

2023 NH OPD SPRING PLANNING AND ZONING CONFERENCE

Welcome back!

The session will begin shortly.

Check out our Planning and Zoning Training website page for:

- Slides and recording of all completed webinars in the PLAN series
- Schedule for upcoming webinars
- A short, anonymous online survey to gather feedback and topics for future webinars
- **[Click here for the quick conference evaluation survey.](#)**

OPD PLANNING AND ZONING TRAINING

THE PLANNER IS IN AND SESSION Q&A

Presenters-

Tara Bamford, Community Planning Consultant

Matt Monahan, Senior Planner, Central NH RPC

Steve Buckley, Legal Services Counsel, NHMA

Tom Morgan, AICP, TZM Planning

Moderator-

Stephanie N. Verdile, Principal Planner

NH Office of Planning and Development

Today's Speakers

Tara E. Bamford, Community Planning Consultant

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Steve Buckley, Legal Services Counsel, NHMA

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Matt Monahan, Senior Planner, CNHRPC

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Tom Morgan, AICP, Community Planning Consultant,

TZM Planning tm7@me.com

TRUE OR FALSE?

1. Public notice is only required for hearings and decisions.
2. Subcommittees of the planning board, including CIP, don't need to do a public notice as long as the subcommittee doesn't include a quorum of the parent body.
3. Minutes shouldn't be available to the public until they are approved.
4. Towns can't regulate things like wetlands and shorelines b/c they are covered by state regs.

True or False? Cont'd

5. Driveway regs/permits can regulate the slope and length of the driveway.
6. Ballot items don't go on the warrant.
7. Site plan review has to be onerous so we should vote to waive it for small businesses.
8. A building permit application will capture everything covered by the zoning ordinance.
9. The regional planning commission can declare something a DRI and hold a hearing.

Round Table

1. How do we enforce compliance with approved site plans and subdivisions?
2. How do we encourage cooperation between the planning and zoning boards?
3. How do we handle controversial projects with the public- can we limit speakers and time to speak?
4. How do we handle an applicant threatening a law suit if we don't approve their application?
5. How do we handle a site walk? Is attendance and minutes required?
6. Is a failed motion mean the application is denied?

Round Table cont'd

7. Can anyone appeal a planning board decision?
8. After the board closes the public hearing to deliberate, can they accept more testimony from the applicant or the public? Or if the board has a question that comes up during deliberations can they ask the applicant?
9. What if some board members don't like an application, do we have to approve it?
10. Can the board force someone to recuse themselves?
11. Can we accept the application as complete and hold the public hearing at the same meeting or do we have to schedule another public hearing after the application is accepted as complete?

Round Table cont'd

12. How do we do the “Findings of Fact” What is the difference between “Findings of Fact” and the “Notice of Decision”?
13. What is the difference between “Design Review” of an application and “Formal Review” of an application?
14. What is the best way to inform and involve other town departments about the applications coming before the board?
15. How often should we update our Master Plan?
16. What is the purpose of the CIP? How do we start one?
17. How should we prepare for zoning amendments?

Round Table cont'd

18. Can we continue an application to get professional advice, if so who pays for it?
18. Do we accept an application as complete if it is missing information?
19. What happens if a developer doesn't complete/abandons a project and leaves roads and infrastructure incomplete- what happens?
20. What is the purpose of financial sureties? Should we use them?
21. What does a third party review mean and what does that consist of?

Thank you!

- **All Conference Session slides and recordings will be available next week [online](#)**

Feedback Encouraged!

- **Please fill out the anonymous evaluation form that can be found at link below**

[Click Here for Feedback Survey](#)

THANK YOU