



New Hampshire Council on Resources and Development

DRAFT MINUTES – December 14, 2023

MEMBERS PRESENT

- Joseph Doiron, Department of Business and Economic Affairs, Designee for Commissioner Caswell
- John Martin, Designee, NH Department of Health and Human Services
- Mark Doyle, Designee, Department of Safety (Joined at 3:12 PM)
- Jack Ruderman, Designee, NH Housing Finance Authority
- Allen Wyman on behalf of Shawn Jasper, Designee, Department of Agriculture
- Jared Nylund, Designee, NH Department of Administrative Services
- Patrick Hackley, Designee, NH Department of Natural and Cultural Resources
- Shawn Jasper, Designee, Department of Agriculture
- Stephen Labonte, Designee, NH Department of Transportation
- Betsey McNaughten, Designee, NH Fish & Game

MEMBERS ABSENT

- Taylor Caswell, Chair, Department of Business and Economic Affairs
- Amy Clark, Designee, Department of Education

OTHER PARTICIPANTS

- Stephanie N. Verdile, NH Office of Planning and Development (CORD Staff)
- Ken Gallager, NH Office of Planning and Development
- Allen Brooks, CORD Attorney, Attorney General’s Office
- Steve Walker, NH Conservation Land Stewardship Program
- Charlotte Harding, NH Conservation Land Stewardship Program

ROLL CALL AND INTRODUCTIONS

The meeting was opened at 3:03 P.M. by Acting Chair Doiron.

MINUTES

A. Approval of October 12, 2023, draft minutes

Draft October 12, 2023, minutes were reviewed, and some minor changes were made.

MOTION: *On a motion by Mr. Nyland, seconded by Mr. Martin, the October 12, 2023, minutes were approved as amended by a majority vote in favor. Mr. Labonte, Ms. McNaughten, and Mr. Jasper abstained due to not being present at that meeting.*

I. LAND & COMMUNITY HERITAGE INVESTMENT PROGRAM (LCHIP)

A. Nothing at this time.

51 **II. LAND CONSERVATION INVESTMENT PROGRAM (LCIP)**

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53 **A. Steve Walker, Director Conservation Land Stewardship Program (CLS)**
54 **annual presentation *Monitoring & Status Updates of Land Interests***
55 ***Acquired through the NH Conservation Investment Program for Fiscal Year***
56 ***2023.***
57

58 Mr. Walker provide a brief overview of the report that was contained in the meeting packet and
59 was very self-explanatory. The report provides background information on the Land
60 Conservation Investment Program, a listing of all lands and interests in lands subject to
61 the monitoring provisions of the statute, summaries of monitoring activities for the protected
62 lands, and a financial accounting summary of the funds in the Land Conservation Endowment
63 for the most recent fiscal year. He also went over the program history and invited CORD
64 members to come and visit to learn more about their operations.

65 Mr. Walker then answered questions from CORD members about fee-owned state properties
66 and whether they are still being checked for activity on those.

67 For fee-owned properties, which are reported on by their respective fee owners (State
68 Agencies), Mr. Walker may get involved is when there is a request made by the fee-owner
69 agency to his office and they would provide an opinion regarding a particular matter that is being
70 under consideration for that property. It is not a legal opinion though, as Mr. Walker
71 underscored, and it only happens very seldom.

72 There was back and forth about the reporting on the management of fee-owned state properties
73 which was made clear is only done to CORD and not to Conservation Land Stewardship
74 Program (CLSP), which only aggregates those reports to CORD in its final report.

75 There was another discussion about the level of detail in those reports from agencies and the
76 process of submitting those reports to CLSP.

77 Mr. Walker also talked about the tour of some properties under CLSP care he did with Mr.
78 Jasper, and Mr. Jasper and Mr. Doiron encouraged other members to take the opportunity and
79 go on a similar tour with Mr. Walker.

80 Mr. Walker also commended his colleague Ms. Harding on doing an excellent job since she
81 joined the program. Mr. Doiron thanked both Mr. Walker and Ms. Harding for doing a great job
82 running the program.

83 Mr. Walker spoke about the Land Conservation Endowment and he thought any new additions
84 made to it should be very transparent and that CORD needs to have all the paperwork
85 submitted to them related to those additions. He said the latest addition was for Dundee Forest,
86 which is a forest legacy property, through Department of Natural and Cultural Resources, and
87 the amount is \$45,000. Mr. Walker then circulated the paperwork related to that endowment
88 addition to CORD members.

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90 **SURPLUS LAND REVIEW**

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92 **Nothing at this time.**
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95 **OTHER BUSINESS**

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97 **A. Board on Geographic Name Change (BGN) - Ken Gallager, Principal Planner, Office of**
98 **Planning and Development (OPD). BGN presentation and discussion regarding a**
99 **name change requests for Elizabeth River, located in Lyme, NH.**

100

101 Mr. Doiron said in May of 2023 when another name change was proposed, it was explained by
102 Attorney Brooks, that CORD, as a public body, does not have any authority to comment on such
103 applications; however, a CORD meeting could be used as a platform for all the respective
104 agencies, who are members of CORD, to express their agency's position on the proposed name
105 change.

106 Ken Gallagher, Principal Planner, NH Office of Planning and Development, provided a brief
107 background of the proposal which is to name a certain brook in the Town of Lyme after Elizabeth
108 Kilmarx who was a proud resident of Lyme from 2006 until her death in October 2018. She was
109 very active in community organizations including the Prouty, the Upper Valley Land Trust, and
110 the Lyme Historians. Mr. Gallagher was approached by Ms. Kilmarx' brother initially, and he
111 advised him the process involves a five-year waiting period. Her brother accomplished a lot
112 since then, as he was able to get buy in from the Town, which already has the brook identified
113 as Elizabeth Brook on its tax maps. Mr. Gallagher said there are more details in the naming
114 proposal in the meeting packet and said he is looking for individual agencies' feedback. He
115 added these comments will be forwarded to the Federal Bureau of Geographic names.

116 Mr. Gallagher then answered questions from the Board about the current official name of the
117 brook, which there is none, but Town of Lyme is identifying it as Elizabeth Brook on their tax
118 maps.

119 There was a brief discussion about members' preferences for memorializing their individual
120 comments and using the minutes of this meeting as one way of doing so, which may require
121 they come back with their comments to the next meeting. Attorney Brooks confirmed the CORD
122 meeting is just a clearinghouse for those comments, and they are not coming from CORD, but
123 from its individual members.

124 Mr. Doiron kindly requested members provide their comments (even if it is 'no comment') by
125 January 11, 2024 meeting.

126 After a brief back and forth on whether members could send Mr. Gallagher an email with
127 comments prior to the meeting it was decided that they can do that as well.

128 Commissioner Jasper spoke on his agency's behalf and noted this would probably be the only
129 feedback received from the Department of Agriculture. He suggested to use the full name of the
130 woman to make sure that a hundred years from now it would be clear to know who the brook
131 was named after, without it, it may be near impossible to know who Elizabeth is without using
132 her last name.

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134 **B. Approve 2024 Meeting Schedule**

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136 Ms. Verdile presented the 2024 CORD meeting schedule with the application deadlines. She
137 emphasized the importance of following the deadlines for submitting Surplus Land Review
138 applications as there are statutory deadlines CORD has to follow when submitting those for
139 comment before any review could be undertaken.

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141 *After a motion by Mr. Jasper, duly seconded by Mr. Doyle, 2024 CORD meeting and deadline*
142 *schedule was approved by a unanimous vote in favor.*

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144 **C. Next Meeting: January 11, 2024, from 3:00 to 4:00 P.M.**

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147 **MOTION:** *After a motion by Mr. Jasper, seconded by Mr. Doyle, and a unanimous vote in favor,*
148 *the meeting was adjourned at 3:37 PM.*