

# FLOODPLAIN DEVELOPMENT PERMIT

**ISSUED TO:**

**PROJECT ADDRESS:**

**OWNER ADDRESS:**

**MAP ID-TAX LOT:**

**BFE:           ft NAVD 88**

**LFE:           ft NAVD 88**

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***PROJECT DESCRIPTION:***

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**SPECIAL CONDITIONS:**

1. Project shall not change the building's footprint. All work to be completed under the existing roof inside the structure.
2. Enclosures below the BFE shall be used only for parking, building access, and limited storage. All enclosures below the BFE shall have a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters (see FEMA TB 1-08 for guidance).
3. All mechanical devices, plumbing, and electrical systems will be installed above the BFE (FEMA 348).
4. (Fuel lines) The fuel pipes should be designed to penetrate walls above the BFE, and kept above the BFE completely, if possible. Vent openings should also be elevated above the BFE.
5. (Fuel lines) Where it is not possible to elevate the whole length of the fuel line above the BFE, the pipe should be protected by strapping it to the landward downstream side of a vertical structural member to protect against impact. No service from the fuel line or should be installed to an enclosure below the BFE. All structural and finish materials below the BFE must be resistant to flood damage (FEMA TB 2-08).
6. A Non-Conversion Declaration must be signed and recorded by the property owners.
7. An updated Elevation Certificate will be required upon project completion.
8. If existing conditions prohibit the strict adherence to these conditions, you must contact the floodplain administrator for possible alternatives before proceeding.

**NOTE: [SPECIAL CONDITIONS, NOTES, ETC.]**

**ISSUED BY:**

**ISSUE DATE:**

**This permit expires 180 days from the issue date.**