

**New Hampshire Council on Resources and Development****APPROVED MINUTES – October 12, 2023**

Approved as amended on December 14, 2023.

MEMBERS PRESENT

Joseph Doiron, Department of Business and Economic Affairs, due to absence of Chair Caswell
John Martin, Designee, NH Department of Health and Human Services
Mark Doyle, Designee, Department of Safety
Jack Ruderman, Designee, NH Housing Finance Authority
Allen Wyman on behalf of Shawn Jasper, Designee, Department of Agriculture
Jared Nylund, Designee, NH Department of Administrative Services
Patrick Hackley, Designee, NH Department of Natural and Cultural Resources
Amy Clark, Designee, Department of Education

OTHER PARTICIPANTS

Stephanie N. Verdile, NH Office of Planning and Development (CORD Staff)
Alvina Snegach, NH Office of Planning and Development (CORD Staff)
Christopher Aslin, CORD Attorney, Department of Justice (arrived at 3:17 PM)
Amy Newbury, Director of Administration, NH Department of Safety

ROLL CALL AND INTRODUCTIONS

The meeting was opened at 3:01 P.M. by Acting Chair Doiron.

MINUTES**A. Approval of August 10, 2023, draft minutes**

Draft August 10, 2023, minutes were reviewed, and some minor changes were made.

MOTION: *On a motion by Mr. Doyle, seconded by Mr. Ruderman, the August 10, 2023, minutes were approved as amended by a unanimous vote in favor.*

LAND & COMMUNITY HERITAGE INVESTMENT PROGRAM (LCHIP)**A. Nothing at this time**

Mr. Doiron noted Attorney Aislin is running a bit late and suggested to move onto the next Agenda item in the meantime.

SURPLUS LAND REVIEW**A. 2023 SLR 005**

Request from the New Hampshire Department of Safety (NHDOS) to lease approximately 3300 sf of unused state property, for up to 20 years, to the adjacent landowner who will be responsible for any and all costs associated with improving the land for use as overflow parking. Improvements must be approved by DOS and ownership of the land will remain with the State. The property is located at 17 Dock Road in Gilford, NH.

Amy Newbury, Director of Administration at the NH Department of Safety presented the details of the proposal which is to lease approximately 3300 sf of unused state property at 17 Dock Road in Gilford, NH, for up to 20 years, to the adjacent landowner who will be responsible for any and all costs associated with improving the land for use as overflow parking. Any improvements must be approved by DOS and ownership of the land will remain with the State. Ms. Newbury added that NH Division of Historical Resources and Town of Gilford Board of Selectmen did not have any concerns with the application.

Ms. Newbury was asked to respond to the comments from Ian Hanley about increasing impervious surfaces near the water which does not align with the best management practices suggesting the need to limit impervious surfaces near surface water to reduce runoff. Ms. Newbury said she cannot address this at this time.

She also answered questions about the potential development associated with the lease and whether the lessee will have the means to deal with any environmental issues that may come up; the adjacent water body and whether it may be threatened in any way, etc.

Mr. Nylund made a motion, duly seconded by Mr. Martin, to recommend approval to lease approximately 3300 sf of unused state property, for up to 20 years, to the adjacent landowner who will be responsible for any and all costs associated with improving the land for use as overflow parking. Improvements must be approved by DOS and ownership of the land will remain with the State.

Discussion ensued about the issue of increasing impervious surface near the lake and whether any further development will require state and local permitting. Suggestions were made to delay voting on the application pending the response to the comments and NHDES input on what permitting may be required.

Mr. Wyman made a motion to table the matter until December 14th CORD meeting. Mr. Ruderman duly seconded.

Mr. Doiron asked attorney Aslin to weigh in on the course of action point. Attorney Aslin said if any NHDES permitting is required, it will have to go through the NHDES process. He added the Committee could approve the application contingent on any necessary NHDES approvals or environmental permitting.

Mr. Wyman made a motion to recommend approval to lease approximately 3300 sf of unused state property, for up to 20 years, to the adjacent landowner who will be responsible for any and all costs associated with improving the land for use as overflow parking. Improvements must be approved by DOS and ownership of the land will remain with the State pending NHDES permit approvals. Mr. Ruderman duly seconded.

Ms. Clark suggested a friendly amendment to state subject to any necessary NHDES approvals.

Mr. Wyman agreed to the friendly amendment and restated the motion as follows: to recommend approval to lease approximately 3300 sf of unused state property, for up to 20 years, to the adjacent landowner who will be responsible for any and all costs associated with improving the land for use as overflow parking. Improvements must be approved by DOS and ownership of the land will remain with the State subject to any necessary NHDES permit approvals. Mr. Ruderman duly seconded.

Mr. Martin suggested a friendly amendment to add local approval as well. Mr. Wyman agreed to Mr. Martin's friendly amendment.

Mr. Doiron called a vote on an amended motion by Mr. Wyman which now includes any necessary NHDES and Town approvals. Motion carried with all voting in favor, but Mr. Doyle who abstained.

LAND CONSERVATION INVESTMENT PROGRAM (LCIP)

A. The Bearcamp Center/Perkins Easement-Conservation Property update

Attorney Aslin provided a brief background of the issue and said the meeting packet contains the subdivision plan and two deeds that have been submitted as proof of its resolution. The subdivision aided in preserving the portion of the parcel that was covered by the easement so that the sale could take place and all the three parcels under the easement would remain under one owner as the easement prescribes. The easement has been transferred without any violations. Attorney Aslin concluded no further action is required from CORD.

OTHER BUSINESS

Next Meeting: December 14, 2023, from 3:00 to 4:00 P.M.

Ms. Verdile noted the deadline for submitting Surplus Land Review applications for the December 14, 2023, meeting is November 1, 2023, and for administrative documents is December 6, 2023. She also announced at the December 14, 2023, meeting, CORD will be asked to review and approve the 2024 meeting schedule.

MOTION: *After a motion by Mr. Doyle, seconded by Mr. Hackley, and a unanimous vote in favor, the meeting was adjourned at 3:28 PM.*