 1,546,663.00	\$ 1,534,663.00	\$ 12,000.00	99%	\$ 596,395.13	\$ 950,267.87	\$ 938,267.87	39%	39%
Local Admin	\$ 154,666.00	\$ 154,666.00	\$ -	100%	\$ -	\$ 154,666.00	\$ 154,666.00	0%	0%
System Costs	\$ 204,721.00	\$ 204,721.00	\$ -	100%	\$ 28,271.30	\$ 176,449.70	\$ 176,449.70	14%	14%
DISLOCATED WRKR	\$ 1,510,345.00	\$ 1,510,345.00	\$ -	100%	\$ 34,114.62	\$ 1,476,230.38	\$ 1,476,230.38	2%	2%
Rapid Response	177,688.00	\$ 177,688.00	\$ -	100%	\$ 24,953.75	\$ 152,734.25	152,734.25	14%	14%
Local Program	1,071,924.00	\$ 1,071,924.00	\$ -	100%	\$ -	\$ 1,071,924.00	1,071,924.00	0%	0%
Local Admin	107,192.00	\$ 107,192.00	\$ -	100%	\$ -	\$ 107,192.00	107,192.00	0%	0%
System Costs	153,541.00	\$ 153,541.00	\$ -	100%	\$ 9,160.87	\$ 144,380.13	144,380.13	6%	6%
Transfer from Adult						-			
ADULT	\$ 1,811,220.00	\$ 1,811,220.00	\$ -	100%	\$ -	\$ 1,811,220.00	\$ 1,811,220.00	0%	0%
Local Program	1,460,454.00	\$ 1,460,454.00	\$ -	100%	\$ -	\$ 1,460,454.00	1,460,454.00	0%	0%
Local Admin	146,045.00	\$ 146,045.00	\$ -	100%	\$ -	\$ 146,045.00	146,045.00	0%	0%
System Costs	204,721.00	\$ 204,721.00	\$ -	100%	\$ -	\$ 204,721.00	204,721.00	0%	0%
Transfer to Dislocated Worker						-			
STATE 15%	\$ 922,516.00	\$ 271,675.81	\$ 650,840.19	29%	\$ 633.81	\$ 921,882.19	\$ 271,042.00	0%	0%
OWO 5%	\$ 307,504.00	\$ 271,675.81	\$ 35,828.19	88%	\$ 633.81	\$ 306,870.19	\$ 271,042.00	0%	0%
Discretionary 10%	615,012.00	\$ -	\$ 615,012.00	0%	\$ -	\$ 615,012.00	\$ -	#DIV/0!	0%
TOTALS	\$ 6,150,131.00	\$ 5,487,290.81	\$ 662,840.19	89%	\$ 659,414.86	\$ 5,490,716.14	\$ 4,827,875.95	12%	11%



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 2c, Rapid Response Update

As the Office of Workforce Opportunity (OWO) transitioned into the last month of this reporting year (June 1, 2020 – July 1, 2021), OWO has already documented 14 additional closures and/or layoffs requests over last year. From July 1, 2020 to June 1, 2021, OWO documented 24 Rapid Response Activities with a substantial layoff being defined as 25 or more employees affected. Over the course of this year 1,245 workers were affected across the State of New Hampshire. Since the last SWIB meeting in February 2021, OWO has documented 6 additional Rapid Response Activities across New Hampshire. These closures and/or layoffs affected 280 workers.

Starting on June 1, 2021, OWO started offering “in person” Rapid Response Sessions again to all businesses moving forward with closures and/or substantial layoffs (25+ RR) and will continue to support smaller numbers of layoffs including those that fall under the mandatory response number or 25, with direct support from OWO staff. In addition to using Zoom video conferencing as a resource, we have completed a [NH Works Rapid Response Program video](#) and updated the [NH Rapid Response webpage](#). With these two resources, OWO will be in a better position to deliver timely Rapid Response Program information and services to a greater number of workers impacted by a closure and/or layoff.

To ensure continuity in the delivery of Rapid Response services across the State of New Hampshire, OWO completed our Rapid Response Standard Operating Procedure (SOP) for our Rapid Response team facilitators. This SOP is a detailed set of rules for conducting Rapid Response Services and will be used as a training guide for facilitators and Rapid Response Team members on how to best organize their efforts to serve the business community. This detailed guide will ensure services are delivered consistently across NH and provide instructions on how to properly document our efforts.



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 2d, Program Performance Update

Background:

The Workforce Innovation Opportunity Act requires the review of the WIOA Title I (Adult, Dislocated Worker and Youth), WIOA Title II (Adult Education), WIOA Title III (Wagner Peyser), and WIOA Title IV (Vocational Rehabilitation) with the State Workforce Investment Board as well as reiterated in the One-Stop Certification Policy. Attached are the Title I, III, and IV performance outcomes for PY20 Q3. (Adult Education reporting is not in a computerized system and staff are working to get their performance data for sharing at a future point.)

No vote is required on this item. This is an opportunity for the Board to discuss performance data across all WIOA funding streams. This is will be a regular agenda item to fulfill the federal requirements and ensure negotiated U.S. Department of Labor goals are being achieved.

OWO Staff Recommendation:

For members of the Board to review of the PY20 Q3 performance outcomes for WIOA funding streams.

Requested Action:

For members of the Board to review of the PY20 Q3 performance outcomes for WIOA funding streams.

WIOA Quarterly Report: Program Year 2020, Quarter 3 (January 1, 2021 to March 31, 2021)

Performance Summary

Submitted: May 6, 2021

Cumulative Time Period	Performance Item	Program Group	Quarterly ^a		Rolling Four Quarters ^b		Program To Date ^c		PY 2020 Goal	
			Rate	Num Denom	Rate	Num Denom	Rate	Num Denom	100%	80%
Apr 1, 2019 - Mar 31, 2020	Employment Rate Second Quarter After Exit	Adults	75.0%	24/32	77.5%	107/138	77.8%	158/203	79.0%	63.2%
		Dislocated Workers	89.7%	26/29	83.7%	123/147	84.2%	213/253	86.7%	69.4%
		National Dislocated Worker Grants	68.8%	22/32	70.8%	97/137	72.1%	106/147	86.7%	69.4%
		Youth (Employment, Education or Training Placement Rate)	70.8%	17/24	81.5%	150/184	83.8%	212/253	67.0%	53.6%
Apr 1, 2019 - Mar 31, 2020	Median Earnings	Adults	\$8,208		\$7,119		\$6,894		\$6,000	\$4,800
		Dislocated Workers	\$10,998		\$9,570		\$9,856		\$7,850	\$6,280
		National Dislocated Worker Grants	\$9,838		\$7,984		\$8,022		\$7,850	\$6,280
Oct 1, 2018 - Sep 30, 2019	Employment Rate Fourth Quarter After Exit	Adults	52.0%	13/25	70.6%	96/136	70.6%	96/136	73.5%	58.8%
		Dislocated Workers	77.4%	24/31	82.5%	146/177	82.5%	146/177	82.0%	65.6%
		National Dislocated Worker Grants	66.7%	24/36	68.8%	55/80	68.8%	55/80	82.0%	65.6%
		Youth (Employment, Education or Training Placement Rate)	80.0%	12/15	76.7%	161/210	76.7%	161/210	61.0%	48.8%
Oct 1, 2018 - Sep 30, 2019	Credential Rate	Adults	84.2%	16/19	82.4%	70/85	82.4%	70/85	60.0%	48.0%
		Dislocated Workers	85.0%	17/20	89.1%	90/101	89.1%	90/101	67.5%	54.0%
		National Dislocated Worker Grants	85.7%	12/14	84.8%	28/33	84.8%	28/33	67.5%	54.0%
		Youth	66.7%	6/9	71.4%	105/147	71.4%	105/147	61.5%	49.2%
Apr 1, 2020 - Mar 31, 2021	Measurable Skills Gains	Adults	56.9%	29/51	75.2%	85/113	88.6%	248/280	65.0%	52.0%
		Dislocated Workers	73.3%	11/15	89.2%	58/65	98.0%	247/252	75.0%	60.0%
		National Dislocated Worker Grants	57.1%	24/42	75.6%	59/78	86.1%	124/144	75.0%	60.0%
		Youth	41.3%	45/109	71.4%	125/175	84.2%	362/430	60.5%	48.4%

Notes:

^a The Quarterly timeline is the last of the four cumulative quarters:

- October 1, 2019 - December 31, 2019 for Employment Rate 2nd Quarter after Exit & Median Earnings.
- July 1, 2019 - September 30, 2019 for Employment Rate 4th Quarter after Exit and Credential Rate.

^b Rolling Four Quarters:

- April 1, 2019 - March 31, 2020 for Employment Rate 2nd Quarter after Exit & Median Earnings.
- October 1, 2018 - September 30, 2019 for Employment Rate 4th Quarter after Exit and Credential Rate.

^c Program To Date

- July 1, 2016 - March 31, 2020 for Employment Rate 2nd Qtr after Exit & Median Earnings.
- July 1, 2016 - September 30, 2019 for Employment Rate 4th Quarter after Exit and Credential Rate.

The data are compiled from April 2021 PIRL, NHUIS wage, and SWIS wage data.

Data in this report was generated by ETA WIPS and not validated by PACIA.

"n" indicates that data did not meet disclosure standards.

Legend
Exceeds
Meets
Does not meet



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 2e, Program Success Stories

WIOA Youth:

Out of School Youth
NH-JAG Concord OSY- LNA Program

Ariel joined the Concord Out-of-School program early July 2020. She had a child at the age of 16 and decided it was best for both her and the baby to turn her guardianship over to other family. Ariel was not in a great place mentally having made the decision to turn her daughter over that she ended up dropping out of high school, only having completed 10th grade. Ariel worked a few jobs off and on in the meantime, but never found the stability that she was looking for.

Ariel’s seriousness around wanting to better her life for her daughter and gain guardianship back, has acted as her main motivation while in the Concord Healthcare Training program. Wanting to have stability and control of her life again, Ariel set goals for herself, including receiving her HiSET, completing LNA Training with LNA Health Careers and become a Licensed Nursing Assistant.

NH-JAG assisted Ariel in enrolling into LNA Health Careers LNA Training program. What stood out the most to NH JAG staff was Ariel was gaining the confidence that she needed during the course. Despite her barriers, Ariel excelled and completed the LNA program and was fully licensed a few weeks after graduation. Ariel was transitioned from her role as a Personal Care Assistant at a local long-term care facility to a full time LNA and is also certified in Basic Life Support for Healthcare Providers.

With the assistance of NH-JAG, Ariel began working on attaining her HiSET diploma. As of last week, Ariel has completed and passed 2 of the 5 required tests towards obtaining her HiSET diploma. Ariel has taken some time off from work to focus on attending required meetings, classes and court hearings to gain guardianship of her daughter. Ariel recently received notification from her daughters Guardian ad litem that they are going to begin the process of turning her daughter over to her for full guardianship. We are proud of all of her efforts and her determination. Ariel is a prime example of the importance of out of school youth programs and the impact these programs have on individual lives and communities.

Out of School Youth
MY-Turn Manchester OSY

After overcoming her struggle with addiction, Cathreann found out she was pregnant at the age of 20. Cathreann was committed to recovery and being sober and was able to successfully obtain a job in the healthcare as a Home Health Aid Provider. After working in the healthcare field for a short time, Cathreann realized she wanted to further her career in healthcare and become an LNA.

Cathreann arrived at MY TURN looking to build a better life for her son and herself. At the age of 20, she knew she had to take action and gain control over her future. She enrolled in the Manchester OSY program in September 2020. With MY TURN's assistance, she quickly set out to earn her LNA license through LNA Health Careers and continued to work in Home Health Care to support herself and her son as she obtained her certificate.

Upon completion of her LNA, Cathreann began applying for an LNA position with the Elliot Hospital. After a successful interview, she was offered an LNA position on their Fuller Unit for post operation and inpatient clients.

Although Cathreann is a recovering addict and a single mother, she was able to achieve more in a few months than she had realized was possible. Cathreann is currently making a livable wage at Elliot Hospital in Manchester, NH and is actively applying to college to complete her Registered Nursing Degree.

In School Youth
My-Turn Nashua ISY



The road has not always been easy for Juanny. She moved to the United States from the Dominican Republic in 2015, at the age of 6. Adjusting to life in the U.S. was difficult. She struggled to understand a new language and received a lot of support through the ELL program at her school. Eventually, she got a hang of it and was able to communicate easily with her teachers and peers. School was challenging for her. Diagnosed with a Learning Disability and difficulties with her working and long-term memory, she struggled. Determined to succeed, she has never let these challenges stand in her way. She gives 110% every day to everything that she

does. She stays organized and keeps extensive notes to stay on track. She works with her teachers and MY TURN staff when she needs assistance. Her determination and commitment to her education have earned her an overall GPA of 3.6. After school, she attends the Boys & Girls Club of Nashua, where she enjoys golfing and is a valuable member of their Junior Staff. She is a member of the school band and enjoys practicing her trombone in her free time.

In School Youth My-Turn Nashua ISY

Juanny joined the MY TURN Program in 2019. When she entered the program, she was in need of a support system. She had some clear goals in mind, but needed help finding her way to achieving them. She knew that she wanted to attend college after high school, but she had no idea how to navigate that process or make that dream a reality. MY TURN Staff worked with her to explore college options and assisted her with completing the Common App and FAFSA. MY TURN also provided her with information on scholarship opportunities and assisted her with completing the applications. When she struggled with next steps, MY TURN was there to guide her in the right direction. She has now been accepted to 6 colleges and is slated to begin at NCC in the Fall of 2021. Her plan is to transfer after 2 years to UMASS Lowell to complete her Bachelor's Degree. In addition to helping Juanny with her post-secondary plans, MY TURN was able to cover the cost of her driver's education, enabling her to obtain her driver's license, so she could get back and forth to school and work. She also participated in the MY TURN Summer Youth Program and was a standout summer employee. When asked about her involvement in the MY TURN Program, Juanny said, "I have always had difficulty getting through information on my own. MY TURN has been there for me to help me apply to college, financial aid, and answer all of my questions. I am happy and grateful that I have had the chance to be a part of the program." With the support and encouragement of MY TURN, Juanny is now ready to begin the next chapter of her life. We look forward to continuing to guide her as she takes her next big steps, high school graduation and college in the fall.

Out of School Youth MY-Turn Nashua Manufacturing OSY

When Angel joined the Nashua MY TURN Manufacturing program in March of 2020, he was working for a janitorial company, and was responsible for providing cleaning services for BAE Systems, Inc. He told his Case Manager that often while he was working, he would dream of being an actual BAE employee after he saw how the company was run and how the employees were treated. He had never seen such a meticulous and sophisticated facility but knew for sure that he wanted to be a part of it.

Growing up, Angel was surrounded by family members who taught him the importance of hard work and perseverance. He learned that if he could develop and master those qualities, he would achieve his true potential and lead himself down a path to success. Although his family members worked hard, they struggled financially, and frequently would have to cut corners to make ends meet. This made Angel want to work harder and drove him to seek out opportunities like MY TURN that would help him with his goals.

After joining MY TURN, Angel quickly decided to enroll into the Microelectronics Boot Camp program at Nashua Community College, where he would be guaranteed an interview at BAE Systems, Inc. His Case Manager assisted him with the enrollment process and with preparing for the course.

For 10 weeks, from July to September 2020, Angel worked diligently to complete each milestone in the course. He obtained his Lean Six Sigma White Belt certification, as well as his Microscopy Setup and Operations certification. During the class, Angel demonstrated his strong work ethic and was dedicated to being punctual, productive and focused. Upon completion of the boot camp, Angel officially became certified in Microelectronics, and earned himself a job offer at BAE Systems, Inc.!

In November of 2020, Angel began his career at BAE Systems, Inc., as a full-time Inspector, earning \$23.00 per hour. Angel reported to MY TURN staff that he has never been happier and can't believe he is now employed where he used to be a janitor. He feels proud and accomplished, however he is not stopping here- Angel plans to go back to college in the near future to pursue an Engineering degree program, in hopes of becoming an Engineer at BAE one day.

Out of School Youth MY-Turn Franklin OSY

Kaylie is an inspiration in the Franklin OSY Program. Upon entering MY TURN, Kaylie was in need of completing Secondary School Education. When she became pregnant in High School, she had a difficult decision to make between supporting her family and finishing her education. It is all too common that young women in this area have to choose between their future and their family. Kaylie received her LNA license at the time and started working in the field until she gave birth to her first child.

Years pass and Kaylie is now a single mother of 3 doing everything she can to support her family, but it wasn't until she joined MY TURN that she could see a path forward to achieve her goals. Now, she has not only completed her HiSET, but she successfully finished a Medical Assisting Bootcamp from LRCC as one of the top performers in her class! As of today, Kaylie was offered 2 Medical Assisting positions and just accepted one at a local clinic. Kaylie is overwhelmed with the dramatic change she's made in her life during the past 8 months. Kaylie is using her tenacious nature to accomplish tasks for herself, her future and the betterment of her family. She is now married, will soon be full-time employed as Medical Assistant, and is ready to take on the world.

Out of School Youth MY-Turn Franklin OSY

Mark has had an amazing journey of self-empowerment and discovering during his time in program – and he's just getting started! Upon joining MY TURN, he had dropped out of

Franklin High School and was working in Adult Education to try and complete the remainder of his credits to achieve his Diploma. This time was particularly challenging for Mark. Having only the option of online learning due to the pandemic, and not being able to leave the house because of his immune-compromised father, Mark struggled to stay motivated and feel like his normally positive, social and upbeat self. It was also during this time the Mark had to take on more responsibility at home to assist his father with his illness, but also to support his younger sister with her needs.

Through tons of hard work and determination, Mark met his challenges head on and completed his Diploma! Mark updated his resume, and completed a cover letter in preparation for his next steps. Mark has received his Electrician's Apprenticeship ID and started working as an apprentice for Giguere Electric out of Gilford, NH. He's learning hands-on trade knowledge every day, and reports to be loving it. He's in the process of completing his OSHA certification, and will be registering for Electrician courses through Laconia Adult Education in July. Mark is making career moves and experiencing the well-earned results of his resolve and perseverance.

Out of School Youth MY-Turn Nashua OSY

Cruzita has been involved in the MY TURN program for 2 years, during her time She completed two credentials one as an LNA and shortly after completed her Phlebotomy Certificate, becoming nationally certified. Cruzita came into the program as a homeless individual and was successful in securing her first apartment, license and, car. Cruzita also welcomed her son and enrolled into school for LPN at Harmony Healthcare. Cruzita crushed two internships, this drive convinced cruzita to move forward and enter nursing school. When I first met Cruzita she was very undecided and didn't know what career path she wanted to take. Her interest expanded from flight attending to massage therapy. She became the first in her family to receive a credential after high school and pursue a higher education. She struggled most of her life to obtain something her family could be proud of and is doing an amazing job. She went from walking 5 miles to work every day to being able (to cruise no pun intended) in her new car! She is attending Harmony Healthcare to obtain her LPN. Cruzita will graduate from the LPN program in April 2022.

Out of School Youth MY-Turn Nashua OSY

Heather has been in the MY TURN program for 2 years, during her time she completed a credential and became a Licensed Nursing Assistant. Heather secured full time employment at bridges: following in the footsteps of her mother who was a nurse. Heather came into the program orphan from her mother and estranged from her father she had no one in her corner and persevered. She learned to become independent at the age of 17. Heather was successful in completing an internship and soon after decided her calling was in nursing an enrolled into the LPN program at Harmony Healthcare. Heather has used the memory of her mother as a constant reminder of what a patient needs and has displayed that in her everyday interactions with her patients. Heather will graduate from the LPN program in April 2022.

Out of School Youth MY-Turn Nashua OSY

Jeffrey has been in the MY TURN program for the past year and has excelled immensely. His dream once coming into the program was to thrive in the medical field. Jeffrey began his time at MY TURN working in the kitchen at St. Joseph's hospital yearning to be with the patients and was unsure how to do it. He visited our office early last year and decided that nursing was truly attainable. Jeffrey completed his phlebotomy certification during the pandemic and became employed with one of the largest healthcare facilities in Southern NH. He worked both jobs to save for a new car. I am so proud of Jeffrey he purchased a new vehicle and became a permanent hire at the Elliot Hospital receiving a \$5 pay raise within his first year of employment. Jeffrey is a true example that hard work and determination pays off. Jeffrey will be attending nursing school in the fall and will continue to work towards his ultimate dream of caring for the patients he made sure were fed every day.

WIOA Dislocated Worker:

Dislocated Worker Grant

Elizabeth (Beth) was a 52 year old woman when she enrolled in the WIOA program. She had held several jobs in sales during the last year, but she was not happy and was hoping to get into a more meaningful career. She always dreamed of working in the medical field and her assessment results showed that she would be well suited for this type of work. We reviewed the local labor market information together and identified there being a real need for Medical Assistants in her region.

I provided her information regarding a new MA apprenticeship program in the area. She interviewed with the NH Learn Apprenticeship board and then had a second interview with Littleton Regional Hospital. Beth was accepted into the MA apprenticeship program in April. She enrolled with White Mountains Community College to take full time classes. On the first day of class, her husband moved out, forcing Beth into a personal and financial crisis. Through support from her Career Navigator, NH Learn Apprenticeship, WMCC and the hospital she was able to persevere. She was able to receive support services to assist with a rental payment, car payment and her electric bill.

Beth successfully completed the classroom portion of her training at WMCC and went on to complete the on-site training at Littleton Regional Hospital for four additional weeks. She completed the program and is still employed at the hospital. Beth has received, and will continue to receive pay increases as she continues working at the hospital. She is currently working full time, 40 hours per week at \$15.02 per hour with a full benefits package. Beth has been so grateful about being able to participate in this program and to have received the ongoing guidance and support. She knows this is the career path that she will always enjoy and is already planning to continue her education to move on to get her Registered Nurse certificate in the future.

Dislocated Worker Grant

When Devin enrolled in the WIOA program he was unemployed. He was a single father with a daughter living in Manchester, NH. His highest level of education is a GED. Devin's employment history was limited, including unrelated short term work experiences as a Cashier and a Forklift Operator. Further, Devin expressed with deep emotional pain he had lost more than one family member and numerous friends to opioid abuse. Devin also shared with CN with deep remorse, he had also been incarcerated for seven years and he was very concerned about his criminal record and his ability to secure full time employment.

Devin was referred to the WIOA program from a friend who had successfully completed the WIOA training program and had secured full time employment. Devin's full time employment goal was to be a CDL-A truck driver. Devin had spoken with friends who were truck drivers and he felt the hourly wage would provide enough income for him and his daughter to meet their lifestyle needs and thrive successfully.

Devin shared with CN, he felt he had many barriers to employment which were; he does not use a computer, he only had a GED, no advanced schooling or certifications, he was a convicted felon, and he had limited work history because of spending seven years in prison. Although, Devin felt he had many barriers to overcome to obtain full time employment, he was solidly committed to changing his lifestyle actions to enter into a full time training program to become a CDL-A truck driver. He further stated, he had the support of family to help him.

Through career exploration, interest evaluation, and assessment it was determined that pursuing a CDL-A truck driver training program would be a good occupational fit for Devin to pursue. New Hampshire's labor market data supported strong employment growth a very good hourly wage. These factors combined supported moving forward to pursue Devin's original career goal to be a CDL-A truck driver.

Devin reviewed and visited different NSCITE approved training vendors, and he determined that Commercial Driving School in Concord was the best fit for his learning style. He was also impressed with the operations of the facility and the staff members were very friendly and accommodating to his training inquiries. Given the research Devin completed, he and his CN worked collaboratively to create a training program that fit his training needs.

After the training schedule was established, his individual employment plan was updated, and a timetable was established to complete CDL-A driving requirements. Devin was motivated and committed to achieve his career goal. With dedication, hard work and perseverance Devin completed all of his CDL-A requirements and obtained a full employment in 16 weeks. Devin is now working full time with benefits for Land Air Express making \$21.00 an hour as a CDL-A truck driver.

Devin is most grateful for the training he received from Commercial Driving School and the assistance from his CN. Devin stated he would not be where he was today without guidance, career coaching and support from his CN. Being a recipient of WIOA services was a positive life

changing event for Devin, leading to full time employment and the beginning of a new career pathway in the rapidly expanding trucking market sector in NH

Mature Worker Grant:

Steven is a 60-year-old participant in the Mature Worker Program who was a master auto mechanic, and had been an auto mechanic since graduating from high school. Steve was laid off from a large auto dealership in 2019, and was told that his production was down. Steve said that due to his arthritis, he was not as fast as he had been when he was younger, and thought it was time to change careers.

Steven took a temporary delivery driver job with Amazon at a lower pay rate, but when that position was eliminated, he found himself unemployed again.

Steve entered the Mature Worker Program in February 2021 with the goal of attaining his commercial driver's license. After completing the cdl course and passing the CDL testing, he attained received his New Hampshire CDL-B license. Within a week of receiving his CDL, Steve was hired by Redi-Mix in Amherst, NH as a driver. Steve's new position started him at an hourly rate at almost the same rate as when he was laid off as a mechanic in 2019.



SWIB MEETING DATE: 6/8/2021

AGENDA ITEM: 2f, Outdoor Recreation & Workforce Development/Attraction



Tyler T. Ray |
Rockhound Chief

Tyler is inspired by the many outdoor lifestyles and landscapes around New Hampshire that demonstrate outdoor recreation is, in its essence, a way of life. This modern day twist to “living off the land” is a compelling way to think about the outdoor economy and why its potential to support sustainable localized growth across the State is the way forward.

Tyler’s company Backyard Concept, LLC is a professional outdoor advocacy firm specializing in legal, consulting, management, and events supporting players in the outdoor recreation space. BYC is the managing entity of Granite Outdoor (as well as Granite Backcountry and Frontyard Law). Tyler’s advocacy practice draws on his 15 years of both business law and non-profit experience which couples nicely with a lifetime of outdoor adventure growing up in the woods of Bridgton, Maine, just over the border from the Mount Washington Valley.

Tyler lives with his wife Anne and their two boys, Nelson (8) and Levi (6), in North Conway.



Scott Crowder

Scott Crowder announced as the state's first director of Outdoor Recreation Industry Development. He will be responsible for coordinating outdoor recreation policy with partners both in and out of state government, such as the newly formed Granite Outdoor Alliance. Crowder has extensive professional experience in recreation management, marketing and economic development. Scott is the founder of the Pond Hockey Classic; was Principal of Ekal Consulting, overseeing marketing, web design and creative services as well as event consulting and execution; and was a founding partner of Ekal Activity Center in Meredith. Crowder has also served on various tourism, economic development and non-profit boards around the state.



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 2g, WIOA Youth

Background:

The Department of Business and Economic Affairs (BEA), Office of Workforce Opportunity (OWO) and the Department of Education (DOE) agreed that DOE will no longer operate the WIOA Youth program and the Memorandum of Understanding (MOU) to administer the program was ended early at the request of NH Department of Education. The MOU was terminated effective March 24, 2021 by a vote of the Executive Council. The DOE had administered the WIOA Youth program since July 1, 2000.

The two WIOA Youth Subcontractors that administer WIOA Youth programming are MyTurn Inc. and NH Jobs for Americas Graduates (NHJAG).

Presentation:

Several WIOA Youth Program participants will join the Board for a conversation and question and answer period. The participants will talk about their experiences in the program.



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 2h, Subcommittee Reports

1 - Bylaws Subcommittee:

The Bylaws Subcommittee met virtually on May 10th at 2:00pm. The Bylaws Subcommittee edited the existing Bylaws and incorporated some best practices provided to the State of New Hampshire by U.S. Department of Labor. The Bylaws subcommittee agreed to advance this draft to the SWIB after the NH Attorney General’s Office reviewed the document. The Bylaws Subcommittee accepted the suggested edits as the edits provided better clarity and explanation. The U.S. Department of Labor is also currently looking at the draft Bylaws. The proposed Bylaws cannot be voted upon this meeting per the existing Bylaws. However, the proposed Bylaws can be voted upon at the October 19th meeting.

Members:
Kelly Clark
Julie Demers
Jonathan Melanson

Staff Support:
Joseph Doiron

2 - Review Subcommittee:

The Review Subcommittee met virtually on June 4th to discuss WIOA Youth funding options. The Review Subcommittee will discuss their recommendations and recommend a course of action.

Members:
Kelly Clark
David Cioffi

Staff Support:
Joseph Doiron



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 3a, Topics for the October 19th Meeting

Background:

The State Workforce Innovation Board is scheduled to meet on October 19th starting at 1:00pm.

Requested Action:

For the Board to recommend topics and or speakers for staff to invite to the October 19th meeting. Staff wants to ensure that Board meetings are informative and represent the vision of the Board.



SWIB MEETING DATE: 6/8/2021
AGENDA ITEM: 3b, Board Motions and General Discussion

Item 3b. serves as an opportunity for the Board to have general discussion and make any motions and take votes as applicable.



Workforce Innovation and Opportunity Act (WIOA) Commonly Used Acronyms

AARP	American Association of Retired People	LLSIL	Lower Living Standard Income Levels
ABE	Adult Basic Education	LMI	Labor Market Information
ADA	Americans with Disabilities Act	LTU	Long-term Unemployed
AJC	Americas Job Centers (One Stop Centers)	LVER	Local Veterans Employment Representative
AWEP	Adult Work Experience Program	MIS	Management Information System
BEA	Business and Economic Affairs	MOU	Memorandum of Agreement
BLS	Bureau of Labor Statistics	MSFW	Memorandum of Understanding
BMCAP	Belknap-Merrimack Community Action Program	MSHA	Migrant Seasonal Farm Worker
BRI	Benefits Rights Interview	NASWA	National Association of State Workforce Agencies
CAP	Community Action Program	NAWB	National Association of Workforce Boards
CBO	Community Based Organization	NGA	National Governor's Association
CCSNH	Community College System of New Hampshire	NHDOL	NH Department of Labor
CEO	Chief Elected Official or Chief Executive Officer	NHEP	NH Employment Program
CSBG	Community Service Block Grant	NHES	NH Employment Security
CTES	Career Technical Education Schools	NOO	Notice of Obligation
DED	Division of Economic Development	O*NET	The Nation's Occupational Information System
DHHS	Department of Health and Human Services	OIG	Office of Inspector General
DOE	Department of Education	OJT	On the Job Training
DOL	Department of Labor (USDOL) (NHDOL)	OMB	Office of Management & Budget
DVOP	Disabled Veterans Outreach Program	OSY	Out-of-School Youth
EEO	Equal Employment Opportunity	OWO	Office of Workforce Opportunity
ELMI	Economic & Labor Market Information Bureau	PACIA	Performance Accountability & Customer Information Agency
ES	Employment Services	RFP	Request for Proposals
ESL	English as a Second Language	SCSEP	Senior Community Services Employment Program
ETA	Employment & Training Administration US DOL	SDA	Service Delivery Area
ETEAMS	WIOA Case Management System	SNAP	Supplemental Nutrition Assistance Program (Food Stamps)
ETP (L)	Eligible Training Provider (List)	SNHS	Southern New Hampshire Services

FUTA	Federal Unemployment Taxes	SWIB	State Workforce Innovation Board
GAO	General Accounting Office (Washington DC)	TANF	Temporary Assistance for Needy Families
HIPAA	General Education Development	TRA	Trade Readjustment Allowance
IDG	Health Insurance Portability and Accountability Act	UI	Unemployment Insurance
ISS	Interagency Directors Group	VOC ED	Vocational Education
ISY	In-School Youth	VR	Vocational Rehabilitation Agency (Voc.Rehab.)
IT	Information Technology	WARN	Worker Adjustment & Retraining Notification Act
ITA	Individual Training Account	WIOA	Workforce Innovation & Opportunity Act
JTF	Job Training Fund	WRIS	Wage Record Interstate System
PIRL	Participant Information Record Layout (WIOA)	YY	Younger Youth



State Workforce Innovation Board (SWIB) Members

Last Name	First Name	Organization	Industry/Agency	Email Address
Alberts	Mike	New England Wire Company	Business	mike.alberts@newenglandwire.com
Batchelor	Eric	IBEW Union Apprenticeship Training	Union Apprentice	eric.batchelor@ibew490.org
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Brennan	Christine	NH Department of Education	State Partner	Christine.Brennan@doe.nh.gov
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Caswell	Taylor	Business and Economic Affairs	State Partner	Taylor.Caswell@livefree.nh.gov
Cioffi	David	Former Business Owner	Business	davidmcioffi@gmail.com
Clark	Kelly	AARP	Community Partner	kclark@aarp.org
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Davis	Dwight	Senior Helpers	Business	dwightdavis@seniorhelpers.com
Demers	Julie	NH Tech Alliance	Business (Assoc.)	Julie@nhata.org
Doiron	Beth	Community College System of NH	Education	bdoiron@ccsnh.edu
Hatch	William	State Legislature - House	Legislator NH House	hatchbill@hotmail.com
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Kane	Michael	The Kane Company	B. Business - Chair	mkane@netkane.com
Koheil	Tamer	Job Corps	Community Partner	koheil.tamer@jobcorps.org
Lovett	Charlene	Mayor, City of Claremont	LEO - Mayor	clovett.ccc@gmail.com
Martel	Robert	NH Union Representative	Union Rep.	liunabob@aol.com
Melanson	Jonathan	Office of the Governor	A - CEO - Governor	Jonathan.Melanson@nh.gov
Merrow	Katie	NH Charitable Foundation	Community Partner	km@nhcf.org
Norton	Steve	Elliott Hospital	Business	snorton@elliott-hs.org
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Sink	Tim	Concord Chamber of Commerce	Business (Assoc.)	tsink@concordnhchamber.com
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Thomas	Gary	NorthPoint Construction	Business	gary@northpointcm.com

Turmelle	Michael	NH Charitable Foundation	Business (Assoc.)	mt@nhcf.org
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