



Workforce Pell Attachment 1

The Office of Workforce Opportunity (OWO) has developed a structured application and review process to support the SWIB's responsibilities. This process includes reviewing institutional and program eligibility, program length and costs, credential outcomes, alignment with state and regional labor market demand, employer engagement, workforce system alignment, performance outcomes, and required supporting documentation. OWO has organized these requirements into an application checklist to facilitate a consistent review of submitted programs, identify areas requiring clarification or additional documentation, and provide staff recommendations to the SWIB. This process is intended to support informed approval decisions, promote compliance with applicable federal and state requirements, and ensure that approved programs address New Hampshire's workforce needs.

OWO received the four applications listed below which have been deemed complete with the necessary documentation.

Institution	Program	On the ETPL	Length/Clock Hours/(8 wks/150 min/15 wks 600 hrs max)	Offered for greater than 1 yr	Completion Rate >70%	Job Placement >70%
Great Bay Community College	Medical Assistant	Yes, since 8/7/2020	12 weeks/ 480 clock hours	Yes	82.7%	76.4%
Lakes Region Community College	Medical Assistant	Yes, since 10/19/2017	14 weeks/ 170 clock hours	Yes	83.0%	73.3%
Manchester Community College	Medical Assistant	Yes, since 6/16/2020	12 weeks/ 320 clock hours	Yes	90.5%	82.1%
Nashua Community College	Microelectronics Bootcamp	Yes, since 9/27/2023	10 weeks/ 400 clock hours	Yes	97.0%	71.0%



NEW HAMPSHIRE WORKFORCE PELL

Application Packet Review Checklist

Applicant Institution: Great Bay Community College

Program Name: Medical Assistant

Date Submitted: October 8, 2026

Application Packet Checklist

The following checklist provides SWIB members with an overview of the application submitted in support of a proposed Workforce Pell program. It is intended to facilitate review of the program's eligibility.

- ☒ Institutional Eligibility/Information
 - Institution name, program contact, accreditation, and history of the institution
- ☒ Program Description
 - Program history, curriculum, program length, delivery method, and credential awarded
- ☒ Labor Market Demand
 - Evidence of demand for the occupation
- ☒ Employer Engagement/Workforce Alignment
 - Employer support, validation of workforce needs, participation in program design or hiring, where applicable, and information on how the program aligns with state workforce priorities
- ☒ Program Costs
 - Tuition, fees, and other required program expenses, as applicable

☒ Performance Outcomes

- Available completion, employment, and earnings information, as applicable under federal requirements

☒ Supporting Documentation

- Additional evidence required to substantiate the program's eligibility and workforce alignment

OWO Staff Recommendations

- ☒ Recommend approval
- ☐ Recommend approval with conditions
- ☐ Recommend denial
- ☐ Defer recommendation pending additional information

Staff Rationale and Supporting
Considerations: _____

Additional Documentation or Conditions, if Applicable:

OWO Reviewer: Leon D. Ward

Date: 10/12/2026

SWIB Decision

SWIB Approves: ☐ Yes ☐ No

SWIB Meeting Date: _____

Note: This is a state-level review checklist for SWIB use, not a substitute for the applicable federal Workforce Pell application instructions or certification requirements.

New Hampshire Workforce Pell Program Application

version 1.0

(Submission #: HQS-4GCC-2FKYN, version 2)

Details

Submitted 10/8/2026 (4 days ago) by Lynn Szymanski

Institution Great Bay Community College

Submission ID HQS-4GCC-2FKYN

Status Deemed Complete

Form Input

Institution

Institution

Great Bay Community College

Primary Contact

First Name	Last Name	
Lynn	Szymanski	
Phone Type	Number	Extension
Main	6034277737	
Email		
lszymanski@ccsnh.edu		

Institution Information

Great Bay Community College is a public community college in Portsmouth, New Hampshire. It is part of the Community College System of New Hampshire and is accredited by the New England Commission of Higher Education. For more than 80 years, and having educated nearly 90,000 students, Great Bay Community College (GBCC) has served as a gateway to education, economic mobility, and workforce readiness for the New Hampshire Seacoast.

Founded in 1945 to support returning veterans, the College has grown into an innovative, accredited institution that responds directly to the region's educational and employment needs.

Today, Great Bay enrolls more than 4,000 students annually across degree programs, certificates, workforce training, and early college opportunities. Students arrive at every stage of life—recent high school graduates, working adults, career changers, and veterans—drawn by affordability, flexibility, and outcomes that matter.

OPE ID

00258300

Accreditation Status

Accredited

Supporting Documentation Accreditation Status

[Screenshot 2026-10-05 at 16-11-40 Great Bay Community College - New England Commission Higher Education.png - 10/07/2026 10:57 AM](#)

Comment

NONE PROVIDED

Accrediting Agency

New England Commission of Higher Education (NECHE)

Program

Program Name

Medical Assistant Training Certificate Program

Program History Guidance

Please include the date that the institution began offering the program with the history. The program must have been operating and enrolling students for at least 12 months prior to the submission of the application.

Program History

The Medical Assistant program, developed in partnership with Core Physicians (now part of Beth Israel Lahey Health) and Wentworth-Douglas Physician Corporation (now part of Mass General Brigham) in 2015, to prepare graduates for immediate employment in a variety of healthcare settings.

Supporting Documentation Program History

[MA roster 20215.pdf - 10/07/2026 10:59 AM](#)

Comment

NONE PROVIDED

Eligible Training Provider List

Yes

Supporting Documentation Listed on Eligible Training Provider List

[MA ETPL listing.docx - 10/07/2026 11:05 AM](#)

Comment

NONE PROVIDED

Enter the date that program was added to the Eligible Training Provider List (ETPL).

09/21/2020

Delivery Format

Hybrid

Program Site Address

320 Corporate Drive
Portsmouth, NH 03801
Rockingham, United States

Program URL

<https://www.greatbay.edu/business-community/healthcare-program-overview/medical-assistant-program/>

Program Description Guidance

Please provide a description of the program which should include a summary of the content, prerequisites, additional eligibility requirements, etc.

Program Description

The Medical Assistant program, developed in partnership with Core Physicians (part of Beth Israel Lahey Health) and Wentworth-Douglas Physician Corporation (part of Mass General Brigham), prepares graduates for immediate employment in a variety of healthcare settings. Students gain the skills needed to support physicians and healthcare teams by performing both administrative and clinical responsibilities required in medical office settings. Medical Assistants work in a variety of healthcare settings, including:

- ◆ Physician offices
- ◆ Medical clinics
- ◆ Outpatient care centers
- ◆ Specialty practices
- ◆ Healthcare organizations

Graduates are prepared for entry-level healthcare support roles and can build skills valued by regional employers.

Partners=Lamprey, Core at Exeter, Appledore, Atlantic Orthopedics, WDH,

Program Overview

- ◆ 12-week certificate program
 - o 8-week classroom instruction (M-Th 9-5, F 8-4)
 - o 4-week clinical practicum in a medical office (40 hours/week)
- ◆ 320 hours of classroom instruction and hands-on lab training
- ◆ 16-hour practicum at local medical offices
- ◆ Taught by experienced healthcare professionals
- ◆ Students gain administrative and clinical medical assisting skills
- ◆ Designed to align with standards established under the Affordable Care Act
- ◆ Training focused on skills regional healthcare employers value
- ◆ Funding may be available for qualified candidates to help with tuition costs

Program Outcomes

NHA Certified Clinical Medical Assistant National Exam

Upon successful completion of the program, students are eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. GBCC MA students have had a 95-100% pass rate on the CCMA (Certified Clinical Medical Assistant) exam over the past 5 years.

- ◆ Employment of medical assistants is projected to grow 12% from 2024-2034
 - ◆ The growth of the aging baby-boom population will continue to spur demand for preventative medical services which are often provided by physicians
 - ◆ As their practices expand, physicians will hire more assistants to perform routine administrative and clinical duties allowing the physicians to see more patients
 - ◆ In May 2025, the median annual wage for medical assistants in NH was \$45,290
- From the United States Department of labor's website.

Source: Median wage data are from the BLS Occupational Employment Statistics survey.

Students must be: Age 18 & older

- ◆ have a High School Diploma, GED or HiSet
- ◆ Completed Application and Resume
- ◆ Interview
- ◆ Required immunizations, health and drug screen, and criminal background check required prior to the 160-hour externship.

Does This Program Have a Work-Based Learning Components?

Yes

Assessment Methods

Grades will be determined by a Total Points method using the following:

Clinical skills 30%
Administrative skills 30%
Professionalism 5%
Exams and quizzes 40%

Supporting Documentation ◆ Assessment Methods

BTC Syllabus Template MA TRAING PROGRAM .doc - 10/07/2026 11:13 AM

Comment

Syllabus

Credential Type Definitions

Certification (credit) - Certification credit represents a unit of recognized learning or professional development that counts toward maintaining or earning a certification, license, or professional credential.

Certification (non-credit) - A non-credit certification is a credential awarded upon completing a course, program, or training

that does not count toward academic credit or a degree. Unlike credit-bearing programs, it does not appear on a college transcript, does not transfer toward a degree, and is not eligible for traditional federal or state financial aid.

Credential - a qualification, achievement, quality, or aspect of a person's background, especially when used to indicate their suitability for something.

Degree - an academic rank conferred by a college or university after examination or after completion of a course, or conferred as an honor on a distinguished person.

Industry Recognized Credential - a certification, license, or certificate endorsed by an industry or employer that validates specific technical or occupational skills needed for employment or career advancement.

License - a form of government regulation requiring a license to pursue a particular profession or vocation for compensation.

Credential Type

Certification (non-credit)

Supporting Documentation Credential Type Earned

[Completion Letter Medical Assistant 2026.docx - 10/07/2026 11:16 AM](#)

Comment

letter of completion

Field of Study CIP Code

51-0801

Is This a Terminal Credential?

Yes

Stackable Credit Guidance

The credential must lead to a recognized postsecondary credential that prepares students to pursue one or more certificate or degree programs at one or more eligible institutions.

Is This a Stackable Credit?

Yes

What Is the Certificate or Degree Program That This Short-Term Training Program Is Stackable Into?

AHLT110G Medical Terminology (3 credits) and - OPEN1X2 Open Elective (2 credits)

Apprenticeship Component Guidance

Indicate whether this program serves as related instruction for a registered apprenticeship

Does This Program Serve as a Related Instruction Component of a Registered Apprenticeship Program?

Yes

Program Length (Weeks)

12 weeks

Supporting Documentation Program Length Weeks

[dol Medical Assistant - Clinical - Internship.pdf - 10/07/2026 11:22 AM](#)

[MA weekly schedule.docx - 10/08/2026 10:48 AM](#)

Comment

NONE PROVIDED

Program Length (Clock Hours)

480

Supporting Documentation Program Length Clock Hours

[DOL Medical Assistant Training Program Great Bay Community College.pdf - 10/07/2026 11:24 AM](#)

Comment

NONE PROVIDED

Program Length (Credit Hours)

Semester/Trimester

Program Length (Credit Hours) ⇄ Semester/Trimester

6 credit hours

Supporting Documentation ⇄ Program Length ⇄ Credit Hours[Implementation of updated clock-to-credit conversion regulations \(EA ID _GENERAL-21-34\) _Knowledge Center.pdf - 10/07/2026 11:25 AM](#)**Comment**

NONE PROVIDED

Next Program Start Date Guidance

Please provide the next program start date. This must be a future date. If the next start date has not been scheduled yet, answer the question below instead of entering a date.

Has the Next Start Date Been Determined?

Yes

Next Program Start Date

01/19/2027

Target Occupations (SOC Codes) Guidance

Standard Occupational Classification codes for intended career outcomes. Add one row per code, formatted xx-xxxx.

Target Occupations (SOC Codes formatted xx-xxxx)

SOC Code
31-9092

Is This Program Portable?

Yes

Industry Partnerships Guidance

Employers or sector organizations partnered with the program. Industry partnerships are collaborative initiatives where businesses and public partners work together to address workforce, economic, and education challenges within specific industry sectors.

Industry Partnerships

Lamprey Healthcare, Core at Exeter, Appledore, Atlantic Orthopedics, Wentworth Douglas Hospital,

Supporting Documentation ⇄ Industry Partnerships[affiliation agreements - inventory.xlsx - 10/07/2026 11:38 AM](#)**Comment**

These are all the agreements with have for externship hosts

High Demand Occupations Guidance

Indicate whether the associated occupations are on the State's High Demand Occupations List

Are The Occupations Associated with This Training Program Listed on The State's High Demand Occupations List?

Yes

Outcomes**Completion Rate (%)**

82.7

Supporting Documentation ⇄ Completion Rate[completeion and job placement.xlsx - 10/07/2026 11:54 AM](#)**Comment**

files from Lisa G.

Job Placement Rate Guidance

Percentage of completers employed in a related field within a defined period. Format: xx.x%

Job Placement Rate (%)

76.4

Supporting Documentation Job Placement Rate

[completeion and job placement.xlsx - 10/07/2026 12:19 PM](#)

Comment

NONE PROVIDED

Median Earnings After Completion (\$)

10,038.94

Supporting Documentation Median Earnings

[completeion and job placement.xlsx - 10/07/2026 12:19 PM](#)

Comment

NONE PROVIDED

Does this Program Require Licensure or a Certification Exam?

No

Costs

Tuition Cost (\$)

5,920.00

Fees (\$)

800.00

Total Cost of Attendance (\$)

6720.00

Attachments

Date	Attachment Name	Context	User
10/8/2026 10:48 AM	MA weekly schedule.docx	Attachment	Lynn Szymanski
10/7/2026 12:19 PM	completeion and job placement.xlsx	Attachment	Lynn Szymanski
10/7/2026 12:19 PM	completeion and job placement.xlsx	Attachment	Lynn Szymanski
10/7/2026 11:54 AM	completeion and job placement.xlsx	Attachment	Lynn Szymanski
10/7/2026 11:38 AM	affiliation agreements - inventory.xlsx	Attachment	Lynn Szymanski
10/7/2026 11:25 AM	Implementation of updated clock-to-credit conversion regulations (EA ID_ GENERAL-21-34) _ Knowledge Center.pdf	Attachment	Lynn Szymanski
10/7/2026 11:24 AM	DOL Medical Assistant Training Program Great Bay Community College.pdf	Attachment	Lynn Szymanski
10/7/2026 11:22 AM	dol Medical Assistant - Clinical - Internship.pdf	Attachment	Lynn Szymanski
10/7/2026 11:16 AM	Completion Letter Medical Assistant 2026.docx	Attachment	Lynn Szymanski
10/7/2026 11:13 AM	BTC Syllabus Template MA TRAING PROGRAM .doc	Attachment	Lynn Szymanski

Date	Attachment Name	Context	User
10/7/2026 11:05 AM	MA ETPL listing.docx	Attachment	Lynn Szymanski
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10/7/2026 10:57 AM	Screenshot 2026-10-05 at 16-11-40 Great Bay Community College - New England Commission Higher Education.png	Attachment	Lynn Szymanski



NEW HAMPSHIRE WORKFORCE PELL

Application Packet Review Checklist

Applicant Institution: Lakes Region Community College

Program Name: Medical Assistant

Date Submitted: October 8, 2026

Application Packet Checklist

The following checklist provides SWIB members with an overview of the application submitted in support of a proposed Workforce Pell program. It is intended to facilitate review of the program's eligibility.

- ☒ Institutional Eligibility/Information
 - Institution name, program contact, accreditation, and history of the institution
- ☒ Program Description
 - Program history, curriculum, program length, delivery method, and credential awarded
- ☒ Labor Market Demand
 - Evidence of demand for the occupation
- ☒ Employer Engagement/Workforce Alignment
 - Employer support, validation of workforce needs, participation in program design or hiring, where applicable, and information on how the program aligns with state workforce priorities
- ☒ Program Costs
 - Tuition, fees, and other required program expenses, as applicable

☒ Performance Outcomes

- Available completion, employment, and earnings information, as applicable under federal requirements

☒ Supporting Documentation

- Additional evidence required to substantiate the program's eligibility and workforce alignment

OWO Staff Recommendations

- ☒ Recommend approval
- ☐ Recommend approval with conditions
- ☐ Recommend denial
- ☐ Defer recommendation pending additional information

Staff Rationale and Supporting
Considerations: _____

Additional Documentation or Conditions, if Applicable:

OWO Reviewer: _____



Date: 10/12/2026

SWIB Decision

SWIB Approves: ☐ Yes ☐ No

SWIB Meeting Date: _____

Note: This is a state-level review checklist for SWIB use, not a substitute for the applicable federal Workforce Pell application instructions or certification requirements.

New Hampshire Workforce Pell Program Application

version 1.0

(Submission #: HQS-4G3W-Y1F19, version 3)

Details

Submitted 10/8/2026 (3 days ago) by Steve Tucker

Institution Lakes Region Community College

Submission ID HQS-4G3W-Y1F19

Status Deemed Complete

Form Input

Institution

Institution

Lakes Region Community College

Primary Contact

First Name	Last Name	
Steve	Tucker	
Phone Type	Number	Extension
Main	6033665329	
Email	stucker@ccsnh.edu	

Institution Information

Lakes Region Community College is a fully accredited, not-for-profit, community college located in the city of Laconia in the beautiful Lakes Region of New Hampshire. We offer a variety of college degree and certificate programs, training programs and even dual-enrollment opportunities for NH high school students looking to get an early start on their college credits. LRCC is a reflection of all of the communities we serve, including high school graduates eager to discover career possibilities, adult learners needing up-skilling, and individuals looking for workforce training to grow in their professions or begin a new career. We're also here for those who want to explore a class or two to expand their education. Back in 1967, we were known as the Tech College and the College on the Hill. We are proud of that rich history and today we continue to perform as the regions most technologically and educationally advanced college.

OPE ID

00755500

Accreditation Status

Accredited

Supporting Documentation & Accreditation Status

[Screenshot 2026-10-07 113752.png - 10/07/2026 11:38 AM](#)

Comment

See this link: <https://www.lrcc.edu/about/institutional-information/accredited-college/>

Accrediting Agency

New England Commission of Higher Education (NECHE)

Program

Program Name
Medical Assistant

Program History Guidance

Please include the date that the institution began offering the program with the history. The program must have been operating and enrolling students for at least 12 months prior to the submission of the application.

Program History

Launch your healthcare career in just 15 weeks with our comprehensive Medical Assistant Certificate program at Lakes Region Community College. This fast-track, hybrid program combines 90 hours of online classroom instruction, in-person lab instruction, and an 80-hour clinical externship at local medical offices, preparing you for both administrative and clinical responsibilities in physician offices.

Supporting Documentation Program History

[Screenshot 2026-10-07 114306.png - 10/07/2026 11:43 AM](#)

[MA First Offered.png - 10/08/2026 11:24 AM](#)

[MA First Offered.png - 10/08/2026 11:25 AM](#)

Comment

See this link: <https://www.lrcc.edu/workforce-development/medical-assistant/>

Eligible Training Provider List

Yes

Supporting Documentation Listed on Eligible Training Provider List

[Screenshot 2026-10-07 114434.png - 10/07/2026 11:44 AM](#)

Comment

NONE PROVIDED

Enter the date that program was added to the Eligible Training Provider List (ETPL).

09/25/2017

Delivery Format

Hybrid

Program Site Address

379 Belmont Road

Laconia, New Hampshire 03246

New Hampshire, United States

Program URL

<https://www.lrcc.edu/>

Program Description Guidance

Please provide a description of the program which should include a summary of the content, prerequisites, additional eligibility requirements, etc.

Program Description

Launch your healthcare career in just 15 weeks with our comprehensive Medical Assistant Certificate program at Lakes Region Community College. This fast-track, hybrid program combines 90 hours of online classroom instruction, in-person lab instruction, and an 80-hour clinical externship at local medical offices, preparing you for both administrative and clinical responsibilities in physician offices. Participants must have a high school diploma (or equivalent).

Does This Program Have a Work-Based Learning Components?

Yes

Assessment Methods

Required Items Percent of Total Grade

Clinical skills and Assessments 35%

Written Exams and quizzes 30%

Administrative skills 20%

Professionalism 15%

Total 100%

Supporting Documentation Assessment Methods

[LRCC CCMA Syllabus Spring 2026.pdf - 10/07/2026 11:49 AM](#)

Comment

NONE PROVIDED

Credential Type Definitions

Certification (credit) - Certification credit represents a unit of recognized learning or professional development that counts toward maintaining or earning a certification, license, or professional credential.

Certification (non-credit) - A non-credit certification is a credential awarded upon completing a course, program, or training that does not count toward academic credit or a degree. Unlike credit-bearing programs, it does not appear on a college transcript, does not transfer toward a degree, and is not eligible for traditional federal or state financial aid.

Credential - a qualification, achievement, quality, or aspect of a person's background, especially when used to indicate their suitability for something.

Degree - an academic rank conferred by a college or university after examination or after completion of a course, or conferred as an honor on a distinguished person.

Industry Recognized Credential - a certification, license, or certificate endorsed by an industry or employer that validates specific technical or occupational skills needed for employment or career advancement.

License - a form of government regulation requiring a license to pursue a particular profession or vocation for compensation.

Credential Type

Certification (non-credit)

Supporting Documentation Credential Type Earned

[MA Certificate.pdf - 10/07/2026 12:23 PM](#)

Comment

NONE PROVIDED

Field of Study CIP Code

51-0801

Is This a Terminal Credential?

Yes

Stackable Credit Guidance

The credential must lead to a recognized postsecondary credential that prepares students to pursue one or more certificate or degree programs at one or more eligible institutions.

Is This a Stackable Credit?

Yes

What Is the Certificate or Degree Program That This Short-Term Training Program Is Stackable Into?

AHLT110G Medical Terminology (3 credits) and - OPEN 1x2 Open Elective (2 credits) at GBCC

Apprenticeship Component Guidance

Indicate whether this program serves as related instruction for a registered apprenticeship

Does This Program Serve as a Related Instruction Component of a Registered Apprenticeship Program?

No

Program Length (Weeks)

14 weeks

Supporting Documentation **Program Length** **Weeks**

[MA Program Length from NHWorks JMS.png - 10/08/2026 03:13 PM](#)

Comment

NONE PROVIDED

Program Length (Clock Hours)

170

Supporting Documentation **Program Length** **Clock Hours**

[Screenshot 2026-10-07 114306.png - 10/07/2026 11:55 AM](#)

Comment

See this link: <https://www.lrcc.edu/workforce-development/medical-assistant/>

Program Length (Credit Hours)

Semester/Trimester

Program Length (Credit Hours) **Semester/Trimester**

6 credit hours

Supporting Documentation **Program Length** **Credit Hours**

[Implementation of updated clock-to-credit conversion regulations \(EA ID _GENERAL-21-34\) _ Knowledge Center.pdf - 10/07/2026 12:03 PM](#)

Comment

NONE PROVIDED

Next Program Start Date Guidance

Please provide the next program start date. This must be a future date. If the next start date has not been scheduled yet, answer the question below instead of entering a date.

Has the Next Start Date Been Determined?

Yes

Next Program Start Date

01/20/2027

Target Occupations (SOC Codes) Guidance

Standard Occupational Classification codes for intended career outcomes. Add one row per code, formatted xx-xxxx.

Target Occupations (SOC Codes formatted xx-xxxx)

SOC Code
31-9092

Is This Program Portable?

Yes

Industry Partnerships Guidance

Employers or sector organizations partnered with the program. Industry partnerships are collaborative initiatives where businesses and public partners work together to address workforce, economic, and education challenges within specific industry sectors.

Industry Partnerships

Includes Mid-State Health, Concord, Hospital, Huggins Hospital

Supporting Documentation Industry Partnerships

[Clinical Affiliation contract Huggins Hopsital.pdf - 10/07/2026 12:07 PM](#)

Comment

NONE PROVIDED

High Demand Occupations Guidance

Indicate whether the associated occupations are on the State's High Demand Occupations List

Are The Occupations Associated with This Training Program Listed on The State's High Demand Occupations List?

Yes

Outcomes

Completion Rate (%)

83.0

Supporting Documentation Completion Rate

[LRCC.xlsx - 10/07/2026 12:14 PM](#)

Comment

NONE PROVIDED

Job Placement Rate Guidance

Percentage of completers employed in a related field within a defined period. Format: xx.x%

Job Placement Rate (%)

73.3

Supporting Documentation Job Placement Rate

[LRCC.xlsx - 10/07/2026 12:14 PM](#)

Comment

NONE PROVIDED

Median Earnings After Completion (\$)

9,082.87

Supporting Documentation Median Earnings

[LRCC.xlsx - 10/07/2026 12:15 PM](#)

Comment

NONE PROVIDED

Does this Program Require Licensure or a Certification Exam?

No

Costs

Tuition Cost (\$)

5,600.00

Fees (\$)

390.00

Total Cost of Attendance (\$)

5990.00

Attachments

Date	Attachment Name	Context	User
10/8/2026 3:13 PM	MA Program Length from NHWorks JMS.png	Attachment	Steve Tucker
10/8/2026 11:25 AM	MA First Offered.png	Attachment	Steve Tucker
10/8/2026 11:24 AM	MA First Offered.png	Attachment	Steve Tucker
10/7/2026 12:23 PM	MA Certificate.pdf	Attachment	Steve Tucker
10/7/2026 12:15 PM	LRCC.xlsx	Attachment	Steve Tucker
10/7/2026 12:14 PM	LRCC.xlsx	Attachment	Steve Tucker
10/7/2026 12:14 PM	LRCC.xlsx	Attachment	Steve Tucker
10/7/2026 12:07 PM	Clinical Affiliation contract Huggins Hopsital.pdf	Attachment	Steve Tucker
10/7/2026 12:03 PM	Implementation of updated clock-to-credit conversion regulations (EA ID_ GENERAL-21-34) _ Knowledge Center.pdf	Attachment	Steve Tucker
10/7/2026 11:55 AM	Screenshot 2026-10-07 114306.png	Attachment	Steve Tucker
10/7/2026 11:49 AM	LRCC CCMA Syllabus Spring 2026.pdf	Attachment	Steve Tucker
10/7/2026 11:44 AM	Screenshot 2026-10-07 114434.png	Attachment	Steve Tucker
10/7/2026 11:43 AM	Screenshot 2026-10-07 114306.png	Attachment	Steve Tucker
10/7/2026 11:38 AM	Screenshot 2026-10-07 113752.png	Attachment	Steve Tucker



NEW HAMPSHIRE WORKFORCE PELL

Application Packet Review Checklist

Applicant Institution: Manchester Community College

Program Name: Medical Assistant

Date Submitted: October 9, 2026

Application Packet Checklist

The following checklist provides SWIB members with an overview of the application submitted in support of a proposed Workforce Pell program. It is intended to facilitate review of the program's eligibility.

- ☒ Institutional Eligibility/Information
 - Institution name, program contact, accreditation, and history of the institution
- ☒ Program Description
 - Program history, curriculum, program length, delivery method, and credential awarded
- ☒ Labor Market Demand
 - Evidence of demand for the occupation
- ☒ Employer Engagement/Workforce Alignment
 - Employer support, validation of workforce needs, participation in program design or hiring, where applicable, and information on how the program aligns with state workforce priorities
- ☒ Program Costs
 - Tuition, fees, and other required program expenses, as applicable

☒ Performance Outcomes

- Available completion, employment, and earnings information, as applicable under federal requirements

☒ Supporting Documentation

- Additional evidence required to substantiate the program's eligibility and workforce alignment

OWO Staff Recommendations

- ☒ Recommend approval
- ☐ Recommend approval with conditions
- ☐ Recommend denial
- ☐ Defer recommendation pending additional information

Staff Rationale and Supporting
Considerations: _____

Additional Documentation or Conditions, if Applicable:

OWO Reviewer: Leon G. Ward Date: 10/12/2026

SWIB Decision

SWIB Approves: ☐ Yes ☐ No

SWIB Meeting Date: _____

Note: This is a state-level review checklist for SWIB use, not a substitute for the applicable federal Workforce Pell application instructions or certification requirements.

New Hampshire Workforce Pell Program Application

version 1.0

(Submission #: HQS-6326-7Y22B, version 3)

Details

Submitted 10/9/2026 (2 days ago) by Justin Slattery
Institution Manchester Community College
Submission ID HQS-6326-7Y22B
Status Deemed Complete

Form Input

Institution

Institution
Manchester Community College

Primary Contact

First Name	Last Name	
Justin	Slattery	
Phone Type	Number	Extension
Main	6036603505	
Email	jslattery@ccsnh.edu	

Institution Information

Manchester Community College is a fully accredited public non-profit community college with more than 60 corporate and community education programs as well as associate degree and certificate programs, including art and design, automotive technology, business, construction technologies, education, healthcare and liberal arts.

The story of Manchester Community College (MCC) is the story of an institution firmly established, yet still evolving. Founded in 1945 as a State Trade School, the institution’s original mission was to provide vocational training for returning veterans. In its evolution from a vocational training provider to comprehensive community college, MCC has embraced many names and many changes, with one underlying constant: serving the needs of our community. Our mission statement reflects that focus and powers our academic programming, student support services, and community partnerships: We are a dynamic, student-centered, and accessible community college that promotes and fosters the intellectual, cultural, and economic vibrancy of our region.

Comprehensive programming is needed to meet the varied educational and civic needs of our community, a designated refugee resettlement center; accordingly, MCC now offers a range of degree and certificate programs including trade and technical programs, allied health sciences, STEM, business studies, and liberal arts. More than 60 credit programs are designed to prepare students for transfer or entry into the workforce. Our Workforce Development Center offers non-credit programming for personal enrichment and professional development in addition to corporate and customized training.

OPE ID
00258200

Accreditation Status
Accredited

Supporting Documentation **Accreditation Status**

2017 Self Study 10 Year NEASC MCC.pdf - 10/09/2026 11:25 AM

NECHE_2022-11_Letter.pdf - 10/09/2026 03:17 PM

Comment

NONE PROVIDED

Accrediting Agency

New England Commission of Higher Education (NECHE)

Program**Program Name**

Medical Assistant Certification Program

Program History Guidance

Please include the date that the institution began offering the program with the history. The program must have been operating and enrolling students for at least 12 months prior to the submission of the application.

Program History

The program prepare graduates for an exciting, challenging and rewarding career in healthcare. Topics include learning to assist physicians by performing functions related to the administrative and clinical responsibilities of a medical office. This program is designed to meet standards set by the Affordable Care Act. It also teaches the skill-sets required by regional employers and prepare for the Certified Clinical Medical Assistant (CCMA) national exam. The program has been in place for more than a decade at the college.

Supporting Documentation **Program History**

SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:12 PM

Comment

NONE PROVIDED

Eligible Training Provider List

Yes

Supporting Documentation **Listed on Eligible Training Provider List**

IMG_7349.jpeg - 10/09/2026 03:37 PM

Comment

NONE PROVIDED

Enter the date that program was added to the Eligible Training Provider List (ETPL).

06/16/2020

Delivery Format

Hybrid

Program Site Address

Manchester Community College

1066 Front St.

Manchester, NH 03102

Hillsborough, United States

Program URL

<https://mccnh.edu/program/wdc-medical-assistant-cert/>

Program Description Guidance

Please provide a description of the program which should include a summary of the content, prerequisites, additional eligibility requirements, etc.

Program Description

A certified medical assistant is a non-licensed medical support professional that performs variety of tasks to assist licensed healthcare providers with the delivery of care in a variety of healthcare settings. In this medical assistant certification program, the student will have the opportunity to gain fundamental knowledge on basic scientific principles, practice administrative, and preparatory assistive clinical task. Units of study include, but are not limited to, computer skill training, vital signs, EKGs, laboratory testing, blood draws, injections, pharmacology, medical terminology, anatomy and physiology, coding, appointment scheduling, emergency response and first aid, healthcare regulations, psychology, and electronic medical records with an emphasis on exceptional professionalism and superb work ethic.

Does This Program Have a Work-Based Learning Components?

Yes

Assessment Methods

The Grade Center in Canvas will record student grades throughout the semester. This will allow students to know their status in class on an ongoing basis. As soon as a student experiences academic difficulty, the instructor will issue an Opportunities for Success Form. The Opportunities for Success Form is available online in the Canvas shell, in the Academic Success Center or the Academic Affairs Office. The instructor will refer students for academic support so a plan for retention can occur.

Supporting Documentation Assessment Methods

SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:06 PM

Comment

MCC's Medical Assistant program incorporates a didactic component in the education and training of MA professionals. The MA program intends to provide this firm foundation and to prepare students for the second educational requirement, which is that of the supervised practice experience. The well-designed theoretical didactic program will provide learning opportunities and educational experiences that cover all of the basic principles and techniques of administering medical assistant-related activities.

DIDACTIC STUDENT EVALUATION/RUBRIC

Grades will be determined by a Total Points Method using the following:

Test 30%

Midterm 25%

Final 25%

Participation/professionalism 10%

Homework: MindTap 10%

COURSE ASSESSMENT PLAN: Assignments must be turned in on time, there will be no credit for late assignments.

Laboratory competencies will be graded by return demonstration.

Grades for the course will be based on the following levels of performance:

Grade

Description

A (90-100%)

Work is correct with only minor flaws (not having to do with the main idea of the problem). The concepts presented in class were understood and were appropriately applied to real-world examples. All assignments were completed on-time and were of a work quality

B (80-89%)

Work was done with a few flaws. The concepts presented in class were applied with help. Almost all tasks and assignments were completed on-time and demonstrated with sufficient skills

C (70-79%)

Some difficulty was had understanding class concepts or applying concepts to real-world situations. Some assignments were late

D (60-69%)

Only some of the work was completed for class. Work completed was frequently late or was of low quality with errors and omissions

F (0-59%)

Did not complete a significant amount of work for the class. Work had major errors and did not meet standards

Credential Type Definitions

Certification (credit) - Certification credit represents a unit of recognized learning or professional development that counts toward maintaining or earning a certification, license, or professional credential.

Certification (non-credit) - A non-credit certification is a credential awarded upon completing a course, program, or training that does not count toward academic credit or a degree. Unlike credit-bearing programs, it does not appear on a college transcript, does not transfer toward a degree, and is not eligible for traditional federal or state financial aid.

Credential - a qualification, achievement, quality, or aspect of a person's background, especially when used to indicate their suitability for something.

Degree - an academic rank conferred by a college or university after examination or after completion of a course, or conferred as an honor on a distinguished person.

Industry Recognized Credential - a certification, license, or certificate endorsed by an industry or employer that validates specific technical or occupational skills needed for employment or career advancement.

License - a form of government regulation requiring a license to pursue a particular profession or vocation for compensation.

Credential Type

Certification (non-credit)

Supporting Documentation **Credential Type Earned**

[SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:08 PM](#)

[WDC Medical Assistant Certificate TEMPLATE.pdf - 10/09/2026 03:23 PM](#)

Comment

NONE PROVIDED

Field of Study **CIP Code**

51-0801

Is This a Terminal Credential?

Yes

Stackable Credit Guidance

The credential must lead to a recognized postsecondary credential that prepares students to pursue one or more certificate or degree programs at one or more eligible institutions.

Is This a Stackable Credit?

Yes

What Is the Certificate or Degree Program That This Short-Term Training Program Is Stackable Into?

Associates Degree

Apprenticeship Component Guidance

Indicate whether this program serves as related instruction for a registered apprenticeship

Does This Program Serve as a Related Instruction Component of a Registered Apprenticeship Program?

Yes

Program Length (Weeks)

12 weeks

Supporting Documentation **Program Length** **Weeks**

[SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:08 PM](#)

Comment

NONE PROVIDED

Program Length (Clock Hours)

320

Supporting Documentation **Program Length** **Clock Hours**

[SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 11:50 AM](#)

Comment

NONE PROVIDED

Program Length (Credit Hours)

Quarter hours

Program Length (Credit Hours) **Quarter**

10 credit hours

Supporting Documentation **Program Length** **Credit Hours**

[SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:13 PM](#)

Comment

NONE PROVIDED

Next Program Start Date Guidance

Please provide the next program start date. This must be a future date. If the next start date has not been scheduled yet, answer the question below instead of entering a date.

Has the Next Start Date Been Determined?

No

Target Occupations (SOC Codes) Guidance

Standard Occupational Classification codes for intended career outcomes. Add one row per code, formatted xx-xxxx.

Target Occupations (SOC Codes formatted xx-xxxx)

SOC Code
31-9092

Is This Program Portable?

Yes

Industry Partnerships Guidance

Employers or sector organizations partnered with the program. Industry partnerships are collaborative initiatives where businesses and public partners work together to address workforce, economic, and education challenges within specific industry sectors.

Industry Partnerships

Manchester Community College (MCC) partners with regional healthcare providers including Elliot Hospital and HCA Catholic Medical Center and ApprenticeshipNH to offer "earn-while-you-learn" Medical Assistant (MA) training and apprenticeship programs.

Program Overview

- ◆ Goal: Train clinical and administrative medical assistants to meet regional employer standards and prepare students for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national exam.
- ◆ Format: Combines paid classroom/lab instruction at Manchester Community College with hands-on, on-the-job clinical training.
- ◆ Compensation & Tuition: Many of these partnerships feature fully covered tuition and paid hours while training, plus a pay increase and guaranteed full-time placement upon certification.

Supporting Documentation ◆ Industry Partnerships

[SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:09 PM](#)

Comment

NONE PROVIDED

High Demand Occupations Guidance

Indicate whether the associated occupations are on the State's High Demand Occupations List

Are The Occupations Associated with This Training Program Listed on The State's High Demand Occupations List?

Yes

Outcomes

Completion Rate (%)

90.5

Supporting Documentation ◆ Completion Rate

[MCC \(1\).xlsx - 10/09/2026 12:12 PM](#)

Comment

NONE PROVIDED

Job Placement Rate Guidance

Percentage of completers employed in a related field within a defined period. Format: xx.x%

Job Placement Rate (%)

82.1

Supporting Documentation Job Placement Rate

[SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:16 PM](#)

Comment

NONE PROVIDED

Median Earnings After Completion (\$)

9,388.00

Supporting Documentation Median Earnings

[SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf - 10/09/2026 12:17 PM](#)

[MCC \(1\).xlsx - 10/09/2026 12:38 PM](#)

Comment

NONE PROVIDED

Does this Program Require Licensure or a Certification Exam?

No

Costs

Tuition Cost (\$)

5,800.00

Fees (\$)

600.00

Total Cost of Attendance (\$)

6400.00

Attachments

Date	Attachment Name	Context	User
10/9/2026 3:37 PM	IMG_7349.jpeg	Attachment	Justin Slattery
10/9/2026 3:23 PM	WDC Medical Assistant Certificate TEMPLATE.pdf	Attachment	Justin Slattery
10/9/2026 3:17 PM	NECHE_2022-11_Letter.pdf	Attachment	Justin Slattery
10/9/2026 12:38 PM	MCC (1).xlsx	Attachment	Justin Slattery
10/9/2026 12:17 PM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
10/9/2026 12:16 PM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
10/9/2026 12:13 PM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
10/9/2026 12:12 PM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
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10/9/2026 12:08 PM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
10/9/2026 12:08 PM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
10/9/2026 12:06 PM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
10/9/2026 11:50 AM	SUMMER 2026 MEDICAL ASSISTING SYLLABUS- final.pdf	Attachment	Justin Slattery
10/9/2026 11:25 AM	2017 Self Study 10 Year NEASC MCC.pdf	Attachment	Justin Slattery



NEW HAMPSHIRE WORKFORCE PELL

Application Packet Review Checklist

Applicant Institution: Nahua Community College

Program Name: Microelectronics Bootcamp

Date Submitted: October 8, 2026

Application Packet Checklist

The following checklist provides SWIB members with an overview of the application submitted in support of a proposed Workforce Pell program. It is intended to facilitate review of the program's eligibility.

☒ Institutional Eligibility/Information

- Institution name, program contact, accreditation, and history of the institution

☒ Program Description

- Program history, curriculum, program length, delivery method, and credential awarded

☒ Labor Market Demand

- Evidence of demand for the occupation

☒ Employer Engagement/Workforce Alignment

- Employer support, validation of workforce needs, participation in program design or hiring, where applicable, and information on how the program aligns with state workforce priorities

☒ Program Costs

- Tuition, fees, and other required program expenses, as applicable

☒ Performance Outcomes

- Available completion, employment, and earnings information, as applicable under federal requirements

☒ Supporting Documentation

- Additional evidence required to substantiate the program's eligibility and workforce alignment

OWO Staff Recommendations

- ☒ Recommend approval
- ☐ Recommend approval with conditions
- ☐ Recommend denial
- ☐ Defer recommendation pending additional information

Staff Rationale and Supporting
Considerations: _____

Additional Documentation or Conditions, if Applicable:

OWO Reviewer: Lois Stuard Date: 10/12/2026

SWIB Decision

SWIB Approves: ☐ Yes ☐ No

SWIB Meeting Date: _____

Note: This is a state-level review checklist for SWIB use, not a substitute for the applicable federal Workforce Pell application instructions or certification requirements.

New Hampshire Workforce Pell Program Application

version 1.0

(Submission #: HQS-4ERZ-481NF, version 3)

Details

Submitted 10/8/2026 (3 days ago) by Jon Mason
Institution Nashua Community College
Submission ID HQS-4ERZ-481NF
Status Deemed Complete

Form Input

Institution

Institution
Nashua Community College

Primary Contact

First Name	Last Name	
Jon	Mason	
Phone Type	Number	Extension
Main	6037171490	
Email	jmason@ccsnh.edu	

Institution Information

Nashua Community College (NCC) is a public community college in Nashua, New Hampshire, dedicated to providing diverse academic pathways, transfer opportunities, and workforce development.

Below is an organized breakdown of the institutional data, history, and core values provided.

Enrollment & Student Demographics (Fall 2024)

- ◆ Total Enrollment: 1,366 students
- ◆ Attendance Status: 75% part-time | 25% full-time
- ◆ Gender Distribution: 56% female | 42% male
- ◆ Age Profile: 25 years old (average), ranging from 15 to 71 years (64% under 25)
- ◆ Early College Program: 1,271 high school students from 31 area schools enrolled in at least one of 43 courses

Ethnicity Percentage

White 57%

Hispanic/Latino 24%

Black/African American 5%

Asian 4%

Institutional History & Accreditation

- ◆ Founding: Opened in September 1970 as the New Hampshire Vocational Technical College-Nashua (the last of the 7 institutions in the Community College System of NH).
- ◆ First Class: 97 students taught by 10 faculty members with a tuition of \$250 per year.
- ◆ Original Programs: Focused on local industry needs (industrial electricity, industrial electronics, electro/mechanical drafting, and machine tool processes).
- ◆ Accreditation: Accredited by the New England Commission of Higher Education (NECHE).

Core Values & Essential Skills

NCC focuses on helping students become informed citizens by fostering 5 Core "C" Values:

1. Commit to the successful completion of a program at NCC.
2. Communicate effectively in writing and speaking.
3. Collaborate with others in group projects.
4. Create new ideas and works.
5. Challenge themselves to ask questions and think critically.

The institution also emphasizes developing essential skills, including information literacy, scientific reasoning, quantitative analysis, ethical responsibility, global connectedness, and a tolerance for ambiguity.

OPE ID

00923600

Accreditation Status

Accredited

Supporting Documentation ◆ Accreditation Status

Nashua Community College is accredited by the New England Commission of Higher Education.docx - 10/07/2026 09:30 AM
NCC.docx - 10/08/2026 03:40 PM

Comment

NONE PROVIDED

Accrediting Agency

New England Commission of Higher Education (NECHE)

Program

Program Name

Microelectronic Bootcamp

Program History Guidance

Please include the date that the institution began offering the program with the history. The program must have been operating and enrolling students for at least 12 months prior to the submission of the application.

Program History

In 2014 BAE had to a staffing requirement that would double in 2yrs. They where Converting 1 factory into 5. They needed people with a Skillset difficult to identify. Most of their work force is retiring. 43% of employees at BAE New Hampshire Operations were close to retirement.

Unemployed & Underemployed had no training path to high paying manufacturing jobs

Growing NH diverse populations require education and career pathways

BAE Systems Inc searched for a higher education training partner to develop a Microelectronic training program.

A pivotal meeting occurred in 2014 where NCC really stood out as being the perfect partner

◆NCC◆s relentless dedication to student success, prioritizing their growth and skills development, rather than focusing on set curricula, further solidified the partnership as an ideal choice for the Microelectronic bootcamp.◆

– Butch Locke, BAE Systems Inc

As the program grew NCC included additional industry partners to continue growth and help students gain great career paths.

<https://www.nashuatelegraph.com/news/2026/04/16/ncc-celebrates-40th-microelectronics-boot-camp-graduation/>
Program started in 2016 and has over 450 people graduate with a 96% hire rate

Supporting Documentation ◆ Program History

[NCC Bellwether Presenation v7.pdf - 10/08/2026 03:43 PM](#)

Comment

https://www.instagram.com/reel/DW_8Rq8EwrX/

Eligible Training Provider List

Yes

Supporting Documentation ◆ Listed on Eligible Training Provider List

[Micro Boot camp JMS.png - 10/07/2026 10:09 AM](#)

Comment

NONE PROVIDED

Enter the date that program was added to the Eligible Training Provider List (ETPL).

07/01/2020

Delivery Format

In-Person

Program Site Address

505 Amherst Street
Nashua, New Hampshire 03063
New Hampshire, United States

Program Description Guidance

Please provide a description of the program which should include a summary of the content, prerequisites, additional eligibility requirements, etc.

Program Description

The Microelectronics Boot Camp at Nashua Community College prepares students for entry-level ribbon/wire bonding and manual epoxy dispense and die attach positions at local companies. On successful completion of this non-credit program, students are guaranteed an interview with the boot camp◆s founding partner, BAE Systems and other companies.

The program takes a hands on approach using industry equipment and makes projects using real components. There is a daily lecture that emphasizes the daily work. Typically, job offers are presented prior to the end of the program.

There is also soft skill training in the program. Resume writing and mock interview practice.

Does This Program Have a Work-Based Learning Components?

Yes

Assessment Methods

Pass fail format.

Students are assessed on attendance and ability to complete work.

There are some testing involving that look at knowledge retention.

There are weekly projects that are graded for skill.

Grades and information are discussed one on one with the students to assist them in improving their skill set

Also graded on language based training.

Supporting Documentation Assessment Methods

Curriculum-Lectures 42.docx - 10/08/2026 09:56 AM

Comment

NONE PROVIDED

Credential Type Definitions

Certification (credit) - Certification credit represents a unit of recognized learning or professional development that counts toward maintaining or earning a certification, license, or professional credential.

Certification (non-credit) - A non-credit certification is a credential awarded upon completing a course, program, or training that does not count toward academic credit or a degree. Unlike credit-bearing programs, it does not appear on a college transcript, does not transfer toward a degree, and is not eligible for traditional federal or state financial aid.

Credential - a qualification, achievement, quality, or aspect of a person's background, especially when used to indicate their suitability for something.

Degree - an academic rank conferred by a college or university after examination or after completion of a course, or conferred as an honor on a distinguished person.

Industry Recognized Credential - a certification, license, or certificate endorsed by an industry or employer that validates specific technical or occupational skills needed for employment or career advancement.

License - a form of government regulation requiring a license to pursue a particular profession or vocation for compensation.

Credential Type

Certification (non-credit)

Supporting Documentation Credential Type Earned

Micro electronic Certificate .pdf - 10/07/2026 10:26 AM

Comment

NONE PROVIDED

Field of Study CIP Code

14-0901

Is This a Terminal Credential?

Yes

Stackable Credit Guidance

The credential must lead to a recognized postsecondary credential that prepares students to pursue one or more certificate or degree programs at one or more eligible institutions.

Is This a Stackable Credit?

Yes

What Is the Certificate or Degree Program That This Short-Term Training Program Is Stackable Into?

Electronic Engineer Technology NCC

Apprenticeship Component Guidance

Indicate whether this program serves as related instruction for a registered apprenticeship

Does This Program Serve as a Related Instruction Component of a Registered Apprenticeship Program?

No

Program Length (Weeks)

10 weeks

Supporting Documentation Program Length Weeks

Micro program 11.16.23.pdf - 10/07/2026 10:36 AM

Curriculum-Lectures 42.docx - 10/08/2026 09:57 AM

Comment

Program is 10 weeks, 400 hours. Monday Through Friday 7:30 to 3:30

Program Length (Clock Hours)

400

Supporting Documentation **Program Length** **Clock Hours**[Curriculum-Lectures 42.docx - 10/08/2026 09:58 AM](#)**Comment**

NONE PROVIDED

Program Length (Credit Hours)

Quarter hours

Program Length (Credit Hours) **Quarter**

6 credit hours

Supporting Documentation **Program Length** **Credit Hours**[General Credit Transfer Policies at NCC.docx - 10/07/2026 10:48 AM](#)**Comment**

Boot camp is transferable into The NCC EET program for 2 classes

Next Program Start Date Guidance

Please provide the next program start date. This must be a future date. If the next start date has not been scheduled yet, answer the question below instead of entering a date.

Has the Next Start Date Been Determined?

Yes

Next Program Start Date

10/12/2026

Target Occupations (SOC Codes) Guidance

Standard Occupational Classification codes for intended career outcomes. Add one row per code, formatted xx-xxxx.

Target Occupations (SOC Codes formatted xx-xxxx)

SOC Code
51-2022

Is This Program Portable?

Yes

Industry Partnerships Guidance

Employers or sector organizations partnered with the program. Industry partnerships are collaborative initiatives where businesses and public partners work together to address workforce, economic, and education challenges within specific industry sectors.

Industry Partnerships

BAE

Mercury System

MIT

Draper

Lockheed Martin

L3-Harris

Supporting Documentation **Industry Partnerships**[Partners.docx - 10/07/2026 10:56 AM](#)**Comment**

The Microelectronics program works with numerous companies. All partners actively assist in the curriculum and hiring of students.

High Demand Occupations Guidance

Indicate whether the associated occupations are on the State's High Demand Occupations List

Are The Occupations Associated with This Training Program Listed on The State's High Demand Occupations List?

Yes

Outcomes

Completion Rate (%)

97.0

Supporting Documentation Completion Rate

[NCC.xlsx - 10/08/2026 10:39 AM](#)

Comment

NONE PROVIDED

Job Placement Rate Guidance

Percentage of completers employed in a related field within a defined period. Format: xx.x%

Job Placement Rate (%)

71.0

Supporting Documentation Job Placement Rate

[NCC.xlsx - 10/08/2026 10:41 AM](#)

Comment

NONE PROVIDED

Median Earnings After Completion (\$)

11,539.00

Supporting Documentation Median Earnings

[Hourly rates for assembly roles at BAE Systems generally range from about.docx - 10/07/2026 11:08 AM](#)

[NCC.xlsx - 10/08/2026 10:42 AM](#)

Comment

NONE PROVIDED

Does this Program Require Licensure or a Certification Exam?

No

Costs

Tuition Cost (\$)

6,000.00

Fees (\$)

0.00

Total Cost of Attendance (\$)

6000.00

Attachments

Date	Attachment Name	Context	User
10/8/2026 3:43 PM	NCC Bellwether Presenation v7.pdf	Attachment	Jon Mason
10/8/2026 3:40 PM	NCC.docx	Attachment	Jon Mason
10/8/2026 10:42 AM	NCC.xlsx	Attachment	Jon Mason

Date	Attachment Name	Context	User
10/8/2026 10:41 AM	NCC.xlsx	Attachment	Jon Mason
10/8/2026 10:39 AM	NCC.xlsx	Attachment	Jon Mason
10/8/2026 9:58 AM	Curriculum-Lectures 42.docx	Attachment	Jon Mason
10/8/2026 9:57 AM	Curriculum-Lectures 42.docx	Attachment	Jon Mason
10/8/2026 9:56 AM	Curriculum-Lectures 42.docx	Attachment	Jon Mason
10/7/2026 11:08 AM	Hourly rates for assembly roles at BAE Systems generally range from about.docx	Attachment	Jon Mason
10/7/2026 10:56 AM	Partners.docx	Attachment	Jon Mason
10/7/2026 10:48 AM	General Credit Transfer Policies at NCC.docx	Attachment	Jon Mason
10/7/2026 10:36 AM	Micro program 11.16.23.pdf	Attachment	Jon Mason
10/7/2026 10:26 AM	Micro electronic Certificate_.pdf	Attachment	Jon Mason
10/7/2026 10:09 AM	Micro Boot camp JMS.png	Attachment	Jon Mason
10/7/2026 9:30 AM	Nashua Community College is accredited by the New England Commission of Higher Education.docx	Attachment	Jon Mason