
INTERNET FOR ALL

Five-Year Action Plan Template



U.S. Department of Commerce
National Telecommunications and Information Administration

Note: *This document is intended to serve as an organizational tool that supports each Eligible Entity in capturing notes and developing its BEAD Five-Year Action Plan. Each Eligible Entity should review the Five-Year Action Plan Guidance document and speak with their designated Federal Program Officer prior to using this document.*

Table of Contents

1	Executive Summary.....	3
2	Overview of the Five-Year Action Plan.....	4
2.1	<i>Vision</i>	4
2.2	<i>Goals and Objectives</i>	4
3	Current State of Broadband and Digital Inclusion.....	5
3.1	<i>Existing Programs</i>	5
3.2	<i>Partnerships</i>	6
3.3	<i>Asset Inventory</i>	6
3.4	<i>Needs and Gaps Assessment</i>	7
4	Obstacles or Barriers.....	8
5	Implementation Plan.....	9
5.1	<i>Stakeholder Engagement Process</i>	9
5.2	<i>Priorities</i>	9
5.3	<i>Planned Activities</i>	9
5.4	<i>Key Execution Strategies</i>	10
5.5	<i>Estimated Timeline for Universal Service</i>	10
5.6	<i>Estimated Cost for Universal Service</i>	10
5.7	<i>Alignment</i>	10
5.8	<i>Technical Assistance</i>	11
6	Conclusion.....	12
7	Appendices.....	13

Internet For All

1 Executive Summary

[Insert summary of Five-Year Action Plan, restating purpose and key points of the plan]

2 Overview of the Five-Year Action Plan

2.1 *Vision*

[Insert Eligible Entity's vision for broadband deployment and digital equity]

2.2 *Goals and Objectives*

[Insert goals and objectives for broadband deployment and digital equity]

3 Current State of Broadband and Digital Inclusion

3.1 Existing Programs

Table 1: Current Activities that the Broadband Program/Office Conducts

Activity Name	Description	Intended Outcome(s)
<i>Name of activity</i>	<i>Brief description of activity</i>	<i>Brief list of intended outcome(s)</i>

Table 2: Current and Planned Full-Time and Part-Time Employees

Current/Planned	Full-Time/Part-time	Position	Description of Role
<i>Current or Planned</i>	<i>FT or PT</i>	<i>Position</i>	<i>Brief description of role</i>

Table 3: Current and Planned Contractor Support

Current/Planned	Time	Position	Description of Role
<i>Current or Planned</i>	<i>FT or PT</i>	<i>Contractor Position</i>	<i>Brief description of contractor's role</i>

Table 4: Broadband Funding

Source	Purpose	Total	Expended	Available
<i>Name of federal agency/ other source of funding</i>	<i>Brief description of broadband deployment and other broadband- related activities</i>	<i>\$X,000,000</i>	<i>\$X00,000</i>	<i>\$X00,000</i>

3.2 Partnerships

Table 5: Partners

Partners	Description of Current or Planned Role in Broadband Deployment and Adoption
<i>Name of Partner</i>	<i>Brief description of the current or planned role of the partner for broadband deployment and adoption in the State or Territory.</i>

3.3 Asset Inventory

[Insert inventory of the Eligible Entity’s assets related to broadband deployment, access, adoption, affordability, and digital equity]

3.4 Needs and Gaps Assessment

[Insert assessment of gaps between the Eligible Entity's current state and needs of broadband deployment and digital equity]

4 Obstacles or Barriers

[Insert obstacles or barriers that the Eligible Entity may encounter related to broadband deployment and digital equity]

5 Implementation Plan

5.1 Stakeholder Engagement Process

[Insert Eligible Entity’s plan to identify stakeholders and stakeholder groups, develop an inclusive engagement model and associated mechanisms, and facilitate the stakeholder engagement process]

5.2 Priorities

Table 6: Priorities for Broadband Deployment and Digital Inclusion

Priority	Description
<i>Name of Priority</i>	<i>Brief description of the priority</i>

5.3 Planned Activities

[Insert activities that the Eligible Entity intends to implement to meet its goals and objectives, including the source of their funding]

5.4 Key Execution Strategies

[Insert key strategies that the Eligible Entity will undertake to meet its goals and objectives, and to align with and maintain compliance with the statutory requirements of the BEAD program]

5.5 Estimated Timeline for Universal Service

[Insert an estimate of when access to high-speed internet at just, reasonable, and affordable rates will be made available throughout the Eligible Entity]

5.6 Estimated Cost for Universal Service

[Insert estimate of how much it will cost to provide access to high-speed internet at just, reasonable and affordable rates throughout the Eligible Entity]

5.7 Alignment

[Insert overview of how the Five-Year Action Plan is aligned to the Eligible Entity's priorities and other existing or planned efforts]

5.8 *Technical Assistance*

[Insert overview of the support and technical assistance that the Eligible Entity will need to ensure that the Initial and Final Proposals fully meet the requirements of the statute and the goals of the BEAD Program]

6 Conclusion

[Insert Text]

7 Appendices

[Add appendices as needed]